ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
Senate Meeting on October 15, 2008

Sarah Dye, President, presiding

Tim Anderson	Beverly Augustine
Elizabeth Becker	Rick Bonnom
Bill Demaree	Sue Ford
Linda Hefferin	Cindy Hutman
Tim Kaar	Crystal Kerwin
Dan Kocher	Marcia Luptak
Dennis Lynch	Luis Martinez
Dave Lawrence	Mary Peterhans
Roger Ramey	Dan Kernler
Howard Russo	Scott Vaszily
Gary Norden	

Meeting called to order by Sarah Dye at: 3:05 pm.

Current Senators absent: Ron Kowalczyk,, Linda McEwan

Guests: Dr. Norm Madsen, ECC Foundation
          Ned Coonen, Managing Director of Technology and Services

Guest Reports:

ECC Foundation, Dr. Norm Madsen

Dr. Madsen said he is new to campus. He has only been here two months. He is trying to meet folks. He came out of academia. McHenry University, professor for a long time and then was dean. Linda Hefferin is Senate liaison to the foundation board and gives good input. The foundation is restructuring. Only one person left in the foundation, Jonathan Carroll. They are in the process of identifying folks for the foundation to build it up again. They need a development officer, someone to deal with scholarships and someone to build an alumni group. Hopefully they will be able to serve us, the college, faculty, and staff with whatever the needs are. He hopes to move ahead together. He wanted to mention the employee campaign which is in process, He thanked those who have already contributed. He used a quote from Edward Lorenz who developed chaos theory, butterfly effect. He said it was a good example of what a scholarship does for a student. Worked at another institution where he was the head of the foundation, and he found that sometimes a little scholarship changed a life. The person became a good citizen and contributor to society.

Academic Computing Committee

Ned Coonen reported that he had nothing prepared. He had talked to Sarah Dye about faculty concerns and the result is new academic computing committee and we have a roster of members. He is here to answer questions about that. Didn't come prepared to talk about anything else, just answer questions.

Dan Kernler asked him to summarize charge of the committee.

Ned Coonen said the goal was a broader representation among faculty/deans together to talk about classroom technology issues. The current IT committee didn't serve instruction well because there is not enough representation from any one constituency to serve the needs well. Didn't generate any good discussions. If isolate issues in one committee, he hopes we will have a more meaningful interchange.

Sarah Dye said we appreciate our representation on the big IT committee. This new committee just gives us another avenue to get ideas out.

Tim Kaar asked what will be the process of handling issues that come up in the committee.

Ned Coonen said that is up to the committee. That is the point of having people with common interests on the committee. That is why he is not chair. The committee will be empowered to make some decisions. Does not have a budget, but it will have some say in how Karin Stacey runs that side of IT

Tim Kaar asked if there will be votes and will these be binding.

Ned Coonen said will be votes but he can't guarantee they will be binding.

Howard Russo said then it is no different than the current IT committee.

Ned Coonen said this will be a more focused group. Votes on existing IT committee didn't work because most people didn't have a position on, for example, classroom computers. For instance, how will we transition to Vista is an issue that will come up. The difference is the classroom environment has a different set of concerns than the administrative side. Classroom side will probably need Vista but administrators don't care. Will it be different? No, still advisory.

Dan Kernler said it will provide a more unified voice, more solid representation for academic side.

Dave Lawrence asked if the committee would consider classroom issues only or office computers, too?

Ned Coonen said it is up to the committee to discuss. If decisions affect the administrative side, then those people would need to get involved. Concerns in faculty offices versus his office are similar even though jobs are different. If they aren't, then he will learn that.

Sarah Dye asked how many of us do online classes. For those faculty, the classroom and office are married.

Tim Kaar commented that the network is more the concern of the larger IT committee but it is still an academic issue. So there will be some overlap of concerns, how will that be handled? How will it be integrated? Instructional end versus the infrastructure and policies of IT (e.g., security) which impacts instruction.

Ned Coonen said he wouldn't be chair of this new committee but he will be involved. Anyone can raise issues that impact the full IT committee. We are always empowered to pick up the phone and make that connection. Work hard to make the connection work.

