



Wednesday, MARCH 13, 2019

Senate Meeting AGENDA

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, ends 2018	Diane Flahaven, (2 nd VP)	UAF2, 2018-2020 HP/MSE
Ellie Swanson	LRIE/A/CEWD, 17-19	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, 2018-2020 CABS
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2017-19	Baudelaire Ulysse	UAF2, 2018-2020 LVPA
Patrick Gordon (1 st VP)	SBCT, 2018-2020	Dawn Munson	CABS, 2017-19	Terri Birch	UAF2 2018-2020 LVPA
George Rosa	SBCT, 2018-2020	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19 SBCT
Mary Arndt (Secretary)	HP/MSE 2018-2020	Susan McGrath (3 rd VP)	UAF1, 2018-2020 HP/MSE	Mary Elfring	UAF2, 2017-19 CABS
Susan Robinson	LVPA, 2017-19* (finish T. Malone's term)	OPEN	UAF1	OPEN	UAF2
Les McTighe	LVPA, 2017-19	OPEN	UAF1	OPEN	UAF2
Luis Martinez	HP/MSE, 2018-2020	OPEN	UAF1	Open	UAF2
Nicole Scherger	HP/MSE, 2018-2020	OPEN	UAF2	Open	UAF2
		OPEN	UAF2	Steve Wood	Treasurer/non-voting

Recognition of Visitors & Guests: 3:30 PM- SWANS, Re: HOME

Secretary's Report: Mary Arndt

- Approval of February 27, 2019 minutes.
- Substitute for Mary Arndt requested

Treasurer's Report: Steve "Woody" Wood

President's Report: Kimberly Tarver

1. Attended 2/20/19 BOT meeting with Diane Flahaven
2. Attended African Ball on Friday – Dr. Sam discussed police officer incident
3. I have not followed up with HR regarding list of new UAF and cause for delayed notification
4. Attended legislative breakfast
5. Met with VP Heinrich
6. Resolution: level of detail in mid-term and final grade reminder emails; instructors are blind copied without list
7. Sent notice to consider IFT LEAD program and IFT Member Ambassador program (check emails)
8. Resolution: Testing Center Hours- for early testing center hours to accommodate learning disabilities, request via the testing center and/or Disability Office.
9. Attended BOT meeting with Stacey Shah, Elizabeth Becker and Ryan Kerr
10. Request assistance to identify openings for ECCFA Elections

1st Vice President's Report: Patrick Gordon

2nd Vice President's Report: Diane Flahaven

3rd Vice President's Report: Susan McGrath

Committee Reports

Membership: Mary Elfring

Negotiations: Patrick Gordon

Grievance: Ellie Swanson & Kris Campbell

- **Request funds for arbitration case, up to \$10,000. We anticipate up to 2/3 reimbursement from IFT.**
Members: Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE/HP (co-chair), Jessica Carpenter—CABS, George Rosa—SBCT, Diane Flahaven—UAF
Grievance Committee has addressed the following issues since the last report:

- Initial placement investigations
- Movement from UA1 to UA2 questions
- Payment for work done while in between intermittent leave
- Course capacity discussions
- Excess load
- Dual credit issues
- Discipline matters

Please contact the Grievance Committee with any questions or concerns.

Respectfully submitted,
 Ellie Swanson, Kris Campbell
 Grievance Committee co-chairs

Communications: Ryan Kerr

- ECCP-3 has agreed to send out our flyer recruiting for the retiree chapter. They will send it to their list of retired ECCFA members by email. This is greatly appreciated cooperation.

ECCFA Foundation Report: Clark Hallpike, Faculty Liaison

- See report at end of agenda
- Note the ECCFA Endowed Scholarship has a total of \$58,338.66 with a planned disbursement for FY20 of \$2,350

COPE (Chair: Luis Martinez):

1. Post Cards are READY! Please arrange to pick up a packet to label, stamp, jot a note, and take to post office
2. Letters need to be stuffed, labeled and stamped, taken to post office. Email eccfa3791@gmail.com to arrange to pick up a bag; available Friday, March 15.
3. Canvass on Saturdays! Join us for 2-4 hours between 10 and 2.
4. Seeking addresses for sign locations: Host a 4 x 4 sign or standard yard sign.
5. Request funds for letter mailing (1120 letters \$100.80, envelopes \$119.85 and \$89.60 to print, and \$616.00 for postage; total = \$926.25)
6. Request approval to attend Lobby Day with IFT & Local 1211, April 10 & 11. Hotel and mileage (384 miles round-trip; hotel estimate pending)

