



ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION Senate Meeting on March 12, 2008

Dr. Linda Hefferin, President presiding

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| <input type="checkbox"/> Tim Anderson | <input type="checkbox"/> Ron Kowalczyk |
| <input type="checkbox"/> Mary Arndt | <input type="checkbox"/> Marcia Luptak |
| <input type="checkbox"/> Beverly Augustine | <input type="checkbox"/> Dennis Lynch |
| <input type="checkbox"/> Elizabeth Becker | <input type="checkbox"/> Linda McEwan |
| <input type="checkbox"/> Richard Bonnom | <input type="checkbox"/> Chris Newman |
| <input type="checkbox"/> Susan Ford | <input type="checkbox"/> Mary Peterhans |
| <input type="checkbox"/> Rick Green | <input type="checkbox"/> Roger Ramey |
| <input type="checkbox"/> Robert Harmon | <input type="checkbox"/> Howard Russo |
| <input type="checkbox"/> Clark Hallpike | <input type="checkbox"/> Rachael Tecza |
| <input type="checkbox"/> Linda Hefferin | |
| <input type="checkbox"/> Dan Kernler | |
| <input type="checkbox"/> Crystal Kerwin | |
| <input type="checkbox"/> Dan Kocher | |

Meeting called to order by Dr. Linda Hefferin at: 3:05 pm.

Senators absent: Linda McEwan and Howard Russo

Guests: Paula Amenta, Sarah Dye, Karen Friedberg, Sherry Hellmuth, and Shawn Mikulay

Paula Amenta, Managing Director of Marketing and Communications, spoke to the Senate about accomplishing "branding" here at ECC. In February, the Board of Trustees approved a proposal to achieve branding. In 2006, a company named Westward gathered feedback from ECC employees regarding this topic. ECC will pursue community input, also. Paula stated that there needs to be a more consistent appearance to the communication and marketing pieces put forth by ECC. ECC will work with a creative agency to develop a new logo, a "tag line" for the college, etc. Discussion occurred between Paula and the Senate regarding suggestions for improvement. Paula stated there needs to be a strong brand for advertising dollars to be optimally effective. There is a marketing tab on ECC's enet that has forms for marketing requests. Branding decisions will occur sometime this semester.

Secretary's Report: Mary Arndt

Dan Kocher moved to approve the ECCFA minutes from 2/27/08 with some proposed revisions. Tim Anderson seconded the motion. The motion passed unanimously. Mary Arndt will make the appropriate changes and re-distribute the minutes from 2/27/08.

Treasurer's Report: Linda McEwan

No report. Linda McEwan was not in attendance.

Communication Liaisons' Reports

Bill Demaree not present. Linda Hefferin stated that Sentinel articles are due by this Friday.

Committee Reports

Academic Policy Committee

No report. The last meeting was cancelled. The next meeting will be on April 14, 2008.

Assessment Committee

Shawn Mikulay, vice-chairperson of the Assessment Committee, visited the Senate. He stated that the Assessment Committee had no purview over the student satisfaction survey. The committee did not see or approve the survey. Discussion ensued regarding the potential effectiveness of the CCSSE and Noel Levitz surveys. Shawn will request that the administration examine the ACT survey as a viable option.

Tenure and Evaluation Handbook Committee

Sarah Dye, Sherry Hellmuth, and Karen Friedberg were at the Senate to discuss the committee's progress. Sarah stated that a final draft copy of the new handbook has been delivered to Dr. Sam. Linda Hefferin and Dr. Glickman have electronic copies. Sherry stated that all constituents were carefully considered when discussing changes to this document. There were essentially no changes to the approval documents that the supervisors sign. The counseling, library, and teaching faculty sections are separated along with the appropriate forms needed for each. Some special situations have been accounted for such as an evaluation form for clinical evaluation of instructors in Health Professions and a new section that addresses online courses. Linda Hefferin will send the Senate an electronic copy of the document. It is to be read and discussed at the next Senate meeting.

The group thanked Sarah, Sherry, and Karen for their tireless efforts regarding this committee.

Faculty Development Handbook Committee

Elizabeth Becker stated there will be a meeting with Dr. Sam tomorrow, at 3 pm, to discuss the topic of secretarial support for the committee.

Grievance Committee

Sarah Dye and Susan Ford will meet with Dr. Tony Spahr to discuss the language of the insurance settlement. Faculty will be reimbursed for erroneous charges that have been incurred.

The Grievance Committee will meet with Dr. Spahr next week to discuss a grievance regarding UAF load.

3rd Vice President Report

Dan Kocher stated there are 28 new UAF I faculty. Dan will send a list of these names to the Senate.

2nd Vice President's Report

Susan Ford distributed a list of UAF faculty for Senators to reference. It delineated faculty members that have a signed ECCFA membership form on file and faculty members from which a signed form is still needed. Full time faculty will assist in helping to get these forms signed and submitted. Susan Ford distributed a copy of the membership form to all Senators. These are to be copied and used for those UAFs that still need to submit a form.

