



ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION Senate Meeting on February 27, 2008 (Revised)

Dr. Linda Hefferin, President presiding

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| <input type="checkbox"/> Tim Anderson | <input type="checkbox"/> Ron Kowalczyk |
| <input type="checkbox"/> Mary Arndt | <input type="checkbox"/> Marcia Luptak |
| <input type="checkbox"/> Beverly Augustine | <input type="checkbox"/> Dennis Lynch |
| <input type="checkbox"/> Elizabeth Becker | <input type="checkbox"/> Linda McEwan |
| <input type="checkbox"/> Richard Bonnom | <input type="checkbox"/> Chris Newman |
| <input type="checkbox"/> Susan Ford | <input type="checkbox"/> Mary Peterhans |
| <input type="checkbox"/> Rick Green | <input type="checkbox"/> Roger Ramey |
| <input type="checkbox"/> Robert Harmon | <input type="checkbox"/> Howard Russo |
| <input type="checkbox"/> Clark Hallpike | <input type="checkbox"/> Rachael Tecza |
| <input type="checkbox"/> Linda Hefferin | |
| <input type="checkbox"/> Dan Kernler | |
| <input type="checkbox"/> Crystal Kerwin | |
| <input type="checkbox"/> Dan Kocher | |

Meeting called to order by Dr. Linda Hefferin at: 3:03 pm.

Senators absent: Dennis Lynch

Guests: Bill Demeree, Sarah Dye, Beth Santell and Sherry Hellmuth

Secretary's Report: Mary Arndt

Howard Russo moved to approve the ECCFA minutes from 2/13/08. Rachael Tecza seconded the motion. The motion passed unanimously.

Treasurer's Report: Linda McEwan

Linda McEwan distributed a report detailing the ECCFA Budget for 2007-2008. The budget was reviewed and a dialogue ensued. It was discussed whether or not to increase the Defense Fund. Almost all of the previous Defense Fund for 2007-2008 has been used. Much of that cost was due to expenses incurred during recent contract negotiations. It is difficult to predict attorney's fees. Only some of our costs are reimbursed by the AFT. Some bills are not submitted until the next fiscal year. No definite decisions were made.

It was also discussed that for the next budget, possibly Unit I Adjuncts should pay less dues than Unit II Adjuncts. The adjustment would have to be in the amount that is paid to the ECCFA because the AFT and IFT payments cannot be changed. No decision was made at this time. This topic will be discussed at a later date.

Communication Liaisons' Reports

Bill Demeree stated that the next Sentinel date is 3/17 and the deadline for articles is 3/14.

Bill has joined the Communication Division of the AFT.

Armando Trejos has resigned as the webmaster for the ECCFA. Linda Hefferin is in the process of looking for a person to fill this position.

Committee Reports

Faculty Development Handbook Committee

Beth Santell reported that the issue of secretarial support for the Faculty Development Committee is still being discussed. There is disagreement between the faculty and the administration as to what kind of secretarial support should be given to the committee by the administration. There is original language in the Faculty Development Handbook but faculty state that what was negotiated is slightly different. Rick Green will give input to the negotiated perspective since he was the chief negotiator for the ECCFA during recent negotiations.

Tenure and Evaluation Handbook Committee

Sarah Dye stated that the committee is still discussing a proposal for evaluating a teacher who teaches an online course. Most teachers teach at least one section in a traditional classroom setting. A few UAFs teach online classes only. Teachers are encouraged to use an actual classroom session for their triennial reviews.

Grievance Committee

Sue Ford reported that the committee is ready to file a grievance regarding faculty load for UAFs in various divisions.

3rd Vice President Report

Dan Kocher is still in the process of distributing communication letters to UAF I members.

2nd Vice President's Report

Sue Ford announced there will be a Senate meeting for UAFs next week at the Fountain Square Campus. She is continuing work on increasing enrollment and recruiting for Senators.

1st Vice President's Report

Rick Green met with Dr. Gena Glickman regarding the student evaluations of faculty. Faculty are getting their student evaluations in a timely manner. For those in triennial review, the deans will not receive the summations as of yet. Student comments cannot be extracted from the evaluation form until ECC installs new software that can perform this job. This will not happen until next year. The administration does not see the actual forms. At the All Faculty Meeting 2/21/08, about 45 full-time faculty attended. During this meeting, changes to the new contract were discussed. In addition, the Safety Committee gave a presentation.

