



SENATE MEETING AGENDA

Wednesday, November 1, 2017

3:00 PM – 5:00 PM, ROOM C-120

Called to Order

Name	Div/Term	Name	Div/Term	Name	Div/Term
Luis Martinez, (President)	Pres., 2016-18	Kris Campbell	MSE, end 2018	Diane Flahaven, (2 nd VP)	UAF2, 2016-18
Ellie Swanson	LRIE/A/CEWD, 17-19	Ruby Sanny	CABS, 2016-18	Danielle Straub	UAF2, 2016-18
Clark Hallpike	SBCT, 2016-18	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017-19
Patrick Gordon (1 st VP)	SBCT, 2016-18	Dawn Munson	CABS, 2017-19	Steve Wood, (Treasurer)	UAF2, 2017-19 Temp FT
David Reich	SBCT, 2016-18	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017-19
Kimberly Tarver (Secretary)	HP, 2016-18	Open	UAF1	Mary Elfring	UAF2, 2017-19
Karen Taylor	HP*	Open	UAF1	Liddy Hope	UAF2
Les McTighe	LVPA, 2017-19	Open	UAF1	Open	UAF2
Bill Pelz	LVPA, 2017-19			Open	UAF2
Mary O'Sullivan	MSE, 2016-18			Open	UAF2
Nicole Scherger	MSE, 2016-18			Open	UAF2

*Michele Brynelsen's term

RECOGNITION OF VISITORS & GUESTS

- Jessica Carpenter (Dual Credit Committee Update)
- Antonio Ramirez: Statement of Support for Adjunct Faculty at Elmhurst College
- Cristina Marrocco: GIST- Classroom Internationalization

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIMBERLY TARVER

APPROVAL OF October 18, 2017 MINUTES

Received "thank you" from SSECCA for collaborating on Trunk or Treat event.

Notable: We had the most, and the best candy!

Treasurer's Report: Steve "Woody" Wood-

President's Report: Luis Martinez-

The tenure and evaluation handbook revision is underway. Team is meeting weekly and different tasks have been assigned to subcommittees.

On campus interviews for the four finalist candidates for Chief of ECC Police will be conducted on Friday, November 3rd. The presidents of ECCFA and SSECCA will participate in the interviews.

1ST VICE PRESIDENT'S REPORT: PATRICK GORDON-

2ND Vice President's Report: Diane Flahaven-

3RD VICE PRESIDENT'S REPORT: DIANE FLAHAVER, ACTING UNTIL FILLED

Committee Reports - (REFER TO REPORTS SUBMITTED INCLUDED ON THE AGENDA)

Negotiations- Patrick Gordon-

Membership- Mary Elfring – Refer to written report.

Grievance- Ellie Swanson- Refer to written report.

COPE- (Luis Martinez)

ELECTIONS & COMMITTEE REQUESTS

1. Steve Duchrow requested specific faculty members to serve on a search committee for Arts Center Production Manager, an administrative position. He identified Marc Beth, Shawn Maxwell and Susan Robinson.
2. Kelly Langenberg, UAF1/LVPA has volunteered to represent her division on the Curriculum Committee.
3. Colleen Stribling, currently a non-voting member on GIST, is willing to represent LRIE on GIST as a voting member.

The following requests are longstanding openings and referred to the Academic Deans for assignment.

1. GIST requests faculty members from each of the following divisions: Health Professions (1), LRIE (1), College Transitions & Developmental Education (1), MSE (1), SBCT (2). GIST meets one Friday per month at 10:00 a.m.
2. Tim Moore requests a faculty member from Sustainability, Business & Technology Division to serve on Distance Learning Advisory Committee.
3. Curriculum Committee: Leticia Starkov reports openings remain- LVPA: One open seat. CABS: one open seat.
4. Student Learning Assessment and Advisory Committee (SLAAC): Janet Whitsitt reports openings remain- CABS - 1; MSE - 1; SBCT – 2.

OLD BUSINESS

- ECCFA Endowed Scholarship Criteria
- Academic Calendar Feedback Due TODAY
- Elgin Community Crisis Center Toiletry Drive through end of semester: Pat O'Brien, Jamie Pang or Elizabeth Hultman
- ULI North Attendees include: Woody, Patrick Gordon, Kris Campbell, and Kimberly Tarver
- Illinois Community College Faculty Association Annual Conference, November 15-17, Springfield IL. This year is a joint conference with Illinois Council of Community College Administrators. Register at: www.iccfa.org

NEW BUSINESS

- AFT Bargaining Conference Summary: Kris Campbell
- ECCFA Bulletin Board: #MeToo (K. Tarver)

- IFT Ambassador Training Opportunity: emphasis on communications
- Planning: End of Semester Party & Opening Day Luncheon and Meeting

DIVISION ISSUES

ADJOURNMENT –

NEXT MEETING: November 15, 2017 3:00-4:30 PM, C120

Meetings for Fall 2017: 11/29, 12/13

Meetings for Spring 2018: 1/17, 1/31, 2/14, 2/28, 3/14, 4/4, 4/18, 5/2, 5/16

COMMITTEE REPORTS

Administrative Procedure Review Team (Kimberly Tarver)

This academic year, 32 procedures are scheduled for review. The committee meets monthly. We have completed the majority of procedures scheduled for both 1st and 2nd reads. Language referring to “instructors” will be phased out and replaced with “faculty.” Discussion relating to midterm grading in administrative procedure 1.103 Student Grades will continue. Supporting information is needed.

Committee Report: Grievance

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE, Jessica Carpenter—CABS, George Rosa—SBCT, Mary Arndt—HP, Pat Brutchin—UA

Grievance Committee has addressed the following issues since the last report:

- Guidelines for handling discipline meetings with HR and with the Title VII/IX coordinator were developed
- Contract extensions for faculty working as administrators
- Faculty being asked to submit timesheets in etime on a weekly basis
- Lab pay
- Lane placement concerns
- Pay for review sessions was discussed and referred to extra contractual negotiations

Respectfully submitted,

Howard Russo, Ellie Swanson

Grievance Committee co-chairs

Membership Report 11.1.17 (Mary Elfring)

Full Membership 510

Full-time	128
Fairshare	2
Signed	126
New Form	128
Signed	120
Unsigned	6
Fairshare	2

UAF	229
Signed	208
Unsigned	21

New Form	229
Signed	121
Unsigned	108

UAI	121
Signed	85
Unsigned	45
Fairshare	1
New Form	121
Signed	55
Unsigned	66
Fairshare	1

INA	32
Signed	21
Unsigned	11
New Form	32
Signed	1
Unsigned	31