



FEDERATION OF  
HIGHER EDUCATION  
FACULTY AND  
PROFESSIONALS  
AFT-IFT / AFL-CIO



## ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION Senate Meeting on March 17, 2010

Sarah Dye, President, presiding

Beverly Augustine	Dan Kocher
Elizabeth Becker	Dave Lawrence
Lori Clark	Marcia Luptak
Sumitra Duggirala	Shawn Mikulay
Sarah Dye	Gary Norden
Sue Ford	Mary Peterhans
Clark Hallpike	Howard Russo
Linda Hefferin	Manuel Salgado
Cindy Hutman	Nicole Scherger
Tim Kaar	Scott Vaszily
Crystal Kerwin	

Absent: Rick Bonnom, Luis Martinez

Meeting called to order by Sarah Dye at: 3:08 p.m.

### Guests:

#### Secretary's Report: Cindy Hutman

Gary Norden and Tim Kaar were present on March 3, 2010.

Howard Russo moved to approve minutes from March 3, 2010 as corrected. Elizabeth Becker seconded. Approved.

#### Treasurer's Report: Linda Hefferin

See separate sheet.

Sarah Dye reported that the ECCFA office was packed up and moved. We paid a young person to do it.

Linda Hefferin reported that we got a thank you from the Boys and Girls Club of Elgin for our donation.

Howard Russo said that we are in arrears on our dues to the trade council.

Linda Hefferin said that it was paid through IFT. So IFT should be paying the trade council.

Howard Russo said that last year they received double dues and so they sent the checks back to the IFT. Now the IFT has stopped paying the dues. Howard Russo will check up on it.

Accepted report.

#### President's Report: Sarah Dye

See attached. Sarah Dye asked us to ask constituents if they received their membership cards for AFT.

In the Presidents report there are steps they can take to get the cards if they haven't received them yet. We can help if they need it. The ECCFA office will be moved over spring break. It will be unpacked and in order before elections. We hired someone to pack everything up. This morning we were told that the filing cabinets cannot be moved full so the person doing the packing also came back and packed up the filing cabinets.

#### 1<sup>st</sup> Vice President's Report: Luis Martinez

No report.

## **2<sup>nd</sup> Vice President's Report: Sue Ford**

See attached.

Dave Lawrence asked if there are any UAF's who will be taking SURS but don't intend to leave the school.

Sue Ford said that if any UAF2's are going to start drawing SURS annuity, they should NOT write anything to anyone about resigning or retiring. The HR office considers retiring and resigning the same thing. Adjuncts retire from SURS, **not** from the college. They can take off for the 60 days that SURS requires and then they can come back. HR said there needs to be an official "severing" of employment to start drawing SURS. However, this is not true because they are essentially severed from employment at the end of every semester. If they submit this letter then they essentially have to start over, be rehired and start accruing seniority all over again. UAF's simply need to tell Juline Smith and she will stop withdrawing SURS from their paycheck.

Elizabeth Becker asked if those who were full time are going to be affected.

Sue Ford said that is not true because they are officially severed from the college and have to apply to come back.

Howard Russo said if you know of any UAF's who are going to retire, we need to talk to them so they don't write this letter and they have to apply to be rehired and the clock starts ticking again.

## **3<sup>rd</sup> Vice President's Report: Dave Lawrence**

No report.

## **Committee Reports:**

### **Academic Computing: Mary Peterhans, Dan Kocher**

No report.

Dan Kocher said that they had a subcommittee meeting and it was very frustrating. It is not clear what output the committee is supposed to have. Everyone agrees that we don't have to go a meeting to find out what has already been decided and done. This is what happened with the former IT committee. IT doesn't come to the committee with specific tasks or decisions the committee should be addressing. They won't have a report by the April 2 meeting and they were supposed to. They do have a topics list (approximately 38) and IT has been working with them to resolve many of the smaller things that drive us nuts. But the question, "What is this committee supposed to do?" is still not being answered as was true with the IT committee.

Sarah Dye said we can take this issue back to Dr. Sam if we need to. He has been very supportive.

### **Academic Policy: Dawn Munson**

No report.

### **Achieving the Dream: Sarah Dye and Linda Hefferin**

See attached. Sarah Dye said that they are preparing a report to go out to everyone to catch everyone up on what has been done in the last year. Be looking for that. It will be an "EVERYONE" e-mail. Community members and those in the focus groups have been interested in what has happened and where it is going.

### **Alliance for College Readiness: Alison Douglas**

See attached.

### **Assessment Committee: Shawn Mikulay**

See attached. Shawn Mikulay said that we should have received an e-mail from Lisa about "Best Practices" fair. NCA said that they want to hear more of our "stories." This would include successes and learning opportunities that ensued.

### **BOT Finance Committee: Linda Hefferin**

See attached.

### **Communication Liaison: Gary Christenson**

No report.

### **COPE: Ron Kowalczyk**

See attached. Miss Barconi is coming to Senate on April 14.

### **Curriculum Committee: Maureen Lange**

No report.

### **Elections: Bill Demaree**

See attached.

**Faculty Development: Beth Santell**

See attached. Sarah Dye said that they received no summer sabbatical applications. However, we are not in danger of losing those. We should maybe work on increasing the amount for summer in the next negotiations. Sabbaticals have been canceled at other colleges with budget cuts but not here.

**FAV's: Dan Kernler**

See attached. Three things he is working on.

**GIST: David Burke**

See attached.

**Grievance: Howard Russo and Sue Ford**

See attached. Sue Ford said that on the co-pay situation there is one person with a prescription co-pay problem. HR said there are others with this problem. So if anyone had a problem with an increased co-pay or medication that went from a 3 month option to only a one month option, let grievance know.