Tim Kaar said he is concerned about the issues and how these are impacting instruction. We need to resolve some of these issues. Will Ned be the liaison between the two committees?

Ned Coonen said that he and Karin Stacey are on both committees, He will be the formal liaison.

Sarah Dye asked if it would it be helpful if Jeff Boyd was on the IT committee, too, since he is co-chair of the new Academic Computing Committee.

Dan Kocher commented that Vince Pelletier as VP was on both committees, This might change depending upon how the VP search was resolved in the future.
He asked if the computer replacement policy changed?

Ned Coonen said that what has happened in last year is driven by Vista. They have been watching and waiting for the right moment to transition to Vista. He said some classrooms in the OATS area have Vista. He said Vista became available 1 year ago or so but adoption has been slow. He has held back on replacements of computers because they wanted to bring in new computers when they transition to Vista. Also, new machines are only a little better than those bought several years ago. Right now-- 2.4 GHz, at least 768 Meg RAM, most at 1 G or more. The question came up about replacements and Jeff Metzger used the term "moratorium." That is not the case. They are just holding back on replacements where there isn't a good reason to replace so they can bring in a bigger batch of new computers when ready to transition to Vista.

Roger Ramey commented that there are no Vista classrooms in the OATS area.

Ned Coonen said he was confusing this with the transition to Office 2007, OATS was the first group to get office 2007. But to finish this thought, if someone has a computer that needs to be replaced, slow, defective, then bring it up so message is heard. Not holding back on replacements. They look at person's job and needs and how the computer is functioning.

Sarah Dye asked what we need to show videos in the classroom?

Tim Kaar said what he has been doing is producing videos in QuickTime 7. This is better for the network because they are smaller but computers on campus are not updated

Sarah Dye commented that we are going to be doing a video with Dr. Sam for a project. She asked Ned if this could be put on every computer because of this video from the college President. So many of us don't have the proper software. Could it be done in advance?

Elizabeth Becker commented that the same issue is involved in the classroom. Sometimes we can't get our materials to run. The same problem is in the computer labs, QuickTime is old. It should be updated regularly rather than on demand.

Howard Russo said his computer is useless for videos.

Luis Martinez said he needs Flash and other software. Every year we get new updated versions of CD's from the publisher and then we can't use them on campus or in the classroom.

Elizabeth Becker said we also need ShockWave, We have to come in, open it up and then discover that we can't use. It would be better if IT did a sweep and updated all computers when new versions of QuickTime and ShockWave come out.

Howard Russo commented that his computer at home updates by itself.

Elizabeth Becker said we don't have administrative privileges on our computers so we can't update our own computers and those in the classroom.

Luis Martinez said that when we ask for help, the IT staff is very responsive.

Tim Kaar agreed but said there is always a lag time. We have to leave the classroom, make contact, get a work order logged in and then wait for someone to come and that takes time. Another example of types of things coming up. He went to play a DVD but the region hadn't been set on the DVD player so couldn't play it. He put in a text file, to project on the screen so students could see it while they worked but the screen went black every 5 minutes because of the setting on the energy saver that he couldn't change. He went to print up a document but the "printer couldn't be found," network hadn't been set up. The printer was on but IT had messed with it. In VPA 314 with a wireless network and in other hardwired rooms as well they have to delete the printer profile and then re-install it. But the instructors can't do that.

Ned Coonen asked how he solved this.

Tim Kaar said he called the helpdesk, but he had to leave and go to another room and pandemonium broke out in the classroom in the meantime. If that IP address changes again, that issue will reappear. Have in the past had someone on the floor with administrative rights to the computers to help address these issues but now we don't so have a long process for getting fixes.

Ned Coonen said they have talked about having that in his area.

Tim Kaar said that Ned had said he wants to leave tools in the hands of the people who need them but new security guidelines prevent this.

Ned Coonen suggested that this is not best handled here. He will give someone in Tim's area Administrative rights

Tim Kaar said this still hasn't happened

Linda Hefferin asked about the effect of having many students and faculty logged on? The system gets and slower as the morning progresses. By 11 a.m., she can't show a video clip because the system is so slow.

