



ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION Senate Meeting on April 30, 2008

Sarah Dye, President presiding

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| <input type="checkbox"/> Beverly Augustine | <input type="checkbox"/> Marcia Luptak |
| <input type="checkbox"/> Elizabeth Becker | <input type="checkbox"/> Dennis Lynch |
| <input type="checkbox"/> Richard Bonnom | <input type="checkbox"/> Luis Martinez |
| <input type="checkbox"/> Sarah Dye | <input type="checkbox"/> Gary Norden |
| <input type="checkbox"/> Susan Ford | <input type="checkbox"/> Mary Peterhans |
| <input type="checkbox"/> Robert Harmon | <input type="checkbox"/> Roger Ramey |
| <input type="checkbox"/> Linda Hefferin | <input type="checkbox"/> Howard Russo |
| <input type="checkbox"/> Cindy Hutman | <input type="checkbox"/> Margaret Sanchez |
| <input type="checkbox"/> Tim Kaar | <input type="checkbox"/> Rachael Tecza |
| <input type="checkbox"/> Dan Kernler | <input type="checkbox"/> Scott Vaszily |
| <input type="checkbox"/> Crystal Kerwin | |
| <input type="checkbox"/> Dan Kocher | |
| <input type="checkbox"/> Ron Kowalczyk | |

Meeting called to order by Dr. Linda Hefferin at: 3:03 pm.

Current Senators absent: Richard Bonnom, Susan Ford, Margaret Sanchez, Rachael Tecza, Linda McEwan

Outgoing Senators present: Mary Arndt, Rick Green, Chris Newman

Guests: Vince Pelletier, Interim Vice-President of Teaching, Learning, and Student Development

Sharon Konny, Interim Vice-President of Finance and Administration, Sherry Hellmuth, Professor of Accounting

Linda Hefferin gave certificates to Mary Arndt and Rick Green, recognizing their service on Senate for the past 2 years. Chris Newman will also receive a certificate.

Linda Hefferin passed the gavel to the new ECCFA President, Sarah Dye.

Sarah Dye added the topic of Special Orders to today's agenda. She also spoke of how she would like to run the meetings (Robert's Rules), etc.

Secretary's Report: Mary Arndt

Howard Russo moved to approve the ECCFA minutes from 4/16/08. Mary Arndt seconded the motion. The motion passed unanimously, except for abstentions by Tim Anderson, Mary Arndt, Ron Kowalczyk and Dennis Lynch.

Treasurer's Report: Linda McEwan, not present.

No report.

3rd Vice President Report

No report.

2nd Vice President's Report

No report.

1st Vice President's Report

Rick Green, Dan Kocher, and Susan Ford met with Vince Pelletier regarding faculty load, hierarchy, etc. Vince will discuss the ECCFA's position on these matters with the deans.

Telephone training will not be required for UAFs.

ABE GED faculty need 6 hours of special training according to the grant. Rick Green stated that ECC should pay for this since it is a requirement of the grant.

Rick Green stated that there needs to be an instructional coordinator at Fountain Square Campus.

At the end of their meeting, Vince Pelletier asked what he could do for the ECCFA.

President's Report

Outgoing President Linda Hefferin reported the following.

Dr. Sam wants to look at a permanent 4-day work week for administration and support staff. There would be some employees in offices everyday of the week. He will bring this idea to the Board.

ECCFA did not go to Lobby Day in Springfield, IL. Dr. Sam, a Board member, and a student did go to Lobby Day.

We will find out at the May 14th meeting who will be awarded the ECCFA Scholarships.

Communication Liaison's Report: Bill Demaree, not present.

Linda Hefferin stated that the deadline for Sentinel articles is 5/9 and it will be distributed on 5/12.

Committee Reports

Grievance Committee

Susan Ford not present. Sarah Dye was replaced by Shawn Mikulay. Health maintenance and load issues have been settled. A faculty member is receiving back pay for classes denied.

Academic Policy

No new meeting.

IT Committee

Dan Kocher stated that Windows 2007 is slated to be running by May 9th.

The new phone system will soon be in place.

The college is looking at providing employees with new photo IDs.

During the spring and summer, flat screens will be installed in hallways on the main campus and a FSQ. These will have postings of events and will display instructions during emergency alerts.

Vince Pelletier, Sharon Konny, and Lonnie Keeler attended at 3:30. Lonnie will replace the retiring Susan Spengler-Abel as Vince's assistant.

Vince stated he is looking forward to working with the ECCFA Senate and the entire faculty.

He stated how Dr. Sam has brought new energy to the campus. He complimented members of the Faculty Development Handbook Committee on how well they worked together. He is pleased that the handbook is much clearer now.

Sharon Konny stated that she has noticed a better, more open atmosphere at ECC. Sharon and Sarah Dye are both on the Allocations Committee that distributes money to many different student clubs. The Allocations Committee has invited Dr. Sam to see how they examine the budgets for Student Life. Dr. Sam reinstated \$30,000 for these clubs and gave the committee \$30,000 more to make up for money denied last year.

