

Senate Meeting Agenda 4 October 2023

Meeting Link: [Senate Zoom Link](#).

Name	Div/Term	Name	Div/Term	Name	Div/Term
Lori Clark (President)	2022-2024	Margaret LeMoyne	HP/MSE 2022-2024	Diane Flahaven	UAF2, HP/MSE 2022-2024
Stacey Shah (1st VP, ARIT/ABEC)	2022-2024	Chris Cunningham (Parliamentarian)	HP/MSE 2022-2024	Tara Latto	UAF2, HP/MSE 2022-2024
Jessica Carpenter (Social Media Coordinator)	CABS 2022-2024	Luis Martinez	HP/MSE 2022-2024	Terri Birch (2 nd VP, Membership)	UAF2, LVPA 2022-2024
Ryan Kerr (Chief Negotiator)	CABS 2023-2025	Kimberly Tarver	HP/MSE 2022-2024	Amanda Smothers (3 rd VP)	UAF2, CABS 2021-2023
Ruby Sanny	CABS 2023-2025	VACANT	HP/MSE	Janice Petit- Sollenberger	UAF2, LVPA 2022-2024
Len Fitzpatrick	SBCT 2022-2024	Les McTighe	LVPA 2023-2025	Tammy Ray (Webmaster)	UAF2, SBCT 2023-2025
Patrick Gordon	SBCT 2022-2024	Susan Robinson	LVPA 2023-2025	Jason Walczak	UAF2, SBCT 2022-2024
Clark Hallpike	SBCT 2022-2024	Steve Wood (Treasurer)	NON-VOTING 2022- 2024	Lisa Del Giudice (Communications Liaison)	UAF1 2023-2025
Dave Reich	SBCT 2023-2025	Laura Haske (Secretary)	NON-VOTING 2022-2024		

ATTENDANCE

VISITORS

ANNOUNCEMENTS

- **Aspiring Leaders Series**
 - **This is from Sheri Lacy:** “The entire series is designed for any ECC employee who aspires to be a more effective individual contributor and team member. Remember...regardless of our job title, position, and employee category, we all have an “A-Game” to bring to the ECC table, and every “A-Game” has a leadership component...whether formal or informal!
For everyone’s convenience and based on previous feedback...**the monthly sessions are stand-alone 90-minute comprehensive, interactive, in-person sessions on Friday afternoons from 2-3:30**

p.m. There's no requirement for anyone to attend all of the sessions to benefit from any one of them.

I've listed below the eTalent registration links and descriptions for all three workshops...feel free to register now for any one, two, or all three!"

- [Aspiring Leaders Series: Change Management](#) (Friday, September 29, from 2-3:30 p.m.)
 - Workshop Overview: Leadership and being an effective team member isn't about maintaining the status quo; it inherently involves implementing change. Becoming comfortable with change has become a core skill for leaders and team members alike. Learn how to strengthen your growth mindset and increase your leadership fortitude.
- [Aspiring Leaders Series: Getting Things Done](#) (Friday, October 27, from 2-3:30 p.m.)
 - Workshop Overview: We are all pulled in different directions and wish for another hour in the day, but alas, we only have 24. This session provides strategies on how to focus your efforts and help you achieve the results or changes you desire.
- [Aspiring Leaders Series: Aligning Your Communication](#) (Friday, November 17, from 2-3:30 p.m.)
 - Workshop Overview: Whether working with colleagues, your boss, or those you supervise, it's important to align your expectations and to clearly communicate when accountability is required. Learn how to make hard conversations easier and to make your point with grace.
- **Part I: Seeking Cultural Consciousness and Competence in Hiring**
 - This is the workshop that is required of faculty members who want to serve on search committees.
 - The next session will take place on December 1.
 - [Part 1 Seeking Cultural Consciousness and Competence in Hiring](#)
- **Faculty Equity Research Community (FERC)**
 - The Faculty Equity Research Community will commence in Spring 2024. This is an opportunity for faculty who are interested in research to do so through ECC. If you are interested in applying, the deadline is November 1, 2023. Contact Manuel Salgado if you have questions.
- **Illinois Community College Faculty Association: Conference, Call for Proposals, Student Scholarship, and Faculty of the Year Award**
 - The conference will take place on November 10 in Bloomington
 - More information, along with deadlines are in an addendum item
- **Safety Drills**
 - Dates for Fall 2023 safety drills are posted on myelgin.edu
 - Great Shake Out—Third Thursday in October