Ned Coonen said that this is caused by a combination of things. They are raising the amount of band width to the internet. It is now 12-20 MHz, but they are about to raise it to 25, They are waiting for connection to the internet to be opened up. This is an ATT change. He hopes it happens soon. He has been also talking to Tim Moore to look on the D2L end. To make sure that increased use of D2L isn't creating some latency on that end. Anecdotally, when he got complaints about D2L being slow, if you go to another classroom and do something else, he is not seeing things bogging down. Increased bandwidth will help. All wireless traffic routed through FSQ now, so off this campus' connection to the network.

Sarah Dye said that this gives Ned a taste of what sorts of things will come through the Academic Computing Committee. She thanked Ned for coming and said we would approve membership for the committee and then pass those names along.

Ned Coonen said he would get Karin Stacey and Jeff Boyd going on committee.

Before leaving Dr. Madsen reminded us that the foundation was providing a free lunch in EVC on Oct. 23.

Secretary's Report: Cindy Hutman

Dan Kocher asked for wording change in the October 1 meeting minutes in the report from negotiations, three new administration procedure, "didn't appear to go through any committee."

Cindy Hutman reported that she had received other corrections from Marcia Luptak and Linda Hefferin.

Elizabeth Becker moved to approve minutes from October 1 minutes as amended, Howard Russo seconded. Minutes were approved with 1 abstention.

Dennis Lynch moved to consider the consent agenda at this point in the meeting. Dan Kernler seconded, The motion was approved, unanimously.

Consent Agenda

Sarah Dye said there are 6 committees on the consent agenda. She asked if we could treat this as a consent agenda and vote on the whole.

Tim Kaar asked to pull out the membership on the Academic Computing Committee.

Sarah Dye said we would be voting on items 2-6.

Dennis Lynch moved to approve items 2-6 on the consent agenda. Tim Anderson seconded, the motion was approved unanimously

Sarah Dye asked for a motion to address the membership on the Academic Computing Committee.

Marcia Luptak moved to consider Academic Computing Committee membership. Tim Kaar seconded

Discussion—

Tim Kaar said that the computing issues for instruction are very challenging this year, the most challenging he has ever seen. He doesn't know how it got to this point. He is concerned about this new committee, will it really address how IT policy is determined and how much input faculty have? He is concerned about what is going to happen to the input from this committee, how does it truly impact the decision making process? He is curious about the process of selection of committee members. What exactly went on to pick these people and what are we hoping for?

Sarah Dye said she told us that she needed suggestions from individual divisions, only two divisions—Math/Science and CABS responded with suggestions. She waited a week to start seeking people for the committee. Some people she asked couldn't do it. Then she moved on to her second idea, etc. She is not ashamed about how she handled this because she asked us for input. She is sorry that Tim Kaar didn't have time or forgot to give her ideas. She did ask.

Tim Kaar said he wasn't aware of a deadline. He was very busy. He did talk to a couple people in his area. He wished he had had time to talk to Sarah Dye before she approached people. Now we are in a difficult situation.

Sarah Dye reminded us that we have 10 days to supply people for a committee, that is the timeframe she works under. Sometimes we haven't been as prompt as we should be. When she got Dan Kocher and Tim Kaar's list of concerns about the IT committee she realized these are very serious issues. She got advice about how to approach Ned Coonen on these issues. Sometimes people in his position can be very defensive. Instead of simply handing him a list of complaints, she tried to provide an arena for us to have a stronger voice. Tim Kaar and Dan Kocher have done a great job but in an impossible situation on that committee. Give us some trust to try to give the Academic Computing Committee a chance to do its job. We have to give it a chance.

Dan Kernler shared a couple thoughts. When these committee membership lists come to us, we can discuss them, we have that right. We haven't handled it this way in the past but we can say someone isn't "a good fit." We have that ability. He never remembers doing it.

Sue Ford said we have done it.

Dan Kernler suggested that in the future, Sarah should put a timeline out there. Say that we have to give her names by a certain time. He knows that she asked.

Sarah Dye says that she expects that everyone knows the contract.

Sue Ford asked when the official request came that triggered the 10 day deadline.

