

Senate Meeting Agenda 15 November 2023

Meeting Link: [Senate Zoom Link](#).

Name	Div/Term	Name	Div/Term	Name	Div/Term
Lori Clark (President)	2022-2024	Margaret LeMoyne	HP/MSE 2022-2024	Diane Flahaven	UAF2, HP/MSE 2022-2024
Stacey Shah (1st VP, ARIT/ABEC)	2022-2024	Chris Cunningham (Parliamentarian)	HP/MSE 2022-2024	Tara Latto	UAF2, HP/MSE 2022-2024
Jessica Carpenter (Social Media Coordinator)	CABS 2022-2024	Luis Martinez	HP/MSE 2022-2024	Terri Birch (2 nd VP, Membership)	UAF2, LVPA 2022-2024
Ryan Kerr (Chief Negotiator)	CABS 2023-2025	Kimberly Tarver	HP/MSE 2022-2024	Amanda Smothers (3 rd VP)	UAF2, CABS 2021-2023
Ruby Sanny	CABS 2023-2025	VACANT	HP/MSE	Janice Petit- Sollenberger	UAF2, LVPA 2022-2024
Patrick Gordon	SBCT 2022-2024	Les McTighe	LVPA 2023-2025	Tammy Ray (Webmaster)	UAF2, SBCT 2023-2025
Clark Hallpike	SBCT 2022-2024	Susan Robinson	LVPA 2023-2025	Jason Walczak	UAF2, SBCT 2022-2024
Dave Reich	SBCT 2023-2025	Steve Wood (Treasurer)	NON-VOTING 2022- 2024	Lisa Del Giudice (Communications Liaison)	UAF1 2023-2025
		Laura Haske (Secretary)	NON-VOTING 2022-2024		

ATTENDANCE

VISITORS

ANNOUNCEMENTS

- **NISOD Recipients**
 - Congratulations to our faculty members who received the NISOD Award:
 - Chris Cunningham, Instructor of Mathematics
 - Josh Thusat, Associate Professor I of English
- **Sabbatical Recipient**
 - Congratulations to Professor Kim Tarver, recipient of a sabbatical for summer 2024.
- **Opening Day Membership Meeting**
 - The ECCFA Opening Day Membership Meeting/Luncheon on Thursday, January 11 will be hybrid. The luncheon will take place in the E Dining Room, and there will also be a Zoom option. If you will be attending in-person, please contact Kim Tarver by December 15 at 5:00 pm so that we can make sure to order enough food.
- **Safety Concerns**
 - On Monday, November 13, the fire alarm went off in the B Building. Some students have been saying that their faculty member said the alarm wasn't on the schedule, so they weren't going to evacuate. Please remember that the fire drills for the semester are over, so if the alarm goes off, as it did on Monday, it could be a real fire. Please make sure to keep your safety, as well as the safety of our students in mind when these alarms happen.
- **End-of-Semester Party**
 - The ECCFA End-of-Semester party will take place on Friday, December 15 at 4:00 at Carmina's in Elgin. We hope you will be able to join us in celebrating another semester's end.
- **Justice Impacted Focus Groups**
 - This is from Anthony Ramos: "ECC has been awarded a second chance grant award from the JPMorgan Chase Foundation in support of efforts to examine policy, practices, procedures and professional development as it relates to individuals with arrest and/or conviction records. A taskforce of colleagues across campus have been working with EdSystems at NIU to guide this work. We are looking for individuals that may have experience working with students that are justice impacted to participate in one of two upcoming focus groups (virtually) on: Wednesday 11/15, 4-5pm or Monday 11/27 – 3:30 – 4:30pm
 - **If you are interested and available in participating, please let me know and I will forward the calendar invitation.**
 - For additional context, some of the deliverables of this work would be as follows:
 - Creation of staff-facing professional development opportunities regarding the experiences and needs of individuals with prior justice involvement, utilizing community-based organizations with specific expertise.
 - Employer engagement to begin development of an employer network to which the college could provide training and information.
 - Development of targeted recommendations for policy, practice, and program changes to better support students with justice histories.
 - Collection of data on priority issues and needs among students with justice backgrounds.

