



FEDERATION OF
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FACULTY AND
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ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION Senate Meeting on April 15, 2009

Sarah Dye, President, presiding

Tim Anderson
Elizabeth Becker
Bill Demaree
Sue Ford
Cindy Hutman
Dan Kernler
Dan Kocher
Dave Lawrence
Dennis Lynch
Gary Norden
Roger Ramey
Manuel Salgado

Beverly Augustine
Rick Bonnom
Sarah Dye
Linda Hefferin
Tim Kaar
Crystal Kerwin
Ron Kowalczyk
Marcia Luptak
Luis Martinez
Mary Peterhans
Howard Russo
Scott Vaszily

Absent:

Meeting called to order by Sarah Dye at: 3:03 p.m.

Guests: Janis Devicais, Genie Atta, students
Katie Storey, Student Life

Guest Reports:

PB Jam is faculty and students working together to make sandwiches to help shelters and families.

The committee called different centers, and shelters. However, not as many responded as last year. There may be concern about the peanut butter problem that may be preventing them from responding positively. They have discussed using another product.

They wanted to remind us that PB Jam is faculty and students working together to make hundreds of sandwiches, The event is May 6, 11 a.m. in the Jobe Lounge. It will end when sandwiches are made and packed up for shipping. We are sending them out to shelters and centers. They need volunteers to make sandwiches and to drive around to places to take the sandwiches, Some of the centers maybe out of the district, like in Chicago. They are also asking if we have connections in these shelters and could help them to find places to take sandwiches.

They showed a chart of the assembling and packing station, They also need people for set-up to organize supplies, lay out the bread, jelly and PB on opposite sides of the table. Two people will put sandwiches together. Then others will slice the sandwiches. Put the sand into baggies with a sticker saying supervised by ECC culinary arts department. Sandwiches will be placed in boxes and organized for each agency with the proper number of sandwiches. They need people to deliver. They have a list of different groups that are helping with the event, Amnesty International is helping in marketing. They want to make it more of a "jam" so they will have music. They have invited bands, and will play CD's in between. They need some people to set and clean up, They also need people to take photos, videos, deliver, and publicize the event, They also need volunteers to write thank you notes to everyone who helped.

Sue Ford asked if they have places to take sandwiches

Katie Storey said there is an issue of the peanut butter problems and allergies

Linda Hefferin suggested the schools in the district.

Dan Kernler asked how many volunteers they needed.

Janis Devacais said they have a list of volunteers. They want as many as possible.

Dan Kernler asked when is clean up and when is set-up? Since we teach, we need to know times.

Katie Storey said she will send out a spread sheet of times, etc.

Dan Kernler suggested being as specific as possible to get volunteers.

Dave Lawrence said they have done this other placed and have the committee has viewed the video of that operation. He said that it is mainly student-run and faculty supported. Many issues have come up.

Sarah Dye asked where money is coming from.

Janis Devacais said that they have gotten donations from clubs.

Sarah Dye said that even if faculty aren't available to help with the actual PB Jam, they could ask faculty for donations or supplies. She said we have a Sentinel coming out on April 27. She suggested e-mail as well..

Sarah Dye said she would be happy to send an e-mail out to faculty under ECCFA name. It wouldn't hurt for students to send out an email too.

Bill Demaree said he would take pictures for the last Sentinel.

Sarah Dye clarified that there will be a volunteer spread sheet to go out and the committee will also ask for donations.

Sue Ford suggested that they donate left-over materials and money to the Northern Illinois Food Bank. She asked if they had contacted organizations outside of Elgin.

Janis Devacais said that Amybeth Maurer has the list of those who have said yes and no. We should contact Amybeth before we ask centers or shelters in case they have already been contacted.

Secretary's Report: Cindy Hutman

Tim Anderson moved to accept the April 1st minutes, Marcia Luptak seconded. Approved, with two abstentions

Treasurer's Report: Linda Hefferin

Accepted.