Sarah Dye said that she didn't have the exact dates for the actual set-up of the committee. It looks like Oct. 5 when she sent the proposal to Ned Coonen for comment, Today would

be 10 days.

Linda Hefferin said the 10 day deadline starts not when the committee is formed but when the request for faculty representation is made. If we are rushed and we don't want to violate contract language, we could do an e-mail vote. Or we can ask administration for an extension. Administration does that frequently

Sarah Dye said it can be difficult to find people for committees. She has the database of committee memberships. Looked at what committees people are on already. Same people always volunteer. Not for this committee necessarily but she looks for people who have room in their schedule.

Dan Kocher said the concern is that this committee must be able to prioritize issues. He sees a problem with Ned Coonen implying that the Vista implementation issue will be addressed first. That is a real quagmire. The scope of impact is humungous. Software in his lab won't run on Vista. Implementation is a major issue. But he thinks there are bigger issues that the Academic Computing committee needs to deal with that haven't been identified yet. He is concerned that they will be forced to focus on an issue they can't deal with and then sweep important issues under the rug. Two committees (IT and Academic Computing Committee) are going to put us in a straight-jacket. Faculty representing each area will have to understand how Vista affects each of their disciplines…very difficult for any faculty member to do. He is worried that there is going to be dilution. We are going to have to be disciplined in communicating. Members of the Academic Computing Committee must meet with their constituents and learn issues.

Sarah Dye said that if and when we approve membership, she will send an e-mail out saying the same thing Dan Kocher mentioned. They must stay in communication with their departments and divisions. They are the go-betweens, they don't have to come up with information, but they have to carry information to the committee.

Sue Ford said the fear is it will be very much like the APC. A lot of faculty doing a lot of work for no reason.

Sarah Dye said she would address the issue of the APC later. Dr. Sam is back. She told him about the new committee. He was very overjoyed. She told him that Ned Coonen refused to have a faculty co-chair. Dr. Sam said had he been there, we would have a faculty chair.

Sue Ford said it really doesn't matter because Ned Coonen still said he would make the decisions.

Sarah Dye asked for support and indulgence.

Sue Ford said this is our only shot, but we may get bashed on the rocks.

Sarah Dye asked if there was any other discussion about people to serve on Academic Computing committee?

Dennis Lynch asked if the members would only serve one year.

Sarah Dye said yes, until the end of this academic year. Then it is an election. As an *adhoc* member, her position is also only one year.

Dan Kocher moved to amend the motion on the table to approval of the membership of the committee. Roger Ramey seconded. Approved unanimously.

Roger Ramey called the question.

Membership was approved with 1 abstention.

Treasurer's Report: Linda Hefferin

Bottom line only changed $1000 this month.

We have had two paychecks of full time faculty dues and one paycheck of UAF dues

She paid IFT/AFT by taking money out of savings because money didn't come in on time.

President's Report: Sarah Dye

The description and charge for the Academic Computing Committee is in packet. When she finds out they are arranging meetings, she will make sure it is at a time convenient for faculty members.

She shared her discussion about the APC committee with Dr. Sam. She briefed him with how how it functioned and how frustrated we feel. She intends to have a meeting before our next Senate meeting. The meeting will include Dr. Sam, Vince Pelletier, Arturo Vasquez, Jim Dittus and Sarah Dye. They will discuss how to streamline the process   The point is that the dean's representatives should discuss proposals with the deans and carry suggestions from the deans

back to the committee. When the proposal comes out of APC it should just go right straight through. Dr. Sam may be able to just sign off.   She will discuss this and see what comes out of the meeting. She did warn Vince Pelletier and Arturo Vasquez this meeting was coming up.
Linda Hefferin reminded her that a major issue is that the faculty chair should be getting overload.
Sarah Dye said that Dr. Sam wants co-chairs and they will address the payment of faculty co-chair.

1st Vice President's Report: Dan Kernler
Nothing to add to written report.

2nd Vice President's Report: Sue Ford
No report

3rd Vice President's Report: Dan Kocher
Did satisfactorily resolve a complaint from UAF1 faculty with administration. He is happy to report a successful outcome pending a formal written resolution.

Communication Liaison's Report: Bill Demaree
Sentinel went out about 2 hours ago.