1st Vice President's Report

Rick Green stated that he and Linda Hefferin met with Tony Spahr. Professional development money for UAF I faculty should be in the next paycheck. Rick Green made some comments regarding the Faculty Tenure and Evaluation Handbook. The Senate will vote on approval or disapproval. The Senate can ask for clarifications, but no changes can be made at this point. If an agreement cannot occur between faculty and administration, the language in question will be submitted to arbitration. Rick Green said that the cost of printing the Faculty Tenure and Evaluation Handbook for all faculty would be investigated.

President's Report

Linda Hefferin stated that at last night's Board of Trustees meeting, the topics being investigated by the Insurance Committee were removed from the agenda due to a need for further examination of financial issues connected with these topics. The topics being studied are:

- Increasing the wellness benefit from \$100 to \$500 per year
- Increasing the lifetime maximum benefit per individual from \$1 million to \$2 million
- If network providers use an out-of-network provider, the insured would be assigned the provider rate

Linda Hefferin will send congratulations to those faculty who were recently awarded tenure and to their tenure committee members. Dr. Sam stated that if the newly tenured faculty members attend the August graduation ceremony, they would be hooded by the Board at that time.

Committee Member Requests:

- Connie Orbeta for the search committee for the Director of Creative Services - Rachael Tecza moved to approve this appointment. Roger Ramey seconded the motion. The motion passed unanimously.
- Marta Walz, Tim Anderson, and Clark Hallpike (MAGIC) for the search for a speech faculty member.

Rachael Tecza moved to approve these faculty members for this search committee. Rick Green seconded the motion. Tim Anderson abstained from this vote. All others voted to approve these appointments. The motion passed.

Nominations are needed to fill the ECCFA positions of President, various Senators, and committee members. Linda Hefferin will distribute a list of openings by the end of the week. The nomination for ECCFA President can be submitted by any ECCFA member. Division Senators need to be nominated by someone in the division.

A person can place his/her own name in nomination. Linda has asked Bill Demaree and Bill Kolton to act as election officers.

Linda Hefferin will be appointing the members of the ECCFA Scholarship Committee.

Old Business

At the last Senate meeting, there was a temporary subcommittee formed of Clark Hallpike, Dan Kernler, and Roger Ramey. They were to develop language regarding a one-year pilot evaluation of the Noel Levitz and CCSSE student satisfaction surveys. As a result of this group's efforts, Dan Kernler moved to approve the following:

The ECC Faculty Association agrees to a survey of a random selection of ECC students using the Noel-Levitz survey, provided:

1. It is run as a one-year pilot, to be discussed again after the results are reported.
2. The survey does not take from class time.
3. We receive written assurance from Dr. Sam, the President of ECC, that the raw data will not be requested.

Roger Ramey seconded this motion. Discussion ensued. Dennis Lynch moved to amend the motion by adding a fourth point which was mentioned by Linda Hefferin:

4. Items ECCFA deems in violation of the contract will be removed and not dispersed as part of any report, even in aggregate form.

Susan Ford seconded this motion to amend the original motion made by Dan Kernler. After some discussion, Roger Ramey called the question. The vote to amend the motion was as follows:

Yes – 13, No – 3, Abstentions – 1. More discussion occurred.

Chris Newman moved to approve the amended motion. Mary Arndt seconded the motion. The vote was as follows:

Yes – 11, No – 4, no abstentions.

Chris Newman moved to commission Shawn Mikulay to examine the ACT and/or other instruments measuring student satisfaction with the ECC college experience. This information would be presented to the Senate. Susan Ford moved to table the approved motion until Shawn can present further information to the Senate. Ron Kowalczyk seconded the motion. The motion passed unanimously.

Lobby Day will be Wednesday, April 30, 2008. Anyone interested in attending should contact Linda Hefferin.

New Business

Dan Kernler discussed talking to members of other unions at the Union Leadership Institute, regarding their visions for the future of their unions. He proposed the idea of the ECCFA Senate and Officers coming together to write a mission statement, goals for the future, etc. Discussion ensued regarding a 2-day retreat this summer, devoted to reflecting and planning for the future of the ECCFA. It was suggested that someone from outside our group was needed as a facilitator. Linda Hefferin will contact the IFT for suggestions for a facilitator. Rick Green will investigate possible locations for the retreat. Dan Kernler moved to approve ECCFA funds for up to \$5000 to be used to cover the cost of the retreat. Rachael Tecza seconded the motion. The motion passed unanimously.

ECCFA History

Linda Hefferin stated that the ECCFA has no written history and that it would be a good idea to have a publication ready in time for ECC's 60th Anniversary celebration. This may be one of the by-products of the retreat.

Division Issues

None.

Adjournment: Elizabeth Becker moved to adjourn the meeting. Mary Arndt seconded the motion. The motion was passed unanimously. Meeting was adjourned at 5:10 pm.

Respectfully submitted by: Mary Arndt, ECCFA Secretary

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