REPORTS

- **SECRETARY'S REPORT: LAURA HASKE**
 - Approval minutes from 20 September 2023
- **TREASURER'S REPORT: STEVE "WOODY" WOOD**
- **PRESIDENT'S REPORT: LORI CLARK**
 - Attended Grievance meeting
 - Met with Dr. Sam. Topics included: accessECC Portal Upgrade
 - Met with VP Heinrich and CHRO Anthony Ray.
- **1ST VICE-PRESIDENT'S REPORT: STACEY SHAH**
 - Worked on FT Constituent List
 - Passed Out Contracts
 - Approved Late Overloads
 - Fielded Emails
- **2ND VICE-PRESIDENT'S REPORT: TERRI BIRCH**
 - Attended SLAAC Meeting
 - Working with Amanda Smothers on getting Weingarten cards to adjuncts
 - Attended ICCFA Meeting: SURS Part-time Adjunct Faculty Bill (See Addendum)
- **3RD VICE-PRESIDENT'S REPORT: AMANDA SMOTHERS**
 - No report.

COMMITTEE REPORTS

- **Negotiations—Ryan Kerr**
 - No report.
- **Grievance—Co-Chairs: Peter Han and Tim Anderson**
 - No report.
- **Membership—Terri Birch**
 - No report.
- **COPE— Antonio Ramirez**

ELECTIONS & COMMITTEE REQUESTS

Committee Requests

Elections

OLD BUSINESS

NEW BUSINESS

- 2026-2027 Academic Calendar (See Addendum)
- December Senate Meeting
- End-of-Semester Party

DIVISION ISSUES

- Textbooks and CurricuNET

ADJOURNMENT

ECCFA SENATE FALL 2023 MEETING SCHEDULE: 3:15-4:45 P.M.

- October 4
- October 18
- November 1
- November 15
- November 29

ECC BOARD OF TRUSTEE MEETINGS

Faculty are encouraged to attend ECC Board of Trustee Meetings. Follow this link to sign

up: https://docs.google.com/forms/d/e/1FAIpQLSduhdAZtXmg6DE_LEdB3fAUJ6lFZIKKPZcLRcblQRWLwWYafQ/viewform?usp=sf_link

- ***Finance Committee Meeting Dates:***
 - October 9 (Refer to Agenda for time)
 - December 11 (Refer to Agenda for time)
- ***Committee of the Whole Meeting Dates***
 - October 9 (3:30)
 - November 13 (3:00)
 - December 11 (3:30)
- ***Board of Trustee Meeting Dates***
 - October 10 (6:30)
 - November 14 (6:30)
 - December 12 (6:30)

2026-2027 Academic Calendar

ELGIN COMMUNITY COLLEGE
ACADEMIC CALENDAR 2026 - 2027

SUMMER SESSION 2026

Beginning Fri., May 22 and ending Sun., Aug. 9 all general use facilities will be closed Fridays through Sundays. The University & Business Center, Early Childhood Lab School, Events Center and Visual & Performing Arts Center will be open as scheduled.

- Fri., May 22 – Mon., May 25..... All Facilities Closed: Memorial Day Weekend
- Mon., June 1 Summer Session I Begins
- Mon., June 8 Summer Session II Begins
- Fri., June 19 All Facilities Closed: Juneteenth
- Sat., July 4 All Facilities Closed: Independence Day
- Mon., July 6 Summer Session III Begins
- Thurs., Aug. 13..... End of Summer Session Classes

Note: Summer session grades due by 4 p.m. the Monday following the last day of class.

***Critical Registration,
Financial Aid or
Payment Dates***

[Check dates»](#)

FALL SEMESTER 2026

- Tues., Aug. 18 – Wed., Aug. 19 New Full-Time Faculty Orientation
- Thurs., Aug. 20..... College Convocation
- Fri., Aug. 21 New Student Convocation
- Mon., Aug. 24..... Fall Semester Begins
- Sat., Sept. 5 - Mon., Sept. 7 All Facilities Closed: Labor Day (No Classes Labor Day Weekend)
- Mon., Sept. 21 12-Week Fall Session Begins
- Mon., Oct. 19 2nd 8-Week Fall Session Begins
- 5:00 p.m. Wed., Nov. 25 – Sun., Nov 29 All Facilities Closed: Thanksgiving Recess
- Thurs., Dec. 17 Fall Semester Classes End
- Fri., Dec. 18..... Grading Day/Semester Ends
- Sat., Dec. 19..... Graduation
- Mon., Dec. 21 Grades Due by 4 p.m.
- 5:00 p.m. Wed., Dec. 23– Sun. Jan.3 All Facilities Closed: Winter Recess