Committee Reports: see also attachments

Academic Policy Committee—no report

BOT finance committee—Linda Hefferin
Dr. Sam wants no tuition increase even next year. Board will consider this but it will go up in 2010. Our head count and contact hours are way up. Because of good financial situation, the BOT has increased fund balances from 3 months to 4 months. We had 4 months anyway.
Dan Kernler asked if this was to store extra money or to hedge against the economy.
Linda Hefferin said she thought it was a hedge against the economy.
Linda Hefferin said that ESL Levels 8-10 will go back to tuition-free. When it went to credit requiring tuition, many students stopped at Level 7. This change will increase the number of faculty.
We will be getting 5 new faculty positions and 4 new administrative positions in the next 4 years.
We are one of 16 colleges in the nation with no deficiencies.
Tim Kaar commented that there are 12 in Illinois, 16 in the country.

Curriculum Committee—Maureen Lange
Attached report.

Elections—Bill Demaree
Requested permission to destroy the most recent ballots.
Roger Ramey moved that Bill Demaree destroy the ballots from the most recent election. Rick Bonnom seconded. Motion approved unanimously
Bill Demaree will send an e-mail tomorrow announcing results.
Sarah Dye said there was one problem with the Assessment Committee from Howard Russo's division. There were no candidates. There are members of his division on the committee but no one seems to have time or want to serve. Unless this is a huge problem, we will leave them without that extra person.
Linda Hefferin said if we don't fill the position, administration could appoint
Howard Russo asked if the person appointed could refuse.
Linda Hefferin said it isn't clear

Faculty development—Beth Santell
Report attached

Grievance—no report

IT—attached report

Dan Kocher said there is a further explanation of the bandwidth problem in his report.

MAGIC—Joyce Fountain

She reported success of the latest panel discussion.

Membership—Tim Anderson

Marcia Luptak said she had personally brought signed forms in and these members are still not showing up on the list as having signed. She has had to ask some people 2 and 3 times.

Sarah Dye asked where she turned them in.

Marcia Luptak said she turned them into Tim Anderson. Some of these members had been on the list but now weren't showing up.

Tim Anderson said he checked the hard copies just last week, the list should be accurate

Marcia Luptak says she knows she has turned in some forms twice.

Tim Anderson said he will double check.

Sarah Dye asked that as we get signed forms, we turn them in directly to Tim Anderson.

Tim Anderson said he might misplace things but oversights are not malicious.

Marcia Luptak wondered what was happening. Why did members have to turn in forms more than once.

Sarah Dye said that Bill Demaree had gotten articles from Tim Anderson and Sue Ford that will hopefully clarify some things for people. Some people thought they had already signed but what they signed was an election card, not a membership form.

Sue Ford said that many are confused about the difference between the bargaining unit and the union.

Crystal Kerwin said that even her name is not on the list.

Sue Ford said she had given out constituent lists and highlighted those who she was certain we have documentation for. Those who are not highlighted need paperwork. She is thinking that the box of old materials may still be up high in the union office.

Negotiations—Dan Kernler

Nothing new. He is just preparing the document on UAF1 librarians/counselors and getting ready to submit it.

Student e-mail roll-out committee

Tim Kaar and Dan Kocher submitted a report on this.

Dan Kocher said that all those using D2L, new student e-mail is to replace e-mail in D2L. But we will have to make sure this happens.

Tim Kaar said the issue is authentication. Now students can just see e-mail when on D2L. But new one will add another level of authentication.

Dave Lawrence asked what the schedule is.

Tim Kaar said they are just now working on the recommendation to the cabinet. There is no hard timeline.

VP search

Roger Ramey said that HR did not certify the candidate pool so now there is a new time-line for the search. The decision is probably pushed back until late spring semester.

Sarah Dye said that the BOT was supposed to address yesterday but we haven't heard yet.

Special Order—

Sue moved to adjourn to COPE. Dan Kernler seconded. Motion was approved unanimously

Howard Russo reported that he went to the AFL-CIO convention. He has information if anyone wants to look at it. It was the 38th convention in 50 years old. He met a few people, Lisa Madigan, Daniel Heinz. ConCon is bad according to them.

