

October 13, 2021

Senate Meeting Agenda

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2020-2022	Kris Campbell (Parliamentarian)	HP/MSE, 2020-2022	Danielle Straub	UAF2, CABS, 2020-2022
Stacey Shah	LRIE/ABEC 2021-2023	Greg Wheaton	HP/MSE, 2020-2022	Tara Latto	UAF2, HPMSE, 2020-2022
Len Fitzpatrick	SBCT, 2020-2022	Lori Clark (1 st VP)	CABS, 2021-2023	Terri Birch (2 nd VP, Membership)	UAF2, LVPA, 2020-2022
Patrick Gordon (COPE Chair)	SBCT, 2020-2022	Ruby Sanny	CABS, 2021-2023	Tammy Ray (Webmaster)	UAF2, SBCT, 2021-2023
Clark Hallpike	SBCT, 2020-2022	Ryan Kerr (Communications Liaison)	CABS, 2021-2023	Diane Flahaven	UAF2, HP/MSE, 2020-2022
Les McTighe	LVPA, 2021-2023	Jessica Carpenter (Social Media Coordinator)	CABS, 2021-2023	Janice Petit- Sollenberger	UAF2, LVPA, 2020-2022
Susan Robinson	LVPA, 2021-2023	Roxanne Bell	UAF2 2020-2022	Daniel Hernandez (3 rd VP)	UAF2, HP/MSE, 2020-2022
VACANT	HP/MSE	Mae Hicks-Jones	UAF2, SBCT, 2020 - 2022	Jeffrey LaRocque	UAF2, LVPA, 2021-2023
Luis Martinez (Chief Negotiator)	HP/MSE, 2020-2022	Jason Walczak	UAF1 2020-2022	Lisa Del Giudice	UAF1, 2021-2023
Steve Wood (Treasurer)	NON-VOTING 2020- 2022	Amanda Smothers	UAF1, CABS, 2020-2022		
Dawn Munson (Secretary)	NON-VOTING 01/2021	Janice Amos	UAF1, LVPA 2021-2023		

Guests:

Anthony Ray, Chief of Human Resources to address questions regarding residency

Announcements

- Fire Drills! See Addendum at End of Agenda
- ICCFA Scholarship! Share with Students (See Attachment)
- ICCFA Virtual Conference, Friday November 12 (See Attachment) or visit link at [ICCFA Conference Registration](#)

Secretary's Report: Dawn Munson

- Approval of September 29, 2021 Minutes

Treasurer's Report: Steve "Woody" Wood

President's Report: Kimberly Tarver

- a) Leadership meetings with Peggy Heinrich, Anthony Ray, Lori Clark. Topics include support and training for instructional coordinators (Lori to follow up), tuition reimbursement (CBA 10.12) clarification of 1 credit per hour "taught" is calculated by using contact hours, Global Distribution Email list issues
- b) Grievance Committee Meetings & follow up
- c) Negotiations: Impact of Governor's Executive Order continues
- d) Communications with Elgin Trades Council (ETC): meeting to develop "responsible bidder" language; ETC office housed in Fire Fighters Union Headquarters
- e) Met with Dr. Sam. Topics include unannounced fire drill, BOT guidelines, Responsible Bidder draft proposal, vaccination/testing enforcement, faculty burn-out and strategies to alleviate and consider areas to dial back expectations, kudos to faculty as students are back on campus due to "outstanding faculty", manufacturing training center funding and next steps
- f) Preparing for Elections Committee by requesting rosters from committee chairs
- g) Support for faculty in triennial process
- h) Inquiries regarding Covid Response Team and notification process
- i) Institutional Research Student Survey: provided feedback specific to items connected to Library faculty and evaluation of instruction
- j) Assessment Strategy Task Force: Congratulations to Cohort Lead Erin Vobornik! Fall 2021 cohort is preparing to launch. Working to identify Spring 2022 cohort.
- k) Contact IFT to request speaker to address changes Public Service Student Loan Forgiveness program
- l) Requesting data from HRIS to assist with dues classification
- m) Issuing checks to UAF to reimburse dues overpayment (Thanks to the team for making contact and managing data base!)
- n) NOTICE to Union leaders from HR dated 10/13/2021: To comply with the Governor's Mandate, all employees are required to submit a weekly negative covid test or proof of vaccination. If the employee falls out of compliance, an initial email will be sent directly to the employee will include the union letting the employee know that they will need to be in compliance to return to work on campus. We will provide two email notifications; however, we will begin to follow the progressive discipline on the third incident. We reserve the right to bypass the progressive discipline process for egregious cases. Please understand that this is the Governor's Mandate; our goals are to keep the campus safe and follow the mandate as ordered.
- o) Communications with Emily Kies regarding drill schedules.