Linda Hefferin noted that for the first time ever she requested reimbursement for professional development from the IFT and we received it. We spent over \$1000 on mailings through IFT for the referendum, etc. She also ordered legislative directories.

Dan Kernler asked about the draft letter the dues committee is supposed to write. Should it go out to Senators or to the entire membership?

Linda Hefferin said to send it just to Senators but the committee will draft it. Then the senators need to contact each constituent directly.

Sarah Dye said that some senators are leaving after the next meeting. However those currently on Senate understand what we agreed to in terms of the dues structure and it should be these people contacting constituents about the new dues structure. Please make it your last responsibility before leaving Senate.

President's Report: Sarah Dye

Reports start on Page 8. She added more to her report just today. The new videographer was at the Dean's meeting. Jeff Metzger was with him. Scheduling for the videographer will be first-come, first-served. So for tenure classroom observations, scheduling will be an issue. There is nothing in the handbook that covers specifically the issue of filming but there is a time frame when those observations have to get done. She asked the deans to get the reminders out to non-tenure faculty early so the requests for dates are made to videographer early. She suggests that the non-tenured faculty send two possible dates because they may not get the date that they want. She suggested that we each talk to our non-tenured constituents.

Dr. Sam reminds us we are important to the planning of buildings that will be constructed as a result of the passing of the referendum, We need to get involved when the request goes out. Dr. Sam wants faculty involved. He also wants to visit our last senate meeting.

1st Vice President's Report: Dan Kernler

No report.

2nd Vice President's Report: Sue Ford

Sue Ford asked if the load chart went out to Senators, deans, directors and coordinators.

Sarah Dye will send to directors, coordinators, deans and Senators.
Sue Ford pointed out #5 in her report is the new policy for computer loans. She is not thrilled with the terms but at least it is back in.

3rd Vice President's Report: Dave Lawrence

No report.

Dave Lawrence asked a question about overload for UAF1 and 2's: coordinators must request overload from the Senate?

Sue Ford clarified that the request comes from the deans not the coordinators.

Dave Lawrence says he had only one request. He knows that there are many others out there.

Sue Ford said she sent out a reminder but only one dean reported and he said there is no one in his area that is assigned overload. She knows that there is.

Sarah Dye suggested that we need to bring this up to Vince Pelletier.

Dave Lawrence and Sue Ford said they will do it together.

Linda Hefferin reminded them to take at least one specific example when they go to discuss this.

Communication Liaison's Report: Bill Demaree

See attached. New May Sentinel added.

Sarah Dye said she is going to ask all committees to do a final year-end report and put it together in the Sentinel. That report can be short.

Committee Reports:

Academic Policy: Dawn Munson

No report

Academic Computing: Mary Peterhans

No report

Alliance for College Readiness: Alison Douglas

No report

Amendments Committee: Dan Kocher

See attached

Dan Kocher said they have already met a couple times. They have started to receive input from letter he sent out earlier. Please send input to him, if you have any. This is helpful to him because we have the history. Several areas seem to be recurring: treatment of vacancies on Senate or committees. A couple solutions were suggested; using electronic ballots; adjusting the designation for some committees from standing to ad hoc (e.g., Amendments committee is supposed to be "standing"). And then there are basic language issues. They are trying to simplify language and make clearer. Their objective is to incorporate changes for the long-term but not too detailed so language has to be continually change. He doesn't see any wholesale changes. They will call on particular people to help.

Sarah Dye said as they explore electronic balloting they should consult with Tim Anderson and Dan Kernler who have used the IFT survey tool, with Tim Kaar and our web-based balloting options. Also, Phil Garber is using the web for evaluations and surveys.