Sarah Dye and Sue Ford said that IFT agreed.

Howard Russo said he will empower people you don't like or don't know to change government.

Dan Kernler said that people who aren't elected and have no stake might change constitution.

Howard Russo said that it was essentially a big convention for Obama. We need to get involved. We need to hit our congressmen and make sure they know what we want. We should go to Lobby Day this year. He said there were many examples of people who got elected because AFL-CIO supported them to because they were angry with the people they ran against.

Crystal Kerwin said that Pat Quinn is for ConCon Her husband asked if we were getting the word out. Sometimes the way it is worded on the ballot makes it difficult to understand. Wording on ballot may be misleading. It will be the first thing on the ballot. It is an important issue. We know about it but other people on campus may not.

Sarah Dye reminded us that Jennifer Marsh brought the ConCon flyers to us on Opening Day, and there was an article in the Sentinel. We have many more flyers if we want to hand them out to neighbors. We also got some information in the mail.

Dan Kernler said that it is important to make a statement, We need to give some reasons why people should vote no. We shouldn't just say, "we recommend you vote no." Message should come from the chair of COPE (who doesn't exist). Should state ECCFA's position and say why.

Sarah Dye asked where we should say it.

Dan Kernler said in an e-mail.

Elizabeth Becker suggested putting it in the Sentinel.

Sarah Dye said that the next Sentinel would be too late, but there is something in the current Sentinel.

Sue Ford said we should drop flyers in every faculty mailbox. And give reasons. We should do the same with the flyers from the AFL-CIO convention.

Sarah Dye asked if we can put it in non-faculty mailboxes.

Sue Ford said we can't put things in other mailboxes.

Elizabeth Becker said that we can ask SECCA.

Sarah Dye said that Linda Hefferin suggested we should be contacting presidents of other unions (k-12)

Crystal Kerwin said that the president of K-12 union made a statement to the entire faculty through an e-mail.

Sue Ford said that we could be a press release to all local papers in our area.

Sarah Dye said that Bill Demaree is anxious to do a press release.

Linda Hefferin said it would be more powerful if came it came from ECCFA, SECCA and IBEW.

Sarah Dye said she is not here tomorrow and Friday and asked if Howard could discuss this with other union presidents.

Linda Hefferin said Monday is soon enough.

Howard Russo said the convention was very dynamic and meeting people is very interesting. Many of these people carry a lot of weight in the community. They are very adamant in endorsing candidates. If we want favors from these officials, we need to show that we supported them. Dr. Sam is going to trade councils because he wants a referendum.

Sue Ford said he has to give them jobs, let them build something.

Howard Russo said that the college needs to give preference to local businesses. If he doesn't then Dr. Sam won't get their support.

Sue Ford said that if the college angers the trade council, we won't get the referendum passed.

Howard Russo said they want preferences.

Sarah Dye asked how often the meetings are.

Howard Russo said once a month.

Sarah Dye asked if we needed another official written report on these meetings. Whenever he has a report he should submit it.

Sue Ford said that we do need to work on getting a candidate of ours for the board.

Linda Hefferin said we probably need two.

Dan Kernler said that Howard Russo should consider, think about becoming chair of COPE. It requires sending out e-mails once a year. He doesn't think it would be a big deal, just sending out e-mails once in awhile.

Sarah Dye confirmed that Roger Ramey is the treasurer for COPE.

Sue Ford said that we have over $25,000 in the COPE treasury.

Howard Russo said we do need to support some local candidates, county more than the state level. They will listen to what we have to say.

Dan Kernler moved to adjourn from COPE. Tim Anderson seconded.

Old Business

Academic Calendar

Sarah Dye said we need to formulate a response to 2009-2010 academic calendar. Information from last meeting from Vince Pelletier and Rose Digerlando. Elizabeth Becker and her colleagues needed 8 week semesters. Vince suggested that if the session starts on the first day that summer can start, they will have an 8 week semester. The problem is that feeder schools may not be out in time to send students. So feeder school dates are in this week's report. Only National Luis is different, all others are out in time to meet first summer session start date.

Linda Hefferin pointed out that we have 11 feeder high school. The report is missing some of these.

