



Wednesday, October 17, 2018

Senate Meeting Agenda

Name	Div/Term	Name	Div/Term	Name	Div/Term
Kimberly Tarver (President)	Pres., 2018-2020	Kris Campbell	HP/MSE, ends 2018	Diane Flahaven, (2 nd VP)	UAF2, 2018-2020
Ellie Swanson	LRIE/A/CEWD, 17- 19	Ryan Kerr	CABS 2018-2020	Danielle Straub	UAF2, 2016-18 2018-2020*
Clark Hallpike	SBCT, 2018-2020	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 st VP)	SBCT, 2018-2020	Dawn Munson	CABS, 2017-19	Steve Wood (Treasurer)	UAF2, 2017-19 Temp FT
George Rosa	SBCT, 2018-2020	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Mary Arndt (Secretary)	HP/MSE 2018- 2020	Susan McGrath (3 rd VP)	UAF1, 2018-2020	Mary Elfring	UAF2, 2017-19
Tim Malone	LVPA, January 2017-19	OPEN	UAF1 2018-2020	Terri Birch	UAF2 2018-2020
Les McTighe	LVPA, 2017-19	OPEN	UAF1	Baudelaire Ulysse	UAF2, 2018-2020
Luis Martinez	HP/MSE, 2018- 2020	OPEN	UAF1	Open	UAF2
Nicole Scherger	HP/MSE, 2018- 2020	OPEN	UAF2	Open	UAF2
		OPEN	UAF2	Open	UAF2

Requesting Substitute Senator for Kris Campbell for remainder of Fall Semester

Recognition of Visitors & Guests:

- **Tim Malone, Senator: The Faculty Movement**

Secretary's Report: Mary Arndt

- Approval of October 3, 2018 minutes

Treasurer's Report: Steve "Woody" Wood

President's Report: Kimberly Tarver: See end of agenda.

1st Vice President's Report: Patrick Gordon

2nd Vice President's Report: Diane Flahaven

3rd Vice President's Report: Susan McGrath

Committee Reports

Negotiations: Patrick Gordon

Grievance: Ellie Swanson & Howard Russo

Committee Report: Grievance

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE/HP, Jessica Carpenter—CABS, George Rosa—SBCT, Diane Flahaven—UAF

Grievance Committee has addressed the following issues since the last report:

- Professional expense
- Class assignment/leave time
- Mentoring payment
- Long term sub assignment
- Meeting pay
- Course capacity discussions
- Discipline matters

Please contact the Grievance Committee with any questions or concerns.

Respectfully submitted,
Howard Russo, Ellie Swanson
Grievance Committee co-chairs

Adjournment to COPE (Chair: Luis Martinez)

1. Contacted Lynnette Sculcu, IFT Rep regarding COPE minutes: "They do not need to be in separate minutes, but adjourning to COPE should be in the minutes and COPE should be clearly designated as the topic."
2. Board of Trustees Candidate Packets available <https://elgin.edu/about-ecc/trustees/trustee-elections/>
3. **Get Registered to Vote!** <https://www.elections.il.gov/votinginformation/register.aspx>
4. **GOTV Opportunities!**

- a. Campaign Offices: “Hustle” from home using cell phone to make calls for candidates.
- b. Elgin Trades Council: Canvass opportunities October 24-25, 4:00-7:00
- c. IFT Office Schaumburg: Phone Bank in evenings

ELECTIONS & COMMITTEE REQUESTS

1. Safety Committee (Robin Cook): 1 member; meets quarterly
2. Emergency Management Advisory Committee (Emily Kies): 1 full time, 1 adjunct faculty; November 5 @ 11:30 and December 11 @ 2:00

Committee Openings Referred to Academic Deans for Appointment:

1. SLAAC Vacancies: SBCT (2) - remains OPEN; contacted Dean Battista as reminder

ECCFA Openings:

1. Grievance Committee Vacancy: UAF1 (1)
2. Senate Vacancies: UAF1 (3), UAF2 (5), Sub for Kris Campbell MSE/HP
3. Communications Chair: (1)

OLD BUSINESS

1. Follow Up: Developmental Education Program Review
2. Community Crisis Center Toiletry Drive (Pat O’Brien)
3. ECCFA Office Computer- no progress

NEW BUSINESS

1. Communication related to potential threats (Ryan Kerr)
2. Wednesday, October 24, 10 a.m. – 3 p.m.: Heterosexuals Organized for a Moral Environment
3. Boo Bash, Friday October 26, 5:00-7:00, Building J Events Center: Donate treats, host a table, or volunteer. Consider ECCFA Table or partner with SSECCA; donations, decorations/theme; last year ~ 800 attendees
4. The Illinois Community College Faculty Association is accepting nominations for the following awards:
 - a. An honorary membership, which is the highest award given to non-community college faculty, may be given to a person who has made an outstanding contribution to the Association and/or education in the State of Illinois. There shall be no more than one such award given per year.
 - b. The Linda Hefferin Life-Time Award, which may be bestowed upon a community college faculty member retiring from the community college system, who has served on the Executive Committee of and made outstanding contributions to the Association. Such recognition shall be given at the annual conference.
 - c. A certificate of recognition/appreciation, which may be awarded to those persons who have made significant contributions to the Association and/or education in the State of Illinois.
 - d. The Leo Welch Faculty-of-the-Year award, which may be given to an outstanding community college faculty.

