

Wednesday, September 20, 2017

Called to Order

Roll Call: Nicole Scherger, MSE, has volunteered to assume Janet Whitsitt's senate seat with approval.

Regrets: Dawn Munson, David Reich, Mary Elfring

Name	Div/Term	Name	Div/Term	Name	Div/Term
Luis Martinez, (President)	Pres., 2016-18	Kris Campbell	MSE, end 2018	Diane Flahaven, (2 nd VP)	UAF2, 2016- 18
Ellie Swanson	LRIE/A/CEWD, 17-19	Ruby Sanny	CABS, 2016-18	Danielle Straub	UAF2, 2016- 18
Clark Hallpike	SBCT, 2016- 18	Pat O'Brien	CABS, 2017-19	Pat Brutchin	UAF2, 2017- 19
Patrick Gordon (1 st VP)	SBCT, 2016- 18	Dawn Munson	CABS, 2017-19	Steve Wood, (Treasurer)	UAF2, 2017- 19 Temp FT
David Reich	SBCT, 2016- 18	Parul Raval	CABS, 2017-19	Tammy Ray	UAF2, 2017- 19
Kimberly Tarver (Secretary)	HP, 2016-18	Open	UAF1	Mary Elfring	UAF2, 2017- 19
Karen Taylor	HP*	Open	UAF1	Liddy Hope	UAF2
Les McTighe	LVPA, 2017- 19	Open	UAF1	Open	UAF2
Bill Pelz	LVPA, 2017- 19			Open	UAF2
Mary O'Sullivan	MSE, 2016-18			Open	UAF2
Janet Whitsitt	MSE, 2016-18			Open	UAF2

* Michele Brynelsen's term

RECOGNITION OF VISITORS & GUESTS

Jessica Carpenter: Dual Credit and Faculty Research Community (See addendum at end of agenda.)

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIMBERLY TARVER

APPROVAL OF September 6, 2017 MINUTES

Corrections: Michele Brynelsen requested faculty to serve on search for full time nursing faculty and NOT program director. Catherine Incapreo & Karen Taylor were approved to serve.

Treasurer's Report: Steve "Woody" Wood

IFT Treasurer Workshop: September 28, 2017

PRESIDENT'S REPORT: LUIS MARTINEZ

1ST VICE