Sue Ford said the list looks like all colleges

Elizabeth Becker said that NIU is important but many high schools are also important.

Sarah Dye said that she doesn't see all the feeder high schools in materials provided.

Sue Ford said that private high schools are important and those dates are needed, too.

Dan Kernler said he had talked to his constituents and no one in his area is particularly worried.

Elizabeth Becker repeated that her colleagues in science are concerned. They need one week after spring semester and the start of summer to turn around labs. So starting the very week after spring ends is problematic. They need one week. 7 week for summer 2009 is already a big problem. As suggested in the last meeting, we can look at student success, from last summer compared to next summer.

Sarah Dye has start dates for all the years back to 1980. We have done this before.

Linda Hefferin said we need to send suggestions, not complaints.

Elizabeth Becker asked when do we end spring semester in 2010,

Sarah Dye said Wednesday, May 19.

Elizabeth Becker suggested giving them one week to turn the lab around and then go 8 weeks.

Howard Russo asked isn't there an intercession and then 8 weeks.

Sarah Dye said there are only 3 start dates and only 7 weeks after the third start date. If we start a session on another date then students who had sign up for a 3 week intercession couldn't take a regular summer session course.

Elizabeth Becker asked how many students are impacted? Could have been very few. If numbers aren't that significant, can there be a variance, with science classes starting at a different time.

Dan Kernler said he wasn't clear what the motivation was for the calendar dates that the administration proposed.

Sarah Dye asked them why we couldn't go one week later in August. Here is their reason—IT has to have time to do whatever they do in technology, Paul Dawson needs the time to paint and do other maintenance. Here we are concerned about academic issues but there are other institutional concerns.

Howard Russo lets administration do as they want, but he sets his own dates.

Sarah Dye said that is possible because he controls his own rooms.

Elizabeth Becker said that room scheduling wasn't an issue in their labs either.

Sue Ford said in other areas other schedules could create a conflict with a room.

Linda Hefferin expressed concern if we have many different start dates. Students don't pay attention. It could affect enrollments. We need to stay as consistent as possible, we all need 8 weeks.

Elizabeth Becker suggested that we propose an 8 week session beginning June 7 even though this may impact the intersession.

Howard Russo asked if there were any 3 week intersession courses scheduled in those labs.

Elizabeth Becker said no.

Sarah Dye asked how we send our suggestions and concerns. How has this been done in the past. Do we just give a list of suggestions? Don't we have to have a consensus?

Linda Hefferin said we need a consensus. In addition many faculty are concerned about Veteran's Day. They are upset that we don't honor our veterans.

Sarah Dye said that is an issue with SECCA's contractual dates and the calendar takes this into consideration.

Sue Ford reminded us that the start date for summer impacts the due date for grades, the turn-around for grades in the spring is unconscionable.

Tim Kaar and Howard Russo both said people from their areas can't have this turn-around date.

Luis Martinez asked why we need consistency? Some subjects don't fit into 7 week program. Administration has a box to put everyone in, no consideration about individual subjects. There is no consultation with faculty. Consistency important, but if we are concerned about intersessions and time for grading, the big question is how this is going to impact the students. 8 week semester is grueling, 7 weeks semester is even worse.

Tim Kaar said from his experience, 7 to 8 weeks is a serious concern in the management of curriculum. Labs are activity based, accustomed to 16 weeks. It is relatively easy to go from 16 to 8. But 7 weeks cuts up activities in odd ways so there is a real loss in the process. Can't be done. So he is on board with the 8 week proposal. Provides a suggestion that is consistent with pedagogical issues.

Dan Kernler said as the schedule is set up, there are 3 weeks in August to do all the IT, and O&M stuff but we should propose only a 2 week breaks in August. They can say no but we should propose that. Otherwise, that would set the 8 week session into the intersession so some students couldn't take a science class and an intersession course. We have always had only two weeks in the past.

Sarah Dye asked if we could put ideas together as Cindy is reporting them and go back to constituents and ask them to sign a petition. We have never done that before.

Linda Hefferin reminded us that this all came up two weeks ago and we are saying the same things again. We know what our constituents want.