1st Vice President's Report: Lori Clark

Constituent list distributed.

2nd Vice President's Report: Terri Birch

- Attended meetings: Negotiations Committee, Sick Bank Committee and the Collar County meeting

3rd Vice President's Report: Daniel Hernandez

Committee Reports

- Negotiations: Luis Martinez
- Grievance: Co-Chairs: David Reich & Peter Han
- COPE: Chair, Patrick Gordon

Elections & Committee Requests:

- a. Senate: HP/MSE (1)
- b. Dean Cathy Taylor requests faculty for Full Time Pastry Chef Instructor search committee: Volunteers include Kim Rother, Chrystie Wojcik and George Rosa
- c. Natalie Leisering requests faculty to participate in Testing Center Pilot to submit materials electronically. Janice Amos and Kimberly Tarver volunteer.
- d. Lisa Wiehle requests faculty to serve on Co-Curricular Sub-Committee. Volunteers include Jason Kane
- e. IFT Union Leadership Institute (ULI) candidates include: Ryan Kerr, Negotiations; Lori Clark, Grievance.
- f. ECC Foundation 2022 Gala: Faculty representative requested to serve on the planning committee. Monthly meetings from February to July; twice monthly meetings in August; weekly meetings in September.

OLD BUSINESS

NEW BUSINESS

DIVISION ISSUES

ADJOURNMENT

ECCFA Senate Meeting Schedule: 3:15-4:45 p.m.

Fall 2021	Spring 2022
	January 12, 2022
	January 26, 2022
	February 9, 2022
September 29, 2021	February 23, 2022
October 13, 2021	March 9, 2022
October 27, 2021	March 30, 2022
November 10, 2021	April 6, 2022
November 24, 2021 (short meeting)	April 20, 2022
December 8, 2021	May 4, 2022
	May 18, 2022

ADDENDUM: FIRE DRILLS AT ECC!!!

- We will be conducting this semester's fire drill the week of October 11th (please do not share this date with students).
- Drills will be conducted each day Tuesday through Thursday of the week of October 11th for a small group of buildings, rather than an all-campus evacuation. Your building will only be tested once.
- Wednesday, 10/13: Building C @ 9:00am
Building D @ 9:30am
Building F @ 10:00am
Building I @ 10:30am
Building X @ 11:00am

Thursday, 10/14: Building H @ 9:00am
Building M @ 9:30am

Building O @ 10:00am
 Building B @ 10:45am

Please share this important information with your team!

We are asking that when the fire alarm sounds, you take the following steps to ensure you and your co-workers safety (a printable copy has also been attached):

1. Quickly but calmly exit the building through the nearest exit. Evacuation Assembly Points (EAP's) have been designated on campus for groups to meet at their discretion.
2. Never use the elevator. Use the stairs. Individuals with access and functional needs should locate the staircase closest to their location that provides the resources needed for a quick and safe evacuation. (For purposes of a drill, individuals that normally use the elevator are not required to use the stairs during the drill, they may use the elevators to evacuate.)
3. In classrooms and offices:
 - a. Turn off all lights
 - b. Shut the door to the room; this greatly reduces the amount of time that the fire department spends looking for possible trapped victims, as well as slows the spread of fire.
4. Wait until you hear the "all clear" given by emergency/administrative personnel or through the automated voice message system before re-entering the building.

Note that BOT meetings scheduled in October were moved to the 3rd week due to retreat.

REGULAR BOARD MEETINGS 6:30p Building E, Seigle Auditorium Following 5:00 pm trustees' dinner in the dining bay, there is often a 5:30 pm open/closed session in E 100.03	COMMITTEE OF THE WHOLE 3:00p Building E, Room 100.01 Meetings begin at 3:00 pm Monday, the day before each regular meeting (*Meetings in March, May, October and December begin at 3:30pm)
Tuesday 14 September 2021	Monday 13 September 2021
Tuesday 19 October 2021	Monday 18 October 2021*
Tuesday 9 November 2021	Monday 8 November 2021
Tuesday 14 December 2021	Monday 13 December 2021*
The Board meets the 2nd Tuesday of each month <i>except</i> January (4th Tuesday) and February and July (no meetings scheduled)	<hr style="border: 1px solid purple;"/> FINANCE COMMITTEE Meetings Start Times Vary/Refer to Agendas/Generally 1pm/2 pm Building E, Room 100.01
	Monday 18 October 2021
	Monday 13 December 2021