- **Teach ECC**
 - Proposals are being sought for presenters for Teach ECC on February 20-23, 2024. Proposals are due on Wednesday, November 23. More information, including the proposal form, is in an addendum item.
- **Part I: Seeking Cultural Consciousness and Competence in Hiring**
 - This is the workshop that is required of faculty members who want to serve on search committees.
 - The next session will take place on December 1.
 - [Part 1 Seeking Cultural Consciousness and Competence in Hiring](#)
- **United Way Volunteer Opportunity**
 - This is from Gus Fuguitt, Director of Community Engagement at the Chicago Federation of Labor:
 - I'm reaching out because the CFL assists the United Way each year on their annual [Uniting for the Holidays events](#), bringing winter clothing, holiday meals and other donated goods to six communities across the region.
 - This year United Way is hosting a Uniting for the Holidays event at Elgin Community College on Wednesday, December 13, and I wanted to see if any of your members (or their friends/families) would be interested in volunteering at the event. The event is organized by United Ways' Elgin Neighborhood Network, and hundreds of families will utilize ECC's parking lots to "drive thru" to receive items. United Way is seeking volunteers to load donations to vehicles, maintain supplies and clean up after the event, which runs from roughly 2:00 p.m. to 6:00 p.m. with multiple volunteer shifts.
 - If you think this opportunity would interest your members, please let me know I can share more information! Many of our labor union partners support these events in the spirit of "solidarity" towards our neighbors and we would be thrilled to have you join us. Thanks for your consideration.

REPORTS

- **SECRETARY'S REPORT: LAURA HASKE**
 - Approval minutes from 1 November 2023
- **TREASURER'S REPORT: STEVE "WOODY" WOOD**
- **PRESIDENT'S REPORT: LORI CLARK**
 - Attended Grievance.
 - Attended November Committee of the Whole meeting.
 - Attended November Board of Trustees meeting (remarks attached).
 - Met with Dr. Sam. Topics included: Testing Center, 75th Anniversary
- **1ST VICE-PRESIDENT'S REPORT: STACEY SHAH**
 - Attended COW and BOT meetings
 - Fielded Emails

- **2nd VICE-PRESIDENT’S REPORT: TERRI BIRCH**
 - No report
- **3rd VICE-PRESIDENT’S REPORT: AMANDA SMOTHERS**
 - No report.

COMMITTEE REPORTS

- **Negotiations—Ryan Kerr**
 - Per C-1 of the ECCFA contract, two committees have been meeting to review and revise the Faculty Evaluation Handbook and Faculty Development Handbook. The initial deadline is November 15, unless both parties mutually agree to an alternative date.
 - In both cases, the faculty team and the administration team have requested more time. The teams negotiating the Faculty Development Handbook anticipate that they will finish prior to holiday break this December. The Faculty Evaluation Handbook teams have requested an extension through February 2024.
 - ECCFA agreed to both of these extensions.
- **Grievance—Co-Chairs: Peter Han and Tim Anderson**
 - No report.
- **Membership—Terri Birch**
 - No report.
- **COPE— Antonio Ramirez**

ELECTIONS & COMMITTEE REQUESTS

Committee Requests

- ECCFA is need of members to serve on the Elections Committee. The purview of this committee is to coordinate ECCFA elections next spring.

Elections

- **SLAAC (Library Representative)**
 - Elizabeth Hultman, Instructor/Public Services Librarian

OLD BUSINESS

NEW BUSINESS

- **Spring Senate Dates**
 - Proposed meeting dates for spring:
 - January 10
 - January 24
 - February 7
 - February 21
 - March 6
 - March 20
 - April 3
 - April 17
 - May 1

DIVISION ISSUES

ADJOURNMENT

ECCFA SENATE FALL 2023 MEETING SCHEDULE: 3:15-4:45 P.M.

