



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION Senate Meeting on Feb. 17, 2010

Sarah Dye, President, presiding

Beverly Augustine	Crystal Kerwin
Elizabeth Becker	Dan Kocher
Rick Bonnom	Dave Lawrence
Lori Clark	Marcia Luptak
Sumitra Duggirala	Luis Martinez
Sarah Dye	Shawn Mikulay
Sue Ford	Mary Peterhans
Clark Hallpike	Howard Russo
Linda Hefferin	Manuel Salgado
Cindy Hutman	Nicole Scherger
Tim Kaar	Scott Vaszily

Absent: Bill Demaree, Gary Norden

Meeting called to order by Sarah Dye at: 3:05 p.m.

Guests: None

Secretary's Report: Cindy Hutman

The corrections include changing the date and incorporating Dave Lawrence's corrections that were e-mailed earlier.

Sue Ford moved to approve minutes as corrected. Luis Martinez seconded. 1 abstention. Approved.

Treasurer's Report: Linda Hefferin

See separate sheet.

Linda Hefferin said that February dues have been paid. She received the bill for spring Opening Day lunch and wrote a check for that. We have received 207% of our rebate from IFT for professional development which is attendance at ULI's.

Sarah Dye asked if we have \$200 left for ULI workshop for summer. She asked if last year we paid for summer ULI out of the previous year's or next year's budget.

Linda Hefferin said out of the previous year's budget.

Report accepted.

President's Report: Sarah Dye

See attached.

Sarah Dye said she has one addition. She said that it was brought to her attention by a colleague that students are coming to faculty to sign a form for unemployment benefits. It is not necessary to have them sign a FERPA release for this since the form is going back to the student. She confirmed with Dr. Spahr in HR that no FERPA form is required. Please tell constituents about this. This information will be in the Sentinel and in the minutes. Students will be coming to us monthly if they need it for unemployment.

Sue Ford asked about the office referred to in the first paragraph of the President's report. Does that mean one space?

Sarah Dye said, yes, one space that seats about 10 people. We will need help packing the union office up and dividing up what we need easy access to and what can be permanently packed up. She said we will have a new room in time for negotiations.

1st Vice President's Report: Luis Martinez

See attached.

2nd Vice President's Report: Sue Ford

See attached. Sue Ford has new constituent lists.

Tim Kaar asked about the "bumping" is discussed in Sue Ford's report.

Sue Ford said that she had a grievance issue and had to document that bumping had happened before.

In this case, UAF2's had no classes even though UA1's had overload and the UA1's courses late start classes so they weren't bumping at the last minute.

Tim Kaar asked if this can happen right before classes started.

Sue Ford said, "yes." Vince Pelletier was interested in formalizing the language. However, memos of understanding take a very long time. Luis Martinez reviewed the contract and believes it is clearly outlined in the contract and so no negotiation is required.

Tim Kaar said that he had been told there was no bumping anymore. His concern is how disruptive this can be at the last minute.

Sue Ford said that adjuncts only get \$100 if there is no replacement course available.

Tim Kaar suggested that they should first go to the unstaffed classes.

Sue Ford said that is what they recommend.

Tim Kaar asked if a senior UAF can bump a less senior member out of class.

Sue Ford said this is true.

Dan Kocher said this has happened to him when the full time faculty needed his course for load.

Tim Kaar said that it could happen that all are scrambling at the last minute. He believes that is disruptive to education.

Crystal Kerwin said that is what happens to part-timers.

Howard Russo said that in some cases they can even go to another area to pick up a class if there is one that they are qualified to teach.

Sue Ford said that deans have had to pay people for not teaching a course because they didn't do the bumping properly.

3rd Vice President's Report: Dave Lawrence

No report.

Committee Reports:

Academic Computing: Mary Peterhans, Dan Kocher

See attached.

Cindy Hutman said that e-net is extremely difficult to use and many of her constituents are complaining about the difficulty of finding materials on e-net.

Clark Hallpike asked if it is the final version.

Dan Kocher said it is final.

Mary Peterhans said that work orders for O & M are now electronic. However, she couldn't fill out the work order because it asks for a password.. The password is "password."
However, the lights got fixed very quickly.

Dan Kocher said that he had the similar experience and had to call the Director of Operations. The advantage is that if you turn in a work order it does give you a status report and you can call them directly to see what is happening and can specify what day you want it done.

Sue Ford asked to go back to the issue of e-net. It is not user-friendly.

Sarah Dye said that we should shoot an e-mail to Mary Peterhans and Dan Kocher about any issues we are having with e-net.

Dan Kocher asked if we were having problems with speed of D2L.

Sarah Dye said that cleaning out previous semesters will speed it up somewhat.