Sue Ford said a petition would give us more clout.

Sarah Dye said we have until November 1 to send suggests forward. Marcy was going to put this calendar on e-net as though it was approved. This was her mistake and Sarah said she better not. We meet on Oct. 29 again, can we ask Cindy to cull ideas out of minutes and do a draft from that and look at it in two weeks and see if that is what we want to send.

Dan Kernler said some of the suggests were conflicting.

Sue Ford we can't send conflicting suggestions.

Sarah Dye said Cindy can get them out electronically as soon as possible.

Linda Hefferin said Sarah can send out.

Elizabeth asked if Sarah can resend the dates with the information from Cindy.

Sarah Dye asked if that would work.

Sue Ford said we need to get all high school districts on their list.

Dan Kernler said if we start the second session on June 7, we aren't going to get the high school kids.

Luis Martinez asked if we got high school kids in the past?   We need to look at numbers. When started in June, were we getting high school students?

Sarah Dye pointed out that graduation dates are early enough even though end dates are not so graduating senior would make it for the June 7 start date.

Elizabeth confirmed that seniors are done before underclassmen, big difference.

Dave Lawrence asked if there is some wiggle room for special things. Math is proposing a program for students who finish their junior year in high school and want to be engineers.

Sarah Dye said there is room for special circumstances.

New Business

Dan Kernler suggested we table the discussion of the Focus Groups.

Elizabeth Becker mentioned the employee campaign free lunch next Thursday. She has more information on giving guidelines and scholarships, etc. She can't think of a better place to put our money. If we can show that a higher percentage of ECC employees participated (even if each person donates a small amount) that speaks well when we go for a referendum.

Tim Anderson said that there is a list of all the different types of scholarships and funds that you can donate to. The full list is almost 5 pages single spaced. You can see all the things to give to..

Sarah Dye and Dan Kernler had a meeting about the lock-down procedure. Four times have been set up to do this presentation for us. She had asked for this to be done in our work groups but they have chosen not to do it that way. She suggested taking the Senate meeting on Nov 12 and turn it over to this presentation. Any faculty member could come. There is no way to require all faculty to go. Tried to come up with four varied times to for the presentation to give as much options as possible. Tim may film if he chooses. Dr. Sam will record a video talking about how

important it is for us to do it.

Dan Kernler said it is his understanding that this is a legal requirement that must be implemented in January. They are trying to get in front of this new requirement.

Sarah Dye asked if we can use Senate meeting.

Linda Hefferin said we can't do that, we have too much business.

Sarah Dye is trying to be sure all Senators have training. But she doesn't want us to become trainers.

Sue Ford said these procedures involve someone in the hall with a gun? How long does this take?

Dan Kernler said the presentation takes 20 minutes and then questions.

Sue Ford asked if the time was governed by the number of questions.

Sarah Dye said they didn't originally have time for questions when they did it for administrators.

Howard Russo asked why they didn't do it Opening Day.

Sarah Dye said she thought the law says we have to do this by January 1.

Dan Kernler asked if we can do it two hours earlier on Wednesday of Senate meeting.

Howard Russo said it is mandatory for all employees

Sarah Dye said they haven't brought up attendance issues.

Dan Kocher said they have to if mandatory.

Sue Ford said how about 1:30, end at 3.

Dan Kernler said we can clarify why we can't do it on Opening Day.

Sarah Dye said she was certain the deadline is Jan. 1. They want to do a follow-up within our divisions. Some areas have already had their meetings. Training is quite interesting.

Dan Kernler said we need to clarify the law,

Linda Hefferin asked if Sue Ford and Dan Kocher were invited to that meeting.

Sarah Dye said they were.

Sarah Dye asked if we could clarify why we can't do it on Opening Day,

Elizabeth Becker said if it doesn't work on Opening Day, then let's do it 1-3 on a Senate day.

Howard Russo asked what happens if we don't meet the Jan. 1 date.

David Lawrence asked about new teachers. Would they be prevented from teaching until they have done this training?

Howard Russo moved to adjourn. Tim Kaar seconded. Adjourned at 5:12 p.m.

Respectfully submitted by Lucinda Hutman, Secretary ECCFA

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