Assessment Committee: Jessica Carpenter

No report

BOT Finance Committee: Linda Hefferin

No report

Branding Committee: Tim Kaar

See attached

COPE: Ron Kowalczyk

See attached

Ron Kowalczyk said they are planning to make visits to local Senators and Representatives about upcoming legislation especially as it impacts SURS. If anyone is interested in participating, please let him know. Legislature is off until April 20th so no dates have been set up yet.

Dan Kernler said this request can go to the general membership, too

Sue Ford said that IFT isn't doing lobby days as they have in the past. They are trying a more grass-roots approach

Dan Kernler said suggested that when we get the specific information from IFT, we should talk

about it and decide if we agree with IFT's stance. Some of what he hears from IFT, he doesn't agree with..

Ron Kowalczyk said we need to figure out our position on these issues.

Sue Ford said we get information weekly from IFT.

Howard Russo said he gets a lot, too. He asked if Ron wanted everyone to send it on to him.

Ron Kowalczyk said that would be fine.

Crystal Kerwin asked if they are doing to SURS what they did to TRS.

Sarah Dye said it is not as bad but they are looking at SURS. She reminded us that we tot information from annuitants association who are trying to keep us informed.

Crystal Kerwin asked about the lack of lobby day.

Sarah Dye suggested we all consult the e-mail we got from Jane Lehmann yesterday.

Curriculum Committee: Maureen Lange

No report

Elections: Bill Demaree

See attached

Bill Demaree said there are still some gaps for judges. Sent out updates as of noon

Sue Ford asked if anyone requested an absentee ballot?

Bill Demaree said that two requested because they will be at a conference.

Sarah Dye reminded us that we can do write ins. It can take only one write-in and the person may get elected. However, be sure the person knows he/she will be a write-in.

Faculty Development: Beth Santell

See attached

FAV's: Dan Kernler

See attached

Dan Kernler said he had a few response to his email, the event should be fun.

Grievance: Howard Russo and Sue Ford

No report

Sue Ford expressed appreciation for the open-door policy of the administration and their willingness to keep an open-mind. It has been one year and 4 months without a grievance filed. She will put the ones that are settled in year-end report

Insurance: Sarah Dye and Howard Russo

No report

IT: Tim Kaar, Dan Kocher and Sarah Dye

No report Still waiting to hear about status of committee

Learning Communities (Steering): Alison Douglas

No report

They are working on a new proposal for 2010 Learning Communities. There should be some mini-grant money attached. We will see forms pretty soon.

MAGIC: Joyce Fountain

No report

MFA: Dan Kernler

See attached

The committee deserves a round of applause for getting that negotiated. It will be taken to the board in May.

Membership: Tim Anderson

See attached

Sarah Dye said that Tim Anderson chose not to run again for Senate but he agreed to be membership chair again.

Negotiations: Dan Kernler

See attached

SEM: Eartha Collier and Clark Hallpike

No report

Strategic Planning Committee: Phil Garber, Elizabeth McNulty and Candy Moore

No report

Student E-mail Rollout: Time Kaar and Dan Kocher

No report

VP for TLSD Search: Roger Ramey

No report

Linda Hefferin said the referendum is over and we did our part. Now it is time to get going on this search. Sarah will see Dr. Sam and bring this up.

Elizabeth Becker asked if we need some kind of formal declaration from senate?

Sarah Dye said she will do informally and see if we need to bring out "big guns." She will report to us on April 29th and we can raise this with Dr. Sam when he visits on May 3rd.

Special Orders

Approval of committee members (treat as Consent Agenda)

1. CABS Associate Dean Search: Alison Douglas; Sarah Dye; Shawn Mikulay; Kim Tarver (MAGIC rep)
2. CAD/IMT FT Faculty Search: Tony Schuls; Andy Erbach; Jesse Bader (as Content Expert); [Debra Tewolde (MAGIC rep)]
3. Criminal Justice FT Faculty Search: Laurel Vietzen; Marc Healy (MAGIC rep); [non-faculty CJ Program Director, ECC PD Deputy Chief Mark Hinchey]
4. Library Associate Dean Search: Joyce Fountain (MAGIC rep)
5. Retention Alert Committee: Patti Jachowicz; Cathy Moushon; Sumitra Duggirala; Jeanne Grogan

Dennis Lynch moved to treat this as a consent agenda. Marcia Luptak seconded. Approved
Tim Anderson moved to approve the consent agenda. Howard Russo seconded. Approved.

