



## ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION Senate Meeting on May 14, 2008

Sarah Dye, President presiding

Tim Anderson	Ron Kowalczyk
Elizabeth Becker	Marcia Luptak
Rick Bonnom	Dennis Lynch
Sarah Dye	Luis Martinez
Linda Hefferin	Linda McEwan
Cindy Hutman	Gary Norden
Tim Kaar	Mary Peterhans
Dan Kernler	Roger Ramey
Crystal Kerwin	Margaret Sanchez
Dan Kocher	Scott Vaszily

2:45 p.m. Pictures of Officers

3:00 p.m. Scholarships Awarded and Dr. Sam addressed the recipients and the Senate

Meeting called to order by Sarah Dye at: 3:10 pm.

Current Senators absent: Beverly Augustine, Howard Russo, Bill Demaree, Sue Ford

Guests: Dr. Sam, President

Steve Trail

Jacob Sandlund (Transfer Scholarship Winner)

Connie Orbeta

Janine Kirkland (Vocational Scholarship Winner)

### **Secretary's Report: Cindy Hutman**

Dan Kocher moved to approve with corrections the ECCFA minutes from 4/30/08. Tim Anderson seconded the motion. The motion passed unanimously, except for three abstentions.

Corrections: Minor wording change in the retreat report by Dan Kernler indicating that the planning committee intended to invite faculty beyond Senators but didn't want the numbers to get too large. Linda McEwan was absent and Tim Anderson is not an "outgoing" Senator.

Minutes, with approved corrections need to go to Tim Kaar. Tim will upload to the ECCFA website and then send an e-mail to the membership indicating that the minutes are up.

### **Treasurer's Report: Linda McEwan,**

All expenses are done except for the summer conference expenses.

Budget meeting should occur in the summer so new budget can be approved for Opening Day. The attendees at this meeting should include the President, Treasurer and at least one other member.

### **President's Report: Sarah Dye**

Sarah had requested that reports for this meeting be submitted in writing ahead of time to facilitate the meeting. Sarah reported that she met with Dr. Sam and Dr. Pelletier. Dr. Sam requested that if the BOT approves the referendum in January, the faculty will support the referendum by "getting the word out" in the community.

### **1<sup>st</sup> Vice President's Report: Dan Kernler**

Dan met with Tony Miksa, Dean of Math, Science, Engineering and Health Professions regarding staffing issues for UAF1 and UAF2. Information about who will qualify for UAF2 in the fall needs to get to coordinators in February because staffing is done early.

Dan met with Rose Digerlando, Assistant Dean of Teaching, Learning and Student Development. The concerns surrounded requirements of grants being written for funding of programs at Fountain Square. Some faculty were being asked to do things that weren't necessary for the grants. Another concern is that the grants are being worded to force faculty to do things beyond their normal duties. The e-mail to faculty said "request" but some perceived the e-mail as demanding.

**2<sup>nd</sup> Vice President's Report: Sue Ford**

The load grievance is settled but implementation is still being discussed. This issue may require arbitration.

**3<sup>rd</sup> Vice President's Report: Dan Kocher**

After Dan submitted his written report another issue came up regarding lane movement for UAF1's. The contract doesn't specify how this will be done. The assumption is that the UAF2 language will simply be applied. Dan Kernler needs to be included in this discussion with administration.

**Communication Liaison's Report: Bill Demaree**

No present, no report

The question was raised if there should be another Sentinel before September? Is there enough content? Sarah will push for an early Sentinel possibly highlighting new faculty.

**Committee Reports**

**Grievance Committee**

No new issues

**Academic Policy**

Linda submitted this report. No progress on Academic Integrity or Grade Appeal.

**IT Committee**

In written report.

**BOT Finance Committee**

Linda Hefferin will be attending in the fall

**Membership Committee**

In written report

Sarah explained that Tim Anderson and Dan Kernler had agreed to get committee rosters together. Once these are complete they will be uploaded to the ECCFA website. Dan wants a database that is searchable but doesn't know how to do this. Linda Hefferin volunteered to set up the database with Tim Anderson, Dan Kernler, Roger Ramey.

Sarah's concern is that we need accurate representation for each committee and for each division on committees.

Elizabeth Becker expressed concern over the number of UAF2's and the accuracy of the list. She wanted to know if they get development money even if they haven't signed the membership form.

Marcia Luptak says she has the updated list of UAF's who have not signed the forms and will try to get more signatures.

Linda Hefferin clarified that they get the development money even if they are Fair Share.

Dennis Lynch commented that full time faculty who aren't members get faculty development money.