At this time, Linda Hefferin reported on open committee positions. Academic Policy will elect members on Opening Day in fall 2008. The Communication Liaison will be appointed by the ECCFA President.

Howard Russo nominated Dan Kernler for 1st Vice President. Dennis Lynch moved to close the nominations for 1st VP. Howard Russo seconded the motion. Dan Kernler was unanimously elected as 1st Vice President.

Howard Russo nominated Susan Ford for 2nd Vice President. Susan (who was not present) had emailed Sarah Dye earlier stating she would be willing to continue in this position. Dan Kernler moved to close the nominations for 2nd VP. Mary Arndt seconded the motion. Susan Ford was unanimously elected as 2nd Vice President.

Regarding 3rd Vice President: Margaret Sanchez is the only Senator that has qualified and has been elected as Senator as a UAF I. The election of additional UAF Is will be moved to fall 2008. Election of the 3rd VP will be moved to the end of May 2008 when more UAF I faculty will become eligible

Linda Hefferin nominated Cindy Hutman for Secretary of the ECCFA. Dennis Lynch moved to close the nominations. Howard Russo seconded the motion. Cindy Hutman was unanimously elected as Secretary.

Roger Ramey nominated Linda Hefferin as Treasurer of the ECCFA. Dan Kocher moved to close the nominations. Tim Anderson seconded the motion. Linda Hefferin was unanimously elected as the ECCFA Treasurer.

There needed to be a replacement on the ESL Teacher search committee, due to Abraham Martinez-Cruz taking a sabbatical. Richard Bonnom agreed to serve. Dan Kernler moved to approve Richard Bonnom to the ESL Teacher search committee. Elizabeth Becker seconded the motion. Richard Bonnom was unanimously elected to the search committee.

Old Business

ECCFA Retreat: Dan Kernler stated that the Retreat Committee has had 2 meetings so far. Topics for possible discussion at the retreat included: goals, ideas, ECCFA structure, ECCFA history, communication, how to best serve the students, promotion of community among members, mission statement, 1 & 5 year goals, and team building. The committee will meet this Friday to narrow the list of topics. A time and date for the meeting will also be discussed. Possible places discussed are Lake Lawn Lodge and George Williams College, both in Lake Geneva.

Sherry Hellmuth is also on the Retreat Committee. She stated she values the topics of the ECCFA history, mission, and future goals as topics for the retreat. She expressed concern over spending \$5000 for 25 people. The money would ultimately come out of the Legal Defense Fund. Sherry stated that it was not budgeted for in the beginning of the academic year and the full ECCFA should vote on this. Dan Kernler stated that the savings continue to grow. He wonders what are the dues doing? Rick Green stated that "reconsidering a motion" can only be done on the same day as the proposed motion. The motion could be rescinded, resubmitted, discussed and voted on again. Rick Green stated that the ECCFA Constitution gives the ECCFA Senate the authority to spend money outside line items already in the approved budget. Dan Kocher suggested we reserve a decision on this topic until after the Retreat Committee has had its next meeting.

Sarah Dye stated she was concerned that the retreat would be made up of only Senators. She suggested that maybe it be open to all of ECCFA. Dan Kernler stated that the committee intended to invite members of the faculty beyond Senators but it would be difficult to carry on with the retreat if too many people attended (e.g., 50+). The Retreat Committee will look at some alternate ways of funding.

Sarah Dye encouraged Senators to talk to their constituents about the retreat.

Constituency lists will be distributed in a few weeks to the new Senators.

Howard Russo will be attending the Union Leadership Institute (ULI) in July. Sarah Dye will send out an announcement to the entire faculty asking for volunteers who want to attend ULI. A list of the titles of the classes will also be distributed.

New Business

Sarah Dye appointed Tim Kaar as the new Webmaster. They discussed sending an email to faculty with a link to the ECCFA website where the minutes will be posted. Sarah Dye appointed Ron Kowalczyk as Parliamentarian. Sarah distributed the ECCFA Constitution to all Senate members and officers. It is posted on the ECCFA website, also. She also distributed building maps of ECC for the Senate to mark and see the proximity of their constituency groups.

Howard Russo nominated Roger Ramey to chair the Planning Committee for the End of the Year party, sponsored by the ECCFA. All college employees will be invited. Linda Hefferin seconded the motion. Crystal Kerwin, Mary Peterhans, and Ron Kowalczyk all stated they would help Roger in this effort. Howard Russo moved to approve up to \$250 for snacks and appetizers. No liquor will be paid for out of ECCFA funds. Cindy Hutman seconded the motion. The motion passed unanimously. Rick Green suggested collecting money at the door of the party for the Relay for Life.

Crystal Kerwin agreed to continue to provide refreshments for the ECCFA Senate meetings. Crystal will collect money for this purpose in fall 2008.

Division Issues

None.

The next meeting will be on 5/14/08 at 3:00 pm in ICT 201.

Adjournment: Roger Ramey moved to adjourn the meeting. Ron Kowalczyk seconded the motion. The motion was passed unanimously. Meeting was adjourned at 4:22 pm.

Respectfully submitted by: Mary Arndt, outgoing ECCFA Secretary

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