



ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
Senate Meeting on April 1, 2009

Sarah Dye, President, presiding

Tim Anderson	Beverly Augustin
Elizabeth Becker	Rick Bonnom
Bill Demaree	Sarah Dye
Sue Ford	Linda Hefferin
Cindy Hutman	Tim Kaar
Dan Kernler	Dan Kocher
Ron Kowalczyk	Dave Lawrence
Marcia Luptak	Dennis Lynch
Luis Martinez	Gary Norden
Mary Peterhans	Roger Ramey
Manuel Salgado	Scott Vaszily

Absent: Crystal Kerwin, Howard Russo

Meeting called to order by Sarah Dye at: 3:03 p.m.

Guests: Jeff Metzger, Dr. Sam, Phil Garber, Rick Green

Guest Reports:

Jeff Metzger left the two samples of computers they are considering for office use. He asked that we look at them and e-mail him with comments.

Dr. Sam discussed the online course evaluation project. With technological advances, putting this process online is inevitable. The only question, then, is when do we do this? Wasting paper and money is one of his pet peeves. We have moved to online pay stubs, for instance, that saves the college \$12,000 per year.

However, there are many challenges to putting evaluation online. He doesn't want to just jump into doing this so he proposed a pilot to work out the kinks. Originally the plan was to test this process on 800 sections this semester. However that is too many and so his newer proposal is to only do about 10 sections and to do it on a totally experimental basis. Choose maybe 5 sections and do it one way and see the response rate. Another 5 sections another way and see the response rate. No faculty involved will be impacted negatively. If we go totally online with this it would save the college \$65,000/year. He wants some volunteers for the initial test.

Dan Kernler asked if he was talking about evaluation in regular classes?

Dr. Sam said yes. He said it won't impact the faculty involved. Anyone on tenure track right now will do pencil and paper and can't be part of this initial test.

Bill Demaree asked about the procedural issues: Do students do this on their own time or during class time in computer classrooms?

Dr. Sam said that they are still working some of these issues out that is why they want to do a smaller project this semester.

Sarah Dye said that the procedure will not require students to be in a computer classroom at a particular time.

Bill Demaree asked if his class is in a computer classroom could he say to students, "Do the evaluation now."

Dr. Sam said they will work this out. He wanted to emphasize that just as with paper

evaluations, faculty will not be able to see the results right away.

Manuel Salgado asked about the timeframe to move to a more universal online process.

Dr. Sam said he is looking 10-12 sections this semester, the larger pilot in the fall.

Phil Garber said that the return time now with paper evaluations is 4 months. With online, the return would be 4 weeks.

Dan Kocher asked if the evaluations would be returned before the end of the semester.

Dr. Sam said, no, the intent is to do the evaluation toward the end of the semester so evaluations would be returned to faculty after the end of the semester.

Sarah Dye asked for volunteers. Cindy Hutman will get the names to Phil Garber.

Tim Anderson, Marcia Luptak, Dan Kernler, Luis Martinez, Mary Peterhans, Gary Norden, Linda Hefferin, Bill Demaree, Ron Kowalczyk and Sue Ford.

Elizabeth Becker moved to adjourn to COPE, Rick Bonnom seconded. Adjourn to COPE

COPE

Dr. Sam thanked the Senate for contributing and supporting the referendum effort. Friends of ECC raised \$140,000 with a budget of about \$130,000. We got endorsement from the trade unions which he feels will carry us over. The feedback has been very positive. The community seems to understand what we are doing despite the economy. We had many endorsements, including the ECCFA's. There was a front page endorsement in the Courier on Sunday.

However, we have to close the deal. There are two more days of early voting, then regular voting on April 7. There is no organized opposition to the referendum. However, Friends of ECC need more help. They need people to go door-to-door, make phone calls and work down the wire on April 7.

Dr. Sam also said there are 4 people running for the Board of Trustees. Two of them, Donna Shurring-Redmer and Rick Green have been very actively working for the referendum in addition to working on their own campaigns. A third candidate, he is not sure of her position on the referendum. The fourth candidate is clearly lukewarm about referendum unless he is campaigning with the unions, which he knows support the referendum.

Linda Hefferin said the students have indicated support for the referendum and two of the candidates for the board.

