



Wednesday, April 4, 2018

**SENATE MEETING AGENDA**  
3:15 PM – 5:00 PM, Room C-120

Called to Order at 3:20 by Luis Martinez

Name	Div/Term	Name	Div/Term	Name	Div/Term
Luis Martinez, (President)	Pres., 2016-18	Kris Campbell	MSE, ends 2018	Diane Flahaven, (2 <sup>nd</sup> VP)	UAF2, 2016-18
Ellie Swanson	LRIE/A/CEWD, 17-19	Ruby Sanny	CABS, 2016-18	Danielle Straub	UAF2, 2016-18
Clark Hallpike	SBCT, 2016-18	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 <sup>st</sup> VP)	SBCT, 2016-18	Dawn Munson	CABS, 2017-19	Steve Wood (Treasurer)	UAF2, 2017-19 Temp FT
David Reich	SBCT, 2016-18	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Kimberly Tarver (Secretary)	HP, 2016-18	Marco Annoni	UAF1, 2/14/2018	Mary Elfring	UAF2, 2017-19
Karen Taylor	HP*	Bill Akers, (3 <sup>rd</sup> VP)	UAF1 2/28/2018	Terri Birch	UAF2
Tim Malone	LVPA, January 2017-19	Open	UAF1	Open	UAF2
Les McTighe	LVPA, 2017-19			Open	UAF2
Mary O'Sullivan	MSE, 2016-18			Open	UAF2
Nicole Scherger	MSE, 2016-18			Open	UAF2

\*Michele Brynelsen's term

RECOGNITION OF VISITORS & GUESTS:

Paula Amenta, Managing Director of Community Engagement & Legislative Affairs  
& Jose Lopez, ECC Student/ASPIRE 1G Leader: ECC United Way Campaign

REPORTS – Written Reports submitted are included at the end of the agenda as follows:

- Grievance Committee

SECRETARY'S REPORT: KIMBERLY TARVER

Approval of March 14, 2018 minutes.

Treasurer's Report: Steve "Woody" Wood-

President's Report: Luis Martinez –

1<sup>ST</sup> VICE PRESIDENT'S REPORT: PATRICK GORDON-

2<sup>ND</sup> VICE PRESIDENT'S REPORT: DIANE FLAHAIVEN-

3<sup>RD</sup> VICE PRESIDENT'S REPORT: BILL AKERS

Committee Reports – (REFER TO REPORTS SUBMITTED INCLUDED ON THE AGENDA)

**Negotiations-** (Patrick Gordon)

- Additional Requirements for Online Teaching (Refer to addendum at end of agenda)

**Grievance-** (Ellie Swanson) Written Report at end of agenda.

**COPE-** (Luis Martinez)

1. In less than one year, there will be elections for the Board of Trustees. Trustees Weiss and Olayos terms expire in April 2019. Members are asked to assist in the process to recruit candidates, vet candidates and demonstrate support for candidates. Please contact Kimberly Tarver to participate in planning activities.
2. SURS Board of Trustees Election: IFT has endorsed Steve Rock.

**ELECTIONS & COMMITTEE REQUESTS**

*HR is consulted to confirm that search committee volunteers have met criteria to serve on search committees, including attending the Hiring for Cultural Competence Workshop. Members not confirmed by HR are not included in the list of volunteers.*

1. Dean Mary Hatch has requested 4-5 members to serve on a search committee for full time History/Political Science Instructor. Volunteers confirmed by HR include Tim Malone, Joyce Fountain, Antonio Ramirez and Les McTighe. Pending HR: Robert Harmon
2. Dr. Mao has requested an additional member to serve on a search committee for CABS, Part-Time Administrative Assistant III.

OLD BUSINESS

NEW BUSINESS

1. Unannounced “drills” and potential impact on teaching/learning
2. End of the Semester Party: Date, Time & Location

DIVISION ISSUES-

**ANNOUNCEMENTS:**

ADJOURNMENT –

Meetings for Spring 2018: 4/18, 5/2, 5/16

## REPORTS

**Notice of Committee Openings:** *The following requests are longstanding openings and referred to the TLSD Vice President and the Academic Deans for assignment and are listed for information only. No action needed by senate.*

1. GIST requests faculty members from each of the following divisions: LRIE (1), College Transitions & Developmental Education (2). GIST meets one Friday per month at 10:00 a.m.
2. Tim Moore requests a faculty member from Sustainability, Business & Technology Division to serve on Distance Learning Advisory Committee.
3. Curriculum Committee: Leticia Starkov reports openings remain- CABS: one open seat
4. Student Learning Assessment and Advisory Committee (SLAAC): Janet Whitsitt reports openings remain- MSE - 1; SBCT – 2.

## Committee Report: Grievance

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE, Jessica Carpenter—CABS, George Rosa—SBCT, Mary Arndt—HP, Diane Flahaven—UAF

Grievance Committee has addressed the following issues since the last report:

- Professional expense reimbursement denial—resolved
- Building temperature procedure
- Miscellaneous discipline meetings

Respectfully submitted,  
Howard Russo, Ellie Swanson  
Grievance Committee co-chairs

## Membership Report 4/4/18 (Mary Elfring)

<b>Full Membership</b>	<b>492</b>
<b>Signed</b>	<b>432</b>
<b>Full-time Faculty 128</b>	
Signed new form	123
Need to sign new form	4
Fairshare	1
<b>UAF</b>	<b>228</b>
New Form	135
Old Form	77
Unsigned	15
Fairshare	1
<b>UAI</b>	<b>106</b>
New Form	59
Old Form	13
Unsigned	33
FS	1
<b>INA</b>	<b>30</b>
Signed (old form)	21

## **ADDENDUM**

### **Additional Requirements for Online Teaching**

*The following policy is in effect beginning summer 2018 for the HP/MSE division.*

*\*To be eligible to teach an online or hybrid section (for the first time), a faculty member is required to have taught the course at least one full semester at ECC in the traditional face-to-face mode. This rule does not apply if the course is brand new and is being offered for the very first time at ECC or the class is only offered in an online or hybrid format.*

*\*Before teaching the section, the faculty member is required to complete the appropriate ECC training course for online or hybrid instruction (see below), or complete one-on-one instruction through Distance Learning to acquire technical and other skills unique to these modes of content delivery.*

*Online Instruction and Assessment Practices (CFD 300-771)*

*Combining On-Site with Online, Hybrid Teaching (CFD 300-772)*

*Techniques for Managing the Enhanced Classroom (CFD 300-770)*