Old Business

Membership Survey

This committee will be meeting Friday and next Wednesday. They have 12 who volunteered.

With two meeting times they hope to get input from all volunteers. They will come up with some ideas and come back to Senate with ideas for action. They will make results public eventually. They want to post the whole survey and committee recommendations so people who responded feel respected.

Dan Kocher suggestions that come out of this may go to the amendments committee

Spring Elections

There was discussion about what to do with nominations that came in after the deadline. One suggestion was producing a suggested list of write-ins.

Dennis Lynch and others felt this was not appropriate since nominations are closed, Those willing to serve but not on the ballot should talk to people in their own division about writing them in on the ballot.

Sarah Dye asked for a ruling from Ron Kowalczyk about this.

Bill Demaree said there had been two different situations. One was a totally new nomination. Someone else wanted to switch to a different committee since there were already enough names on the ballot for the other committee.

Sarah Dye said neither one is technically allowable. Roberts rules say the ballot can't be changed after nominations close.

Sarah Dye said there was another issue that came up in information we have from the labor relations board about how to run elections. We must disclose the number of votes for every office and position. In the past, we saw doing this as a divisive issues. However, that is how elections are to be run.

Dennis Lynch said this should be done, long overdue. He asked for results twice. He got them one year, but one year he didn't. He wasn't running, he was just curious.

Sarah Dye said that directions from IFT say that people running for election can be present when counting is done. We have never invited them to observe the count before.

Sue Ford said it is not always convenient for everyone to come.

Sarah Dye said that the elections committee sets the time for the count. If others want to be present, they can be but the committee doesn't have to accommodate faculty schedules, only their own.

Ron Kowalczyk said that according to Roberts Rules we can re-open the nominations by majority vote.

Cindy Hutman said the Senate chose the schedule for the elections so we could vote to change it.

Dennis Lynch said that we have already taken in absentee ballots. We can't do it now.

Dan Kernler moved that we make voting results public and invite candidates to vote counting. Dennis

Lynch seconded. Approved.

Rick Bonnom asked if after nominations are closed can someone take their name off the ballot.
Sarah Dye said no.

New Business

Sarah Dye said she requested information from the IFT about ULI's for next year both fall and spring and the Great Lakes AFT ULI's, Howard Russo and Sarah Dye are going to the AFT ULI's this summer. That has already been approved by Senate. We have a need for training our membership. Many of the very active members are retired, old and tired, or young and tired. She is asking the we consider allowing Senate to use the \$3,000 budgeted for the retreat and instead use it toward funding attendance at ULI's, both AFT and IFT.

We need to add another couple of people for the week-long summer ULI. Grievance and negotiations are really important right now. The negotiations committee will begin meeting in spring 2010 with the actual negotiations will start in fall 2010. Grievance is not the same as negotiations but it is a good foundation. On grievance, members learn to really work with the contract. Fall and spring IFT, has several 3 weekend sessions and some one-week-end sessions that would be cheaper. Last fall she sent information about ULI's to the membership as an attachment to the Sentinel. She will do that again.

Dan Kernler asked if she could send it out in an e-mail.

Sarah Dye said yes.

Linda Hefferin moved to use the \$3000 for ULI training for our members, Dan Kernler seconded.

Approved. One abstention.

Linda Hefferin said we need to have UAF1's and UAF2's volunteering, too,

Sue Ford said the problem is that UAF1's don't stay UAF1's very long.

Dan Kernler reminded us that the \$3,000 we are discussing originally was taken from savings, not dues.