Sarah Dye said there will be a gathering Tuesday night at the labor temple to watch as the results come in.

Rick Green said he wanted to echo Dr. Sam's sentiments. He thanked us for our support and wanted to explain to use what he was doing with the money we donated to his campaign:

500 signs, 460 are out right now, saved some for repairs.

6 large 4x4 signs

50 bumper magnets

5000 business cards

11,500 mailers

9,000 direct mailers sent using a service with good address information

500 mailers to the plumbers and pipefitters

500 Friend-to-friend mailers.

He has also done some collaborative things with Donna Shurring-Redmer. The ads look more like they are running together to appear in the next couple days in local newspapers.

He has attended many events—Kiwanis and Rotary meetings, the Crisis Center Benefit, Democratic fundraisers, District 300 fundraiser, Bob Love event on campus, the referendum kick-off event, St. Patrick's Day parade in Dundee, City Council meeting. He also campaigned on campus in the carpeted lounge. He was invited and spoke at three forums and attended an additional 6 to "work the crowd." He is also trying to get a radio spot.

Linda Hefferin said that the students had endorsed Donna Shurring-Redmer and Rick Green.

Dan Kernler did canvassing of IFT members for Rick. He enjoyed it and would be willing to do it with someone else this week-end.

Ron Kowalczyk said they need volunteers for Saturday, Sunday, Monday and Tuesday. They have sent out 2,000 letters to IFT members. This is a segue to us showing up at their door. Jennifer Marsh has the addresses of IFT members divided by neighborhoods. We can't send these via ECC interoffice mail or ECC email, but we can use our own private e-mail or stamps. Friends of ECC will

need volunteers for the phone banks. They are also asking people to work at the train stations.
Dan Kocher said if we need yard signs they are in his truck which is parked at Colonial.
Sarah Dye said she sent postcards to her neighbors.
Rick Green said he has mailers and stamps if we need them.

Dan Kernler moved to adjourn from COPE, Manuel Salgado seconded. Adjourned from COPE.

Secretary's Report: Cindy Hutman

Elizabeth Becker moved to approve minutes from the March 18th meeting with a minor change. Marcia Luptak seconded, Approved.

Treasurer's Report: Linda Hefferin

Accepted.

President's Report: Sarah Dye

No report.

1st Vice President's Report: Dan Kernler

No report.

2nd Vice President's Report: Sue Ford

Sue Ford was able to get back pay for a part-timer who had not been properly placed on the salary schedule when he got his second masters degree.

3rd Vice President's Report: Dave Lawrence

See attached report.

Communication Liaison's Report: Bill Demaree

The next Sentinel comes out on April 15. He will send a reminder for articles on April 10th.

Committee Reports:

Academic Policy: Dawn Munson

See attached

Academic Computing: Mary Peterhans

See attached

Alliance for College Readiness: Alison Douglas

No report

Amendments Committee: Dan Kocher

See attached

Assessment Committee: Jessica Carpenter

No report

BOT Finance Committee: Linda Hefferin

No report

Branding Committee: Tim Kaar

No report

COPE: Ron Kowalczyk

No report

Curriculum Committee: Maureen Lange

No report

Elections: Bill Demaree

Proposed agenda for elections is attached to the agenda

Roger Ramey moved to approve the elections agenda, Ron Kowalczyk seconded. Approved.

Dan Kernler will be on parental leave in the fall so will not return to Senate.

Faculty Development

See attached

Grievance: Howard Russo and Sue Ford

No report

Insurance: Sarah Dye and Howard Russo

No report

IT: Tim Kaar, Dan Kocher and Sarah Dye

See attached

Sarah Dye talked to Dr. Sam about this committee. Tim Kaar and Dan Kocher had been told that the committee was disbanded. They talked about the Academic Computing committee as well. He apologized for the disbanding of the IT committee. He contacted a colleague at a school where he worked before about a better plan that might work to improve the cooperation and communication between faculty and IT. Sarah Dye discussed our major IT concerns with him. Dan Kocher said that Dr. Sam will welcome a discussion of our problems and asked that he be kept "in the loop."