5. Schedule for Committee of the Whole, Finance Meeting & Board of Trustee Meeting: faculty are encouraged to attend
6. Office Door Windows

DIVISION ISSUES

ANNOUNCEMENTS

ICCFA Conference http://www2.iccb.org/iccfa/?page_id=22.

Call for NISOD Nominations; contact ehope@elgin.edu for details

Save the Date! Assessment Diaries: February 8, 2019

Congratulations to newly Tenured Faculty! Ginger Alms English, Marc Hucek Welding, Meena Chacko Nursing, Barbara Tarin Nursing

Faculty Guild: 18 applications received; criteria included minimum of 4 adjunct faculty, representation across divisions/departments/disciplines. Congratulations to faculty participants!

Faculty Guild Participants	Division	Specific Area	FT/PT
Laurie Cox	CABS	Psychology	PT
Ginger Alms	CABS	English	FT
Tammy Ray	SBCT	Computer Info Sciences	PT
Marc Hucek	SBCT	Welding	FT
Nanette Welker	Health Professions	Health & Wellness	PT
Viginia McHugh Kurtz	MSE	Biology	PT
Divya Ajinth	MSE	Math	PT
Diana Kondratowicz	LVPA	Humanities/Ethics/Philosoph	PT

ADJOURNMENT

Senate Meetings for AY 2018-2019: 10/31, 11/14, 11/28, 12/12, 1/9, 1/16, 1/30, 2/13, 2/27, 3/13, 4/10, 4/24, 5/8

Reports:

President's Report: Kimberly Tarver

- Response regarding final grades submission: "The final grade due time for summer, fall, and spring needs to remain at 4pm due to the grade verification process which occurs from 4-7pm so that financial aid can run SAP the next morning and Records staff can begin graduating students. We have already extended the deadline by a full work day when we went from 8am – 4pm. We have an established grading day for faculty after classes end, the weekend, and Monday. That allows faculty 4 days after classes end to finalize and record their grades. We would remind faculty that they can begin

entering in their final grades when they are calculated. If a faculty member has an extenuating circumstance, they can contact Ann King for direction". AND, the correct time for summer grades on the 2019-2020 calendar is 4 p.m. and not 8 a.m. as it is listed

- Attended Committee of the Whole & Board of Trustees meetings; addressed the board regarding professional development for the BOT regarding equity, diversity & inclusion
 - Met with faculty, Melissa Tait & Dr. Sam to resolve contract acquisition & payment for films and speakers; proposed solution will be implemented and assessed.
 - ECCFA Leadership meeting to discuss Dual Credit and next steps for ECCFA
 - Met with Dr. Sam, discussed: Emily Kies, Commencement (encourage faculty to attend), replacement of retiring faculty
 - Met with VP Peggy Heinrich, discussed: dual credit, placement changes, limiting access to class observation of online courses, expansion of online courses, role of faculty regarding grants & seeking discretionary funding, developmental education program review, student evaluation of instruction, academic calendar, Joint Compensation Committee, and topics for the good of the order. 😊
 - Discussed with Dr. Sam & with Peggy H. re: Bob Steinbach, the greenhouse/pond area & plaque. Questions: where are the existing plaques? Next steps: submit a proposal.
 - Met with Emily Kies, Director Emergency Management; invitation to future ECCFA meeting; very positive!
 - Met with Robin Cook, Safety Committee: request faculty representative, discussed office door windows and chemical hygiene officer
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- Northern Illinois Educators Meeting & IFT Higher Ed Constituency Council meetings on Friday, October 19
 - ECCFA Leadership Planning meeting scheduled

2018 ILLINOIS COMMUNITY COLLEGE FACULTY ASSOCIATION AWARD NOMINATION

Name of Nominator: _____

Job Title: _____

School/Business: _____

Select the Name of Award for this Nominee:

1. An honorary membership, which is the highest award given to non-community college faculty, may be given to a person who has made an outstanding contribution to the Association and/or education in the State of Illinois. There shall be no more than one such award given per year.
2. The Linda Hefferin Life-Time Award, which may be bestowed upon a community college faculty member retiring from the community college system, who has served on the Executive Committee of and made outstanding contributions to the Association. Such recognition shall be given at the annual conference.
3. A certificate of recognition/appreciation, which may be awarded to those persons who have made significant contributions to the Association and/or education in the State of Illinois.
4. The Leo Welch Faculty-of-the-Year award, which may be given to an outstanding community college faculty

Name of Nominee: _____

Job Title: _____

School/Business: _____

Please describe how this nominee meets the criteria for this award. Provide specific examples. Use as much space as necessary.

Please include a current vita for this nominee.

**E-MAIL THIS FORM TO DR. KRISTIN CAMPBELL AT KCAMPBELL@ELGIN.EDU
NO LATER THAN THURSDAY, NOVEMBER 1, 2019.**