SPRING SEMESTER 2027

- Mon., Jan.4 Offices Reopen
- Tues., Jan. 11 – Wed., Jan. 12 New Full-Time Faculty Orientation
- Thurs., Jan. 14..... College Convocation
- Fri., Jan. 15..... New Student Convocation
- Mon., Jan. 18 All Facilities Closed: Martin Luther King, Jr. Day
- Tues., Jan. 19 Spring Semester Begins
- Mon., Feb. 15..... All Facilities Closed: Presidents’ Day
- Tues., Feb. 16..... 12-Week Spring Session Begins
- Mon., Mar. 15..... 2nd 8-Week Spring Session Begins
- Mon., Mar. 29 – Sun. Apr. 4..... All Facilities Closed: Spring Recess
- Wed., May 19 Spring Semester Classes End
- Thurs., May 20..... Grading Day/Semester Ends
- Fri., May 21..... State of Illinois High School Diploma Graduation Ceremony
- Sat., May 22..... Graduation
- Mon., May 24 Grades Due by 4:00 p.m.
- Mon., May 31 All Facilities Closed: Memorial Day Weekend

Final examinations or other appropriate final evaluation activities will be held within regularly scheduled class hours.

The number of weeks classes are offered may vary.

Please check the College website www.elgin.edu for information regarding Registration, Financial Aid and Payment

SURS Part-Time Adjunct Faculty Bill

[https://surs.org/facts-pa103-](https://surs.org/facts-pa103-0538/#:~:text=Public%20Act%20103%2D0548%20was,or%20after%20September%201%2C%202024.)

[0538/#:~:text=Public%20Act%20103%2D0548%20was,or%20after%20September%201%2C%202024.](https://surs.org/facts-pa103-0538/#:~:text=Public%20Act%20103%2D0548%20was,or%20after%20September%201%2C%202024.)

SURS Facts – Part-time Adjunct Faculty Bill

Public Act 103-0538 – effective 9/1/2024

Summary

Public Act 103-0548 was signed into law on August 11, 2023. This legislation amends the SURS Article of the Illinois Pension Code to change the method in which service credit is granted and eliminate the part-time adjustment for participants of SURS on or after September 1, 2024.

This page is provided to assist with retirement planning purposes. If you are not planning to take a lump-sum distribution or retire prior to September 2, 2024, there is nothing you need to do. The new provisions of the legislation will be in effect and applied to all applicable calculations after September 1, 2024.

Change Method of Granting Service Credit

Service credit is granted on a quarterly basis depending on the number of months worked in the year, according to the following schedule:

1-2 months of service = 0.25-year service credit
3-5 months of service = 0.50-year service credit
6-7 months of service = 0.75-year service credit
8+ months of service = 1.00 year of service credit

Currently, a participant must work a minimum of 15 days each month to earn service credit for that month. Public Act 103-0548 lowers this requirement from 15 days to one day per month for participants on or after September 1, 2024. Effective September 1, 2024, participants will be granted one month of service credit for each month in which they receive earnings and make employee contributions to SURS. The quarterly service credit schedule noted above is not changing.

This new method of granting service credit will be applied to previously earned service (except for service credit purchases where any portion of the quoted purchase has been paid) for participants of SURS on September 1, 2024. Persons who retire, receive a benefit, or take a refund prior to September 1, 2024, are not eligible for the benefits under Public Act 103-0548 unless they return to employment. In that situation, only the service credit earned after September 1, 2024, will accrue according to the provisions of Public Act 103-0548.

Eliminate Part-Time Adjustment

Currently, participants who work 50% or less for three or more years have a part-time adjustment applied to their retirement calculation. Public Act 103-0548 eliminates the part-time adjustment for retirement calculations with a retirement date on or after September 2, 2024. The part-time adjustment is also eliminated for survivor benefit calculations for participants who died on or after September 1, 2024.

ICCFA Conference

Some Upcoming Deadlines:

Fri. October 20th by 11:59 pm

Registration for Optional Workshop (Limited to 20) (Must register for conference at the same time):

Registration for Conference to Ensure Information is in program and meals.