Nicole Scherger asked about the issue of exporting grades from D2L. She asked if it is necessary to keep that information for a certain number of semesters.
Dan Kocher said that in his area, his exams are tied to key outcome and so in his area for assessment they may need that for the future.
Sarah Dye said that students only have a certain amount of time to grieve their grades and it needs to be available for that time. Christian leaves classes up at least 3 semesters so we can always pull up information for the upcoming semester.
Sue Ford said she keeps a full grade book for each students for at least 3 semesters, maybe 4. In one case, a complaint required that the faculty member have three semesters of grading to support their perspective.
Elizabeth Becker said keeping grades is helpful for writing letters of recommendations.
Sumitra Duggirala asked if that means we are keeping the actual grade or their work also.
Sarah Dye said it is pretty much up to you. It is a matter of covering yourself.

Shawn Mikulay asked if we can ask the committee to ask for clarification of the least user policy. He found out that they have locked down parts of his flash drive. We also can't use YouTube on IE. We also can't archive our e-mails anymore. He would like to know when we are going to be told about this.
Dan Kocher said that the YouTube issue is a matter of lack of compatibility between the newer version of IE and YouTube. An explanation would be useful.
Tim Kaar asked Shawn Mikulay if the problem was with executable files on his flash drive.
Shawn Mikulay said he had no administrative rights to his own flash drive. He can't even do a "check disk."
Tim Kaar said that is true even for their printers in the lab. They don't have administrative rights and so the lab has to shut down even in the middle of class if there is a problem with the printers. He said you can't move a folder from one drive to another. You can do it individual file at a time, but not as a folder.
Mary Peterhans said she believes they were concerned about the flash drive being put into a classroom computer and then picking up stuff from the computers in the classroom.
Dan Kocher said the concern is for self-executing files on flash drives that are spyware. They could put the flash drive in the classroom computer and steal our log ins.

Elizabeth Becker said we need our classroom computers updated on a regular basis with software that we need to run the publishers' material. We can't show a demo that will work at home but won't run on classroom computers because they haven't updated those.

Academic Policy: Jennifer McClure for Dawn Munson

See attached.

Achieving the Dream: Sarah Dye and Linda Hefferin

See attached. Sarah Dye encouraged us to come to one of three remaining campus conversations. She would like for all Senators to be on the champions list.

Alliance for College Readiness: Alison Douglas

No report.

Assessment Committee: Shawn Mikulay

No report.

BOT Finance Committee: Linda Hefferin

No report.

Communication Liaison: Gary Christenson

No report.

COPE: Ron Kowalczyk

No report.

Curriculum Committee: Maureen Lange
See attached.

Elections: Bill Demaree
No report.

Faculty Development: Beth Santell
No report.

FAV's: Dan Kernler
See attached.

GIST: David Burke
See attached.

Grievance: Howard Russo and Sue Ford
See attached.

Humanities Center: David Burke
See attached.

Insurance: Lynn Ducar and Sarah Dye
No report.

Learning Communities (Steering): Alison Douglas
No report.

MAGIC: Joyce Fountain
See attached.
Sarah Dye asked if we need to preregister for the workshop listed?
Linda Hefferin said she thought the registration was in the e-mail.
Sarah Dye asked if we need to send out a notice from ECCFA.
Clark Hallpike said he will send her information that she can send out.

Membership: TBA
See attached.

Negotiations: Luis Martinez
See attached.

Scholarship: Steve Trail
See attached.

Sentinel: Bill Demaree
See attached.

Sick Bank: Ellie Swanson
.No report.

Strategic Planning Committee: Phil Garber and Elizabeth McNulty
No report.

ULI February Courses: (fill in)

VP for TLSD Search: Roger Ramey
See attached.

Webmaster: Tim Kaar

No report.

Other Committees

Special Orders

Consent Agenda: *Committee Approvals Requested:*

1. **English FT Position Search Committee (Rick Mao, Dean):** Jeff Weisman (Coordinator to be); Bill Demaree; Michel Roman; Rachael Tecza; Clark Hallpike (MAGIC rep)
2. **Math FT Position Search Committee (Jim Resser, Interim Dean):** Dan Kernler (Co-Coordinator); Lauren Anderko (Co-Coordinator); Nicole Scherger; Naima Bahaji; Arturo Vazquez (MAGIC rep);
3. **Linda Wallace Tenure Committee:** Maureen Gramiak (senior faculty member)
4. **Angelika Stachnik Tenure Committee:** Maria Kazmi (senior faculty member)

Linda Hefferin moved to take the above information as a consent agenda. Howard Russo seconded.
Approved.

Elizabeth Becker moved to approve the consent agenda, Marcia Luptak seconded. Approved.

Sue Ford moved to adjourn to COPE. Luis Martinez seconded. Approved.

Howard said that a candidate, Jennifer Barcony, wants to talk to us about issues that teachers have downstate. We will eventually have to take a stance on these issues. They want us to talk to them and want to know what the teachers' issues are. We need to find voices that will carry our views downstate especially with regard to our retirement. As he gets more active with the trade unions, other politicians are going to see our approval as more important.

Sue Ford asked if she wanted just facts or an endorsement.

Howard Russo said she just wants information.

Sue Ford said we need to talk to anyone who is near Springfield, especially about the SURS issues.

Luis Martinez said he doesn't see any problem with talking to her.

Rick Bonnom asked if we can invite only her.