**Humanities Center: David Burke**

See attached. Tim Kaar said that the Tournees Film Festival is sponsored by the French government and we had to apply to get it here. We are the only community college in Illinois that got it. We are one of only three colleges in Illinois that got it. The movie for first Tuesday in April is very compelling.

**Insurance: Lynn Ducar and Sarah Dye**

See attached. Vicky Walker is the new member of the insurance committee thanks to Dave Lawrence and she and Lynn Ducar will be writing the report in the future.

**Learning Communities (Steering): Alison Douglas**

See attached.

**MAGIC: Joyce Fountain**

No report.

**Membership: Connie Orbeta**

See attached.

**Negotiations: Luis Martinez**

No report.

**Scholarship: Steve Trail**

No report.

**Sentinel: Bill Demaree**

See attached.

**Sick Bank: Ellie Swanson**

.No report.

**Strategic Planning Committee: Phil Garber and Elizabeth McNulty**

See attached. Sarah Dye said that some of the Senators said they wanted to hear from faculty so Elizabeth McNulty wrote this report.

**VP for TLSD Search: Roger Ramey**

See attached. Marcia Luptak said that we are now down to four candidates. Interview days are April 5-12. Faculty need to attend these so we can ask questions.

Sue Ford said that last time we had open forums we had a representative who asked our questions. Will that be true this time or can we just stand up and ask questions as with the open forum when Dr. Sam was hired.

Sarah Dye said that the ECCFA leadership will have time with the candidates and we need to collect any questions or concerns before then so we can take it into our sessions with the candidates. We will need questions by April 2.

Marcia Luptak asked if we need a set opportunity during the open forum to ask specific ECCFA questions.

Sue Ford said that her only concern is that in the open forum we might not get a chance to ask a question.

Marcia Luptak asked if she should suggest to the committee that ECCFA and SECCA should be given a set number of questions before they open the forum up to questions from the floor.

We agreed that Marcia should explore that possibility.

**Webmaster: Tim Kaar**

No report.

**Other Committees**

## Special Orders

### Consent Agenda: *Committee Approvals Requested:*

1. **Student Email Committee (Carol Cowles, Chair):** *Fabio Martinez; Joe Rosenfeld*
2. **AtD Academic Advising Priority Workgroup:** *Manuel Salgado (Faculty Co-Chair); Patti Jachowicz; Liz McNulty; Luis Martinez*
3. **AtD Developmental Education Priority Workgroup:** *Mary Ann Tuerk (Faculty Co-Chair); Dan Kernler; Alison Douglas; Carol Szabo;*
4. **AtD First Year Experience Priority Workgroup:** *John Karnatz (Faculty Co-Chair); Sara Baker, Connie Orbeta, Donna Garcia*
5. **CIS FT Faculty Search:** *Mark Pelczarski; Lori Davy; Heidi Eaton; (MAGIC rep: Billie Barnett)*
6. **APC Workgroup on DL Competencies:** *Jim Dittus; (approved previously: Stacey Shah and Maureen Lange)*
7. **MSEHP Dean Search Committee:** *Elizabeth Becker; Hani Qasmieh; Maureen Lange; Candy Moore*

Linda Hefferin moved to treat this as a consent agenda. Dave Lawrence seconded. Approved.

Marcia Luptak moved to approve agenda. Dave Lawrence seconded. One abstention. Approved.

Nicole Scherger asked about the time-line for the MSEHP Dean.

Sarah Dye said that they want someone in place by July 1 and so it might run into the first part of the summer.

## Old Business

### New Business

#### **Negotiations Survey**

Shawn Mikulay developed the negotiations survey based on a the executive board's decisions. It is fairly standard and is based on the structure of the contract, asking which parts need work. Luis Martinez is going to send out an e-mail with a link to the survey to faculty the Monday after we are back from spring break and it should be returned by May 21.

Linda Hefferin said this is the first time we have it electronically which will make it easier to tabulate results.

Sue Ford asked that Sarah Dye send out an e-mail to all members warning them that the survey is coming. All members need to pull up the contract so they are prepared to respond to the survey.

Sarah Dye said that maybe each of the three vice presidents should send out an e-mail to each of their constituent groups with a link to the page on the ECCFA website for the contract.

#### **AFL-CIO award**

Linda Hefferin discussed the award given out each year for someone who has shown strong leadership in the union and the community. She suggested Ron Kowalczyk be nominated for this.

Linda Hefferin moved to nominate Ron Kowalczyk for this award. Dan Kocher seconded. Elizabeth Becker called the question. Approved.

**Midterm Date**

Elizabeth Becker asked if we can have some input into when midterm falls. Since it falls during spring break this year, there is no assistance if faculty have any difficulty

Cindy Hutman said that the midterm date is dependent on the entire semester schedule. We can't just arbitrarily change the midterm date.

Sarah Dye asked if the midterm date came on the calendar.

Cindy Hutman said no because the midterm date is different for courses starting at different times.

Sarah Dye suggested that if we are going to be late, we should shoot Jennifer McClure and our deans an e-mail right away.

Dan Kocher said that there is something in the works with IT to automatically send reminders out to all faculty when their midterms are due.

Cindy Hutman said there is really no reason to be late for midterm grades because using "CR" is always an option.

Manuel Salgado said that CR doesn't really help with advising. They prefer a grade.

Clark Hallpike said he has the same problem with athletes with this as well.

**Division Issues**

Dave Lawrence moved to adjourn. Howard Russo seconded. Adjourned at 4:51 p.m.

Respectfully submitted by Lucinda Hutman, ECCFA secretary