However, he still think it is good use of our money to send people to ULI's.

Sarah Dye said she is just looking toward what our needs are.

Manuel Salgado asked why we set aside money for a retreat.

Dan Kernler explained that we had talked about having a retreat for quite awhile. Senate voted to fund but initially it was funded incorrectly. Last summer it was funded in the budget. Which is the correct way to do it. However, the enthusiasm for a retreat seemed to die.

Manuel Salgado asked if the concensus was that there was no need for a retreat.

Dan Kernler said at this time, yes.

Dan Kochher asked if according to the contract the Senate was supposed to be informed of the new coordinators.

Sarah Dye said she knew there was a deadline for appointing new coordinators and that the CABS division got an e-mail from our dean. She needed to ask other deans to send that information out. One division was running late but should be done by now.

Linda Hefferin said in the past, the notification about coordinators came to Senate.

Sarah Dye said she didn't find anything about that in the contract. However, she would ask the deans for the lists of coordinators.

Division Issues

Tim Kaar said that coordinators in his area were given information about assigning load for full-time and UAF.

Sue Ford said if the information sent out by the dean doesn't match the agreed upon information, sending that out would be grievable.

Tim Kaar explained the information that he had received and it seemed to match what Sarah Dye will be sending out to coordinators, directors and deans.

Manuel Salgado mentioned an issue with COL101. He asked if it matters to Senate whether this is controlled by an instructional area or not.

Linda Hefferin said it is an academic course, it is a college level. If it was not controlled by an instructional area that would be a change in working conditions and would be grievable if it is moved.

Manuel Salgado said that he believed there was a desire to move this course away from a faculty

division and into Student Life. There was a new position being established in Student Life and one of this person's responsibilities would be to direct COL 101.

Sarah Dye said we would still have the say about who teaches it. We need to make it clear that it is an academic course..

Howard Russo said a director can administer but it is still an academic course.

Sue Ford said anyone can direct it but it is still academic and under faculty control.

Manuel Salgado said that when the counselors suggested we need a coordinator for COL101, they (John Coffin, Jennifer McClure and Mary Perkins) suggested to moving it out of counseling and into Student Life.

Dan Kocher said that many staff and administrators teach the course, too. However, they can only take a section after union members' load has been filled. Can't fill with administrators before faculty.

Sue Ford said they make it difficult to get training and materials so you could teach the course.

Sarah Dye asked who we have on that search committee.

Manuel Salgado said he is on the committee and that is why he is raising this issue.

Sarah Dye asked if Manuel Salgado will write up his concerns about this so she can approach deans.

Dan Kernler said that if it is an academic course, union members have to have priority.

Elizabeth Becker asked if that is true for non-credit that is becoming credit?

Dan Kernler said they need to make a new faculty position, a union position.

Sarah Dye said we could invite Vince Pelletier and Student Life (Dr. Cowles) to Senate and raise these questions. Or she could address them at the deans' meeting.

Tim Anderson suggested that Sarah Dye ask for clarification from deans at next deans' meeting and then if there still seems to be a problem, invite the proper people to a Senate meeting.

Sarah Dye requested that those Senators who are finishing up their terms to please come to the meeting on the 29th because she has a surprise and we have to have a quorum to certify the new members. We needs everyone here. Those old members might not want to stay the whole time but we can entertain a motion to take seating new members out of order.

Dan Kernler asked if it could be set at the beginning of the agenda.

Linda Hefferin said that old members have to vote on the minutes from the last meeting.

Elizabeth Becker asked when the certification of the vote on the referendum was to occur.

Sarah Dye said it can be certified up until April 29th. However, Kane County almost always does it on the first day they can which would be April 22nd. The celebration is set for April 23rd.

Dan Kernler moved to adjourn. Tim Anderson seconded. Adjourned at 4:45 p.m.

Respectfully submitted by Lucinda Hutman, ECCFA secretary