Howard Russo said that some people discount us and so they don't see us as important for their election.

Sarah Dye said that if our major issue is SURS, could we invite candidates in-district to come talk to us about SURS and their perspective on SURS.

Howard Russo said that when the trade council brings in candidates, they do it for short periods of time and not all at once because then it becomes a debate.

Sarah Dye said that many said they like that the our Senate meetings are quick. On the other hand, we may not be discussing issues as thoroughly as we should. Do we want to give up time in Senate meetings to entertain political candidates? She said she wants to know our feelings. We have been short on visitors this semester. Which may be nice but we might also be missing out on information.

Manuel Salgado asked if IFT has lobbyists working in Springfield on our behalf. They might have a better handle on the issues than we do.

Howard Russo said that if Dr. Sam is trying to get funding and they know us from coming to talk to us, we might have a better chance of being heard.

Marcia Luptak said that we should always take advantage of this if the person is willing to come talk to us. Even if they don't get elected, they will be carrying the issues forward.

Sarah Dye asked how we handle this since we all vote in different areas.
 Luis Martinez said it doesn't matter. We invite them and we have a chance to talk to them.
 Dan Kocher asked if it would be possible to invite candidates here on the Wednesdays when Senate isn't meeting?
 Elizabeth Becker said many of us have meetings on the alternate Wednesdays.
 Linda Hefferin said we can limit them to 10 minutes plus questions. Howard Russo is now a leader on the trade council and this candidate asked to come talk to us because of Howard's leadership. We should take advantage of this. We shouldn't send Howard back to say, "No."
 Sarah Dye asked if we want to invite her and see how it works and as others come to us we decide how we want to handle it in the future.
 Sue Ford said we shouldn't say no to someone who wants to come talk to us.
 Howard Russo said why do we have COPE if we aren't going to do this. Michael Nolan answers his calls. He wants to hear what Howard has to say.
 Dave Lawrence said he was for give them 10-15 minutes. Let's try it.
 Dave Lawrence moved to accept these candidates offers to come in for 15 minutes maximum to talk to us and discuss the issues. Dan Kocher seconded.
 Luis Martinez said we shouldn't limit this to the two candidates we were discussing.
 Howard Russo said that of course we could include many.
 Sarah Dye asked if it should be only one per Senate meeting.
 Howard Russo said, yes, it gets overwhelming otherwise.
 Sarah Dye asked if the guest should be at the beginning.
 Everyone agreed that would work better.
 Howard Russo called the question. Approved.

Howard Russo moved to adjourn from COPE. Rick Bonnom seconded. Approved.

Old Business

Diversity Committee—Sue Ford reported that student government hadn't gotten back to them on their offer to sponsor a student life event for the clubs.
 Luis Martinez asked if anyone knew about a reporter from outside ECC asking about diversity issues at ECC.
 Sue Ford said she got a call from a reporter from the Observer.
 Dan Kocher asked if we should refer them to Gary Christensen
 Sarah Dye said if we are speaking for yourself, then it is okay to speak to them but if we are speaking for ECCFA, we should refer them to Gary Christensen.

AFT membership cards—

Sarah Dye said there is a process for getting cards after February if they are not received.

Parking—

Sarah Dye said there will be a crunch from spring break on but come summer and late fall, there will be plenty of parking.
 Luis Martinez said that you have to circle forever after 9 a.m.
 Elizabeth Becker asked if they were going to open the old golf course parking?
 Sarah Dye said only after Spartan Drive is finished.
 Lori Clark asked if there will ever again be a faculty parking lot.
 Sarah Dye said she doesn't know if they will give the parking lot by the new library to faculty.

Evaluating the deans

Howard wants to know if we are doing anything about evaluating deans.
 Sarah Dye said that we didn't turn it down but may want to put it off until after

negotiations.

New Business

Copyright Issues—

Luis Martinez said that a faculty member found out that a student copied the workbook and then returned it to the bookstore. What is the role that we, as faculty, have if we find that a

student has violated copyright like this.
Sarah Dye said she sent the faculty member to Johanna Cummings. However the bookstore took it to Dr. Cowles.
Luis Martinez said that the response sounded like we are supposed to police this.
Sarah Dye said the dean's meeting was canceled so she didn't get a chance to bring it up.
Nicole Scherger said they are going to a new edition of the book this semester. However, some of her students have old editions but she allows them to copy just the problem section that is a little different.
Linda Hefferin said that is probably well under the percentage allowed by copyright.
Sumitra Duggirala said it is legal if you are doing it just for one student and not for financial gain.
Manuel Salgado said he would like to applaud that type of effort on the behalf of students.
Lori Clark said she is making a lot of copies for her new class since there was no adequate textbook. She thought that as long as it was for academic use and she was not selling or reusing the same material over and over, it was allowed by copyright.
Sarah Dye said that there is a CETL workshop is coming up on this issue.

Division Issues

Dave Lawrence moved to adjourn. Rick Bonnom seconded. Adjourned at 4:23 p.m.

Respectfully submitted by Lucinda Hutman, ECCFA secretary