**Special Orders**

**Consent Agenda**

Approval of committee memberships:

1. ESL Faculty Member Search Committee: Rachael Tecza
2. BOT Finance Committee: Linda Hefferin
3. SEM Instruction Task Force (sub committee): Gary Grohs

4. Training & Advisory Committee: Glenn Earl and Joe Rosenfeld
5. Tenure Committee for Ed Kroll (replacement): Elizabeth Becker
6. Assessment Committee (MSLEP): Fred Vogt
7. English Faculty Member Search Committee: Jason Kane (Coordinator), Michele Noel, Carol Szabo, Sara Baker, Alice Biggers
8. Psychology Faculty Member Search Committee: Cindy Hutman (Coordinator), Shawn Mikulay, Jessica Carpenter, Clark Hallpike

Clarification: Rachel Tecza is on the ESL Faculty Search Committee because there is no faculty coordinator in that area.

Roger Ramey moved to accept the consent agenda.  
 Dan Kocher seconded.  
 Approved unanimously.

### **Old Business**

Summit Park Brick purchase / \$100 (Howard Russo request of ECCFA—see written report)

Linda Hefferin—motion to buy the brick

Tim Anderson—second

Approved unanimously

NCA Accreditation Visit: Access to D2L classes

For accreditation, visitors from NCA need access to some distant learning classes. Allowing full access to classes however runs the risk of evaluation of faculty outside the contract. The compromise was to take pieces from various distance learning classes and put them together into a single course for the NCA visit.

Dan Kernler—move to proceed this way for the NCA visit.

Roger Ramey—second

Approved unanimously

ECCFA Retreat

Dan reported that we need a deposit to hold the facility for the designated dates. This needed to be done before the budget meeting in the summer and the membership approval of the budget in August. Part of the deposit would be non-refundable and putting the deposit down isn't dependent on the number of people attending.

Linda Hefferin pointed out that according to the constitution, the Senate doesn't have the ability to allocate money beyond the budget.

Dan Kernler moved to allocate \$1000 from the conference budget line for the deposit.

Rick Green second.

Roger Ramey asked if we are confident that the membership will approve the retreat. Should we put it into the budget over the summer before the membership has approved?

Call for the question.

Unanimously approved via voice vote.

Sarah suggested that we begin promoting the retreat in preparation for a report to the membership in the fall.

Dan Kernler said to send people to him if they had questions.

End of semester party

Roger Ramey—the end of semester party is a picnic at Sue and Steve Ford's house on June 22. \$250 had been allocated for food. Members will bring side dishes to pass and their own beverages. Sue will develop the flyer to be distributed to the membership.

### **New Business**

AFT Convention Delegate(s)

Have money in the budget for three delegates to the convention on July 10-14. Asked if anyone other than Linda Hefferin was interested in going. No one.

Roger Ramey moved to approve Linda Hefferin to go to the convention.

Marcia Luptak second.

Approved. One abstention.

AFT Summer ULI courses

Summer ULI is July 27-31. Cost is \$731/person.

Sarah is interested in going and Dan Kernler said that Howard Russo was interested in going for negotiations training.

Linda McEwan moved that \$1470 be allocated for Howard and Sarah to attend the summer ULI.

Marcia Luptak second

Approved unanimously.

#### Retirement checks for UAF faculty

The question was raised about who get the retirement checks—full time, for sure but UAF2's?

Linda McEwan argued that all members should be treated the same, \$50 for all faculty, full time or adjunct. It is just a nice gesture on our part.

Dennis Lynch moved that we give \$50 to all retiring members of the union, full time or adjunct.

Tim Anderson second

Approved unanimously

#### 2008-2009 Senate meeting dates/times

The issue was the Wednesday of exam week in December and the day before Thanksgiving.

We agreed to **not** meet on November 26 and meet on December 3<sup>rd</sup> instead of December 10<sup>th</sup>.

Dan reminded us that the Friday after Opening Day was ECCFA orientation for new faculty and all Senators are welcome.

Sarah announced that she is exploring the possibility of meeting in the Alumni Room which is bigger to allow all interested faculty to attend Senate meetings.

#### Conducting summer business

Sarah reminded us that the bylaws state that summer business is conducted via email. The assumption is that Senators are checking their elgin.edu e-mail in the summer.

#### Call for other New Business?

Nothing

#### **Division Issues**

Sarah asked if we liked the written report packets, the general consensus was that we do.

#### **Adjournment**

Tim Anderson moved to adjourn.

Dan Kernler seconded.

Adjourned at 4:37 p.m.

Respectfully submitted by Cindy Hutman, Secretary ECCFA

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