- November 15
- November 29
- December 13

ECC BOARD OF TRUSTEE MEETINGS

Faculty are encouraged to attend ECC Board of Trustee Meetings. Follow this link to sign up: https://docs.google.com/forms/d/e/1FAIpQLSduhdAZtXmg6DE_LEdB3fAUJ6lFZIKKPZcLRcblQRWLwWYafQ/viewform?usp=sf_link

- ***Finance Committee Meeting Dates:***
 - December 11 (Refer to Agenda for time)
- ***Committee of the Whole Meeting Dates***
 - November 13 (3:00)
 - December 11 (3:30)
- ***Board of Trustee Meeting Dates***
 - November 14 (6:30)
 - December 12 (6:30)

ECFA President: Remarks to Board of Trustees, Tuesday, November 14, 2023

With Thanksgiving right around the corner, I wanted to take a moment for an ECC edition of giving thanks.

I am thankful for the embedded librarian program at ECC. My students are so lucky to have two wonderful librarians, Stacey Shah for my 102 classes, and Lauren Sullivan for my Introduction to Shakespeare course. They provide valuable resources for my students as they go through the semester. Actually, I am thankful for all of our librarians, both support staff librarians and faculty librarians.

I am thankful for *all* the members of ECC's support staff. They are the backbone of this college, and without them, we would all perish. Okay, that's a little dramatic, but they do a lot, and without them, I don't think college operations would run as smoothly as they do.

I am thankful for our focus on EDI and the opportunities to participate in and learn about other cultures, like the Diwali event tomorrow.

I am thankful for supportive colleagues who understand how stressful this point of the semester is and help keep me focused on the goal: winter break.

I am thankful for ECC's land acknowledgment statement that puts the focus on those indigenous communities who were removed from their lands; this is especially important since some people are on the cusp of celebrating a holiday that calls into question the celebration of the treatment of all indigenous peoples.

Lastly, I am thankful for ECCFA for protecting the rights of our faculty members, both adjunct and full-time.

There are many other things ECC-related that I am thankful for; these are just the highlights. If I included everything and everyone around campus I am thankful for, I would go way beyond my three minutes and be escorted out by security. That is something I would not be thankful for!



PRESENTERS WANTED

You are invited to submit a proposal to share at TeachECC 2024 (Feb 20-23, 2024).

[TeachECC 2024 SESSION PROPOSAL FORM](#)

The purpose of the TeachECC conference is to provide an opportunity to share and instruct others in approaches to designing and facilitating student-centered, active, and inclusive learning experiences. All employees are invited to submit a proposal to individually lead a session or to co-lead with others.

Generally, the 60-minute sessions might be an 1) interactive workshop or “how to” in a particular area OR a 2) lessons learned from a recently-instituted approach or initiative. Sessions may be focused on any teaching & learning related-topic, including but not limited to

- Assignments and Assessment
- Feedback to Students
- Experiential and Active Learning Strategies
- Creating an Inclusive Classroom
- Teaching Tools
- Fostering Student Community

CETAL is excited to be able to offer both in-person and online opportunities this year. Presenters will have the option of presenting in-person to an audience that is both in-person and remote or present virtually in a fully remote session. CETAL will be available to help presenters navigate the modalities and support them before and throughout the event.

Proposals (working title, brief description) should be submitted via the [Online Form](#) by 5:00pm Wednesday, November 23, 2023. Presenters will be notified by Monday, December 4, 2023.

Not sure if TeachECC is the right event for your idea? Feel free to go ahead and submit and you’ll receive feedback and support. Or, contact Heather Martin, Assistant Dean of CETAL, at hmartin@elgin.edu. Feel free to review the sessions at [last year’s TeachECC event](#).