Learning Communities (Steering): Alison Douglas

No report

MAGIC: Joyce Fountain

No report

MFA: Dan Kernler

See attached, next meeting is April 13th.

Membership: Tim Anderson

See attached

Negotiations: Dan Kernler

See attached

SEM: Eartha Collier and Clark Hallpike

No report

Strategic Planning Committee: Phil Garber, Elizabeth McNulty and Candy Moore

No report

Student E-mail Rollout: Time Kaar and Dan Kocher

No report

They are doing a tiny roll-out of student e-mail with the orientations next week. If faculty enroll in a course at ECC, they will also get an e-mail account. Or we can call the help desk.

VP for TLSD Search: Roger Ramey

No report

Special Orders

Approval of committee members (treat as Consent Agenda)

1. Photography Faculty (FT) Search: Claire St. John
2. Accounting Faculty (FT) Search: Marv Dittman, Heidi Eaton, Clark Hallpike (Coordinator), Leticia Starkov
3. Election Committee: Gary Norden (FT), Marcia Luptak (UAF2), Dave Lawrence (UAF1)
4. Institutional Research Review Board (IRRB) Committee: Dan Maki (to replace Sarah Dye)
5. 2D Art Lab Assistant Search Committee: Joel Peck
6. Fall College Convocation Planning Committee: Luis Martinez, Arturo Vazquez, Irene Birkholz-Bender, John Karnatz, Rich Tamme

We discussed whether Senators could vote for themselves. It was decided that we can vote for ourselves so it is unnecessary to pull items out or for Senators to abstain from voting on committee membership.

Dennis Lynch moved to consider this as a consent agenda. Tim Anderson seconded.

Approved

Dan Kernler moved to approve the consent agenda. Manuel Salgado seconded. Approved.

Old Business

Membership Survey

Sarah Dye reminded us that we were supposed to look over the results of the membership survey and suggest a process for dealing with the results.

Sue Ford suggested that we form a committee to summarize the results and decide how we should respond to them.

Dan Kernler agreed.

Dennis Lynch suggested that we ask faculty outside of Senate to be on the committee, too.

Volunteers were Manuel Salgado, Marcia Luptak, Elizabeth Becker, Rick Bonnom and Sue Ford.

Sue Ford said she had taken the Likert data and summarized it in a more understandable form. She will send copies of this summary to all of us.

Dues/Budget Committee

Sarah Dye asked us to discuss a date for a general membership meeting to be held to discuss the plan for dues that we approved in the last meeting.

Dan Kocher said we normally deal with this on Opening Day.

Sarah Dye said we had discussed having a meeting to explain the new structure we had approved.

Dan Kernler said this would be just an informational meeting.

Dan Kocher said we still don't know the exact money amounts.

Dan Kernler said he could generate some examples for the faculty.

Sarah Dye said that from her calendar she would suggest doing this the beginning of May. We need to get past the referendum but meet before our last meeting which is May 13th.

Dave Lawrence said the PBJam is all day on May 6th.

Dennis Lynch suggested that we don't need to have an all-membership meeting. We can disseminate the information in e-mail.

Sarah Dye said she agrees with Dennis. We can put an article in the Sentinel and send an e-mail to all our constituents.

Cindy Hutman said that we need some talking points to include in our e-mails and we need to speak personally to each of our constituents so we are sure that each one understands the proposal. We don't want to get to Opening Day in the fall and find ourselves in a big debate because faculty didn't read their e-mails.

Dan Kernler said that he felt we made it more difficult than it needed to be in the fall. The committee will work on a script for an e-mail.

Load assignment flow chart

Sue Ford asked about the information on load assignment that she developed earlier. Dan Kernler did a flow chart to accompany the text and she feels it needs to be disseminated.

Marcia Luptak said she would get it to folks at Fountain Square. It needs to go to all directors, coordinators and deans.

Sarah Dye suggested including it in the Sentinel and on the ECCFA website.

Dan Kernler asked if we need to get the administration to agree before we disseminate.

Sarah Dye said she will get it to the deans, coordinators and directors.

Tim Anderson moved to adjourn. Rick Bonnom seconded.

Adjourned at 4:25 p.m.

Respectfully submitted by Lucinda Hutman, ECCFA secretary