Rick Green met with Tony Miksa regarding a faculty member due for a triennial review this semester. The faculty member was unable to compile 2 semesters of student evaluations prior to the review due to a leave of absence. The faculty member's triennial review will be postponed for one semester.

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President's Report

Linda Hefferin asked for a motion to add Kim Tarver, a member of the Magic Committee, to the automotive and welding search committees. Jeff Boyd will be serving on these committees, but Kim Tarver will be the Magic Committee representative. Sue Ford moved to approve Kim Tarver for the automotive and welding search committees. Howard Russo seconded the motion. The motion passed unanimously.

The division of GIST (Global Initiatives Studies Taskforce) entitled Study Abroad/Faculty Exchange Taskforce has a UAF culinary member. Jill Russell has agreed to serve with this UAF member. Dan Kernler moved to approve Jill Russell for this taskforce. Sue Ford seconded the motion. The motion was passed unanimously.

Linda Hefferin discussed the meeting she and Rick Green had with Dr. Glickman and Marcy Thompson.

regarding the CSSE and Noel Levitz surveys. The ECCFA Senate had previously discussed the option of removing questions from the survey dealing with evaluation of instruction. Linda was told that the questions can't be removed, but the data regarding instruction can be removed after the data are collected. There several reasons why the administration wants the data from these surveys. The 2 main themes are:

- to gain student perceptions about various areas of the college so improvements can be made.
- to determine a benchmark for ECC – administration feels we cannot benchmark ourselves with our own in-house survey; a baseline like what is provided by the CSSE and Noel Levitz is necessary.

The administration also answered the ECCFA's concern regarding using class time to administer the survey. Distribution outside the classroom is possible, maybe through Student Life. A random sample of students having completed 15 or more credit hours would be chosen. The faculty discussed the option of agreeing to a pilot for this year only, and that it would not be "precedent setting." Linda Hefferin encouraged the Senators to talk to their constituents, if they haven't done so already, regarding this issue, and solicit their input before the next Senate meeting. Clark Hallpike stated there would have to be criteria to evaluate the pilot. Susan Ford moved to form a committee consisting of Clark Hallpike, Dan Kernler, and Roger Ramey; which would draft some language regarding pilot evaluation. Roger Ramey seconded the motion. The motion passed unanimously.

Old Business

Tim Anderson stated there is still need for help for judges for the speech tournament to be held on 3/21 and 3/22. Contact Tim or the ECC enet for details.

There is a correction by Linda Hefferin regarding a statement from last meeting's minutes. There are 2 ECC Board of Trustees candidates up for re-election in Spring 2009, not Fall 2008.

ECCFA elections will be April 8, 9, and 10. Solicitation for nominees will run from March 17th to April 4th. We now have an absentee ballot option. Dan Kernler suggested a possible open forum meeting between faculty and the candidates running for ECCFA President (if there is more than one candidate). Linda Hefferin will compile a list of the seats that will be up for election.

FAV 5 - Mary Arndt stated there will be a Healthy Kids Day at Larsen Elementary School in Elgin. Faculty may want to participate in helping with having a table/booth with information for the students and their families. It will probably be in April. She will get more details when possible.

Dan Kernler will go to the Relay for Life Meeting to investigate about entering an ECCFA team.

New Business

Dennis Lynch has been ill and is not teaching at this time. Mary Arndt will send him a get well card from the ECCFA.

Linda Hefferin encouraged all to read the Communicable Disease Policy that Marilyn Prentice placed on the ECC enet.

Howard Russo brought up an issue regarding the College's policy for approval of health care and lack of timeliness. Linda Hefferin will discuss this issue with Tony Spahr. Crystal Kerwin thanked everyone for the get well card she received from the ECCFA while she was ill.

Division Issues

None.

Adjournment: Robert Harmon moved to adjourn the meeting. Mary Arndt seconded the motion. The motion was passed unanimously. Meeting was adjourned at 4:48 pm.

Respectfully submitted by: Mary Arndt, ECCFA Secretary

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