Friday November 10th

The Illinois Community College Faculty Association Annual Conference on Teaching Excellence

Conference registration can be done up until a session starts. Full fees will be required, and meals may not be available for on-site registrants although we will do our best to accommodate all who come.

**The Illinois Community College Faculty Association's
Annual Conference on Teaching Excellence on the theme of
Impact
Friday November 10, 2023
Eastland Suites and Conference Center
Bloomington, IL**

This year, the Illinois Community College Faculty Association (ICCFA) is inviting all full and part-time community college faculty to submit proposals for papers/presentations on the topic of "Impact." We are seeking proposals that address the impact of your work (teaching, research, committee work, student clubs, etc.) at your institution and beyond. The full call is attached.

Proposals are by no means limited to the topic of Impact, but we do ask that your presentation relate to community college faculty, teaching, and/or the student experience at the college from a faculty perspective. Proposals will be accepted until Sunday September 10th at 11:59 pm. You know many ways you have impacted others and they you. Dash off your proposal upon reading this call to share those impacts with a wider audience.

Our keynote speaker and our Workshop of Special Focus are two events not to be missed: Both deal not only with how we can impact student lives, but how they are currently impacting us to. Both sessions are offered with the idea of offering readily usable tools/strategies with students and across the college.

Conference keynote address by Dr. Michael Duggan, author of *First Class Support for College Students on the Autism Spectrum*. A licensed Clinical Professional Counselor (LCPC) and Certified Rehabilitation Counselor (CRC). Dr. Duggan is a Professor and a Counselor for Students with Disabilities at College of DuPage where he is well known for his expertise and his passion for empowering students with disabilities. In his twelve years at COD he has helped establish the Vocational Skills Program, a program for students with developmental disabilities, and [Autismerica](#), a social/support group for students on the autism spectrum. His work is timely and has had great impact at the College of DuPage and beyond. <https://www.michaelwduggan.com/>

Workshop Presented by Chase Norris of Clock, Inc will also be offered (time TBA). Clock, Inc's: LGBT+ Basics training provides individuals with information and the toolset to enhance allyship. This includes credible information about the varying aspects of the LGBT+ community, personal experiences and struggles, and different perspective-taking. There are 20 available slots for the workshop. There are no additional fees for this workshop but to attend, you must be registered for the conference and the workshop by October 20th, 11:59 pm. After this training, participants should walk away with a better understanding of

- the LGBT+ communities
- key steps to becoming a better ally and to ensuring your workplace is more inclusive
- different perspectives on the LGBT+ communities
- the importance of allies and at what moments they should step up and/or step back.

Clock, Inc. is a non-profit organization whose mission is to provide a non-judgmental, safe, and reliable community center for LGBT+ individuals to reduce any feelings of discrimination or isolation. To learn more, go here: <https://www.clockinc.org/about-1>

To submit your proposal, complete the form found at: <https://forms.gle/2X1fteZd5gAUBeWH9>

To register for the conference go here and/or the workshop go here: <https://www.eventbrite.com/e/iccfa-annual-conference-on-teaching-excellence-impact-2023-tickets-639047507297>

For hotel accommodations at Eastland Suites and Conference Center in Bloomington go to: <https://eastlandsuitesbloomington.com/contact-us> or call 309.662.0000

Other items to consider:

The ICCFA student scholarship application deadline and information is attached. If you have a foundation or an administrative office overseeing student scholarships, we are hoping you will also forward the scholarship information to them to add to their scholarship system/database to make it more visible to students. Please also share widely with your students.

The ICCFA Leo Welch Faculty of the Year Award nomination deadline is **Sun. Oct. 1, 2023, 11:59 pm**

Named in honor of longtime ICCFA member and our VP of Legislative Affairs for Higher Ed, ICCFA's faculty award is typically given out at the annual conference. Please send nominations to dilibert@cod.edu with the subject heading: ICCFA Leo Welch Faculty of the Year Nomination for _____ (name of person being nominated). Nominations for this faculty member should, at a minimum, address questions 1 and 2 below.

1. What makes this faculty member excellent?
2. What distinguishes this faculty member's excellence from others'? The question isn't how does this faculty member's excellence surpass others,' but rather what puts this particular faculty member's stamp on his/her accomplishments/innovations/pedagogy?
3. Other thoughts you'd like to offer in any.

We all know students in need, faculty with research to pursue, and we all know faculty who are deserving of attention for their work. Help us celebrate them.