Elections & Committee Requests

1. Elections Committee members requested. Volunteers include: Joyce Fountain, Tina Ballard and Armando Trejo
2. Foundation Focus Group Participants (10) Volunteers include: Colleen Stribling (ESL), Javier Coronado-Aliegro (LVPA/Modern Lang.), Joe Rosenfeld (CABS/Hum. Serv.), Tim Kaar (LVPA/Graphic Des.), Rachael Stewart (CABS/Eng.), Dan Kernler (MSE/Math), Kimberly Reed (UAF/CABS/Soc.), Jim Dittus (CABS/Comm.),

Soma Chattopadhyay (UAF/MSE/Physics), Kris Campbell (MSE/Math), Elizabeth Becker (MSE/Bio), Brian Thompson (UAF/SBCT/Emerg. Services), Susan Timm (SBCT/Dig. Tech.)

3. **Grants Collaboration Committee:** meets 2nd Wed from 9:00-10:00; faculty rep requested. Volunteers include: Soma Chattopadhyay
4. ECC Foundation **Golf Classic** June 17, 2019; (1) faculty rep requested to attend planning meetings, 3rd Tuesday 3:30-4:30
5. NOTICE: ECC Foundation Survey: Senators Diane Flahaven, Danielle Straub, Tammy Ray, Mary Elfring, Terri Birch, Susan Birch, Ryan Kerr, Dawn Munson, Parul Raval, Clark Hallpike, Mary Arndt, Susan Robinson, Luis Martinez, Nicole Scherger were approved by electronic vote; motion made by Pat O'Brien & seconded by Ellie Swanson. The motion passed.

OLD BUSINESS

1. T-Shirts
2. Computer
3. Suggested Guidelines approved and included at end of agenda for reference.

NEW BUSINESS

DIVISION ISSUES

- Online Course assignments & 60% rule: the rule applies to FULL TIME faculty; there are no such limits for UAF.
- Handbook 101, March 15, 2019, C-120

ANNOUNCEMENTS

- Summer Union Leadership Institute at Lake Lawn Resort June 23-27 **Sunday-Thursday, June 23-27, 2019**
Lake Lawn Lodge Resort in Delavan, Wisconsin; 2019 COURSE OFFERINGS
 - UNION LEADERSHIP SKILLS
 - EFFECTIVE GRIEVANCE ADMINISTRATION - PART 1
 - INTRODUCTION TO NEGOTIATIONS AND CONTRACT CAMPAIGNS
 - BECOMING A MORE EFFECTIVE TRAINER AND PRESENTER

ADJOURNMENT

Senate Meetings for AY 2018-2019: 4/10, 4/24, 5/8

ECCFA Senate: Suggested Guidelines (approved on February 27, 2019)

Bereavement

1. Death of a current ECCFA member, or retiree who was an ECCFA member upon retirement.
 - a. ECCFA will support communication of information to the membership.
 - b. On behalf of ECCFA, the secretary will send a card to family.
 - c. The treasurer will purchase a Pathway to Knowledge Brick. Current pricing:
 - i. Pathway Brick: \$50
 - ii. Outer Circle: \$150
 - iii. Inner Circle: \$200
 - d. If member held ECCFA leadership position, consider:
 - i. Outer circle for former officers
 - ii. Inner circle for ECCFA all other recognized leadership positions
 - e. Funding Options:
 - i. ECCFA Budget Line Item
 - ii. Establish a "Bereavement Fund"
 - i. Solicit contributions in advance
 - ii. Solicit contributions following announcement; excess funds will be donated at the direction of surviving family members, or to the ECCFA Endowed Scholarship
 - iii. Combination of ECCFA Budget and donations
2. Death of Significant Other/Life Partner/Spouse, or Child of current ECCFA member
 - a. Support communication of information to the membership.
 - b. On behalf of ECCFA, send a card to family.
 - c. Purchase a Pathway to Knowledge Brick. Current pricing:
 - i. Pathway Brick: \$50
 - d. Funding Options:
 - i. ECCFA Budget Line Item
 - ii. Establish a "Bereavement Fund"
 - i. Solicit contributions in advance
 - ii. Solicit contributions following announcement; excess funds will be donated at the direction of surviving family members, or to the ECCFA Endowed Scholarship
3. Death of Parent
 - a. Support communication of information to the membership.
 - b. On behalf of ECCFA, send a card to family.

Retirement

Upon retirement from Elgin Community College of all full time and unit adjunct faculty, the ECCFA will take the following actions:

1. ECCFA will support communication of information to the membership.
2. The secretary will send a congratulatory card.
3. ECCFA will not finance retirement parties.

Support for Job Actions & Union Awareness Activities

1. District 509: Unions in Education
 - a. Send letter of support
 - b. Participate in Job Action activities
 - c. Contribute \$100 if union is on strike
 - i. Funding Options: a) ECCFA Budget as there are no legal restrictions, or, b) ECCFA COPE Budget
2. Unions belonging to Elgin Trades Council
 - a. Send letter of support
 - b. Participate in Job Action Activities
3. State of Illinois: Unions in Education
 - a. Send letter of support
4. Union Awareness Activities supported by IFT, AFT, or Elgin Trades Council
 - a. Support communication to the membership of event details
 - b. Solicit volunteers to participate in the event
 - c. Direct funds to support participation as need for expenses associated with travel to activities more than 90 minutes away from ECC.
 - i. Funding Options: a) ECCFA Budget if there are no legal restrictions, or, b) ECCFA COPE Budget

Non-Tenured Faculty Considerations

Given the rigor associated with the tenure process, and potential vulnerability of the non-tenured faculty member, it is recommend that the member refrain from certain activities. In the event of extraordinary circumstances, ECCFA may deviate from these considerations, however, the potential impact of such should be thoroughly debated and reviewed.

1. Search Committees
2. Instructional Coordinator
3. Tenure Committees
4. ECCFA Senator (?)
5. other

INSTITUTIONAL ADVANCEMENT AND ECC FOUNDATION REPORT MARCH 2019

Fundraising

As of February 25, 2019, the Foundation has raised \$567,502 in cash and pledges which is 71% to the FY19 goal of \$802,300.

Notable gifts from individuals, foundations and organizations during this period include:

- \$120,000 from the estate of Dr. William Pelz to create the endowed William Pelz Memorial Scholarship for students studying history or political science who are first in their family to attend college and show financial need.
- \$15,000 from the Danial Family Foundation to continue support of their Scholarship in truck driving.
- \$7,500 from Lundstrom Insurance to continue as a Premier Sponsor of the foundation's annual events.
- \$7,500 from Shales McNutt Construction to continue as a foundation annual Premier Sponsor.

Scholarships and Grants to the College

As of February 1, 2019, the Financial Aid office had awarded \$261,425 (85%) of the \$306,690 scholarship spend allocation for the 2018-2019 academic year. As of that same date, 232 students had received 279 individual scholarship awards with an average total awards amount per student approximately \$940. The Financial Aid Office will continue to make new awards throughout the remainder of the academic year.

The 2019-2020 Scholarship Application is open! The Foundation Board will approve the spend allocation for the 2019-2020 academic year at its March 7 Board meeting.

Alumni and Affinity Groups

Alumni relations has been collaborating and celebrating our alumni! Staff collaborated with Student Life on an event for Black/African-American students and alumni called "Which Road, Rich Road." 31 alumni and students participated. Additionally, Dean Follmann '77, the 2019 Distinguished Alumni Award honoree, was nominated for the Illinois Community College Trustees Association Distinguished Alumni Award.

The retiree committee will host a pre-show reception in the Safety-Kleen Gallery for the April 28 performance of The Blitz Randy Otto as Winston Churchill. Campus event details are routinely shared by volunteers as posts in the ECC Retirees closed Facebook Group for engagement and volunteer opportunities across campus.

Foundation Board and Operational Updates

The Foundation and Institutional Advancement welcomed their newest staff members. Heather Collins, Director of Grants Research & Development is now reporting to Institutional Advancement as we look to increase ECC's strategic grant development process. Jennifer Garner joined the team as the new incumbent Foundation Coordinator.

Now fully staffed after a year-plus of transition, the foundation looks forward to completing its strategic planning process in June. To that end, a survey is being distributed to select stakeholders that represent the broader community. Feedback is essential to developing our mission. On April 12, the Foundation Board will host Betheny Reid of eAdvancement for a strategic planning session from 8 a.m. – 12 noon. ECC's Board of Trustees are cordially invited to join us. Location is TBA. Please reach out to David Davin to RSVP.

Staff Contact: David Davin, Executive Director, Institutional Advancement and ECC Foundation,
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