

Senate Meeting Agenda 28 September 2022

Name	Div/Term	Name	Div/Term	Name	Div/Term
Lori Clark (President)	2022-2024	Margaret LeMoyne	HP/MSE 2022-2024	Diane Flahaven	UAF2, HP/MSE 2022-2024
Stacey Shah (1st VP, LRIE/ABEC)	2022-2024	Chris Cunningham (Parliamentarian)	HP/MSE 2022-2024	Tara Latto	UAF2, HP/MSE 2022-2024
Jessica Carpenter (Social Media Coordinator)	CABS 2022-2024	Luis Martinez	HP/MSE 2022-2024	Terri Birch (2 nd VP, Membership)	UAF2, LVPA 2022-2024
Ryan Kerr (Chief Negotiator)	CABS 2021-2023	Kimberly Tarver	HP/MSE 2022-2024	Jeffrey LaRocque	UAF2, LVPA 2021-2023
Ruby Sanny	CABS 2021-2023	VACANT	HP/MSE	Janice Petit- Sollenberger	UAF2, LVPA 2022-2024
Len Fitzpatrick	SBCT 2022-2024	Les McTighe	LVPA 2021-2023	Tammy Ray (Webmaster)	UAF2, SBCT 2021-2023
Patrick Gordon	SBCT 2022-2024	Susan Robinson	LVPA 2021-2023	Jason Walczak	UAF2, SBCT 2022-2024
Clark Hallpike	SBCT 2022-2024	Steve Wood (Treasurer)	NON-VOTING 2022- 2024	Lisa Del Giudice	UAF1 2021-2023
VACANT	SBCT	Dawn Munson (Secretary)	NON-VOTING 01/2021	Janice Amos	UAF1, LVPA 2021-2023
		Laura Haske (Secretary)	NON-VOTING 2022-2024		

ATTENDANCE

VISITORS

ANNOUNCEMENTS

- **Sick Bank**—from Joe Rosenfeld
 - 47 ECCFA members donated 71 days.

- **Recovery Annex**—from Emily Kies
 - “We are developing a planning team to develop our Recovery Annex as part of our Emergency Operations Plan. We have notified the President’s Cabinet and have requested participation from various stakeholder groups on campus. We are asking for stakeholder participation from various groups that you represent. I have attached the signed letter of concurrence for reference. Please ignore the respond by date, we are happy to extend this to receive input and participation.”
 - See addendum

- **Board of Trustees Meetings**
 - This is a reminder to sign up for Board of Trustees and Committee of the Whole meetings. Here is the link to sign up:
 - <https://forms.gle/6vaccr5K2SBwg8pj9>

- **CLARUS**—from Scott Piner
 - “Elgin Community College has contracted with CLARUS Corporation to assist in refining the messaging for our college. As part of an ongoing effort to define the college’s messaging and marketplace position, we are seeking ECC employees to participate in a listening session on one of the following dates/times:
 - Wednesday, October 5, from 3:30 to 5 p.m.
 - Thursday, October 6, from 9:45 to 11:15 a.m.
 - CLARUS Corporation will conduct the 90-minute sessions in person. Up to 25 people are needed for both sessions, which will help familiarize the consultants with ECC’s unique strengths. No preparation is needed. Your input will help make our communication efforts a success!
 - CLARUS will ask you to share your thoughts about four major areas.
 - Descriptors of the college used (both positive and negative) internally and externally
 - Unique strengths of the college
 - Icons and images that describe the college - internally and externally
 - Competition for the college and misperceptions about the college - both positive and negative from internal and external constituents
 - What makes us different than other colleges like us?
 - Your input is valuable in ensuring that the messages accurately define our college. To register, please sign up at this link: [calendly.com/eccmarketing/ecc-brand-marketing-listening-session-employees]calendly.com/eccmarketing/ecc-brand-marketing-listening-session-employees”

- **ECCFA Openings:**
 - Communications Liaison
 - Volunteer Coordinator
 - 3rd Vice President

REPORTS

SECRETARY'S REPORT: LAURA HASKE

- Approval minutes from 14 September 2022

TREASURER'S REPORT: STEVE "WOODY" WOOD

PRESIDENT'S REPORT: LORI CLARK

- Met with Vice President Peggy Heinrich and CHRO Anthony Ray. Topics included: Testing Center, Food Pantry, Outlook and Zoom technological issues
- Attended Grievance Meeting
- Attended meeting on Library scheduling
- Attended Negotiations session—full contract
- Attended ECCFA Finance meeting with Dan Kernler, Kim Tarver, and Steve "Woody" Wood
- Attended ECCFA Leadership Meeting
- Completed review of Evaluation forms on myelgin.edu

1ST VICE-PRESIDENT'S REPORT: STACEY SHAH

- Attended VP/CHRO meeting with Lori
- Attended Negotiations
- Attending Library Schedule Meeting
- Attended ECCFA Leadership Meeting
- Finished looking over myelgin.edu faculty evaluation forms

2ND VICE-PRESIDENT'S REPORT: TERRI BIRCH

- Meetings attended:
 - CETL
 - SSI
 - Negotiations
 - ECCFA Executive Committee
 - Collar County meeting

3RD VICE PRESIDENT'S REPORT: VACANT

COMMITTEE REPORTS

- **Negotiations—Ryan Kerr**
 - No report
- **Grievance—Co-Chairs: Peter Han and Tim Anderson**
 - No report
- **Membership—Terri Birch**
 - Still no list on new UA1s
- **COPE—Co-Chairs: Mia Hardy and Antonio Ramirez**

ELECTIONS & COMMITTEE REQUESTS

- **Full-Time Instructor of Physics Search Committee** (3 faculty members requested)
 - Ted Eltzroth, Associate Professor I of Physics
 - Marina Morrow, Physical Science Unit Adjunct Faculty
 - Is taking cultural competency training on October 7
- **Full-Time Instructor of Medical Imaging** (3 faculty members requested)
 - Angelika Stachnik, Associate Professor II of Medical Imaging
 - Kimberly Tarver, Professor II of Physical Therapist Assistant
- **Dual Credit Coordinator** (1 faculty member requested)
 - Alison Douglas, Professor II of English
 - “As the Director of College Readiness, I work closely with this person and understand the role. I would be grateful for the opportunity to participate on this committee.”
 - Erin Menig, Geology Unit Adjunct Faculty
- **Tenure Committee: Lisa Stoltenberg**
 - Fred Vogt, Professor I of Biology
 - Replacing David O. Martin

OLD BUSINESS

NEW BUSINESS

DIVISION ISSUES

ADJOURNMENT

ECCFA SENATE FALL 2022 MEETING SCHEDULE: 3:15-4:45 P.M.

- September 28
- October 12
- October 26
- November 9
- November 23
- December 7

ECC BOARD OF TRUSTEE MEETINGS

Faculty are encouraged to attend ECC Board of Trustee Meetings.

ECC Board of Trustee meetings are held in Building E, Room 125, Seigle Auditorium at 6:30 PM on the following dates in 2022: October 11, November 15, and December 13.

ECC BOT: Committee of the Whole Meetings are held in Building E, Room 100.01 at 3:30 PM on the following dates in 2022: October 10, November 14, and December 12.

ADDENDUM

Recovery Annex



9/7/2022

MEMORANDUM FOR: Dr. Sam
President

FROM: Emily Kies
Senior Director of Emergency Management

SUBJECT: Campus Emergency Operations Plan's
Recovery Annex Development

The purpose of this memorandum is to seek concurrence on the development of, and announce the development of, the Campus Emergency Operations Plan's Recovery Annex led by Elgin Community College Emergency Management and to be conclude December of 2023.

1. **Plan Goal:** The CEOP Recovery Annex aims to address how the college will organize recovery efforts after any disaster that impacts the college and the college community.
2. **Plan Scope:** The plan will cover all aspects of recovery of the college and the college community.
 - i. Organizational structures used for short- and long-term recovery
 - ii. Guiding priorities of Elgin Community College during recovery
 - iii. **Address key recovery consideration for:** diversity equity and inclusion, access and fuctional needs, mental health recovery, financial recovery, cultural recovery, social recovery, and physical recovery.
3. **Project Process:** Emergency Management will write the Recovery Annex with Stakeholder in involvement throughout the process. Stakeholders will be involved in:
 - i. Meetings throughout the process.
 - ii. Initial planning meeting on 11/2/2022. The meeting will provide a project management plan detailing the Recovery Annex development timeline and process.
 - iii. In December of 2022 a 4-hour workshop, with all stakeholders, will be used to develop base principles of the Recovery Annex.
 - iv. Drafts of the Recovery Annex will be sent for input by stakeholdersThe completed Recovery Annex will be presented to the Cabinet in December of 2023.
4. **Project Involvement:** If you think your department or organization should be involved in the plan development, please contact Emily Kies at ekies@elgin.edu by end of day 9-21-2022.

Concurred by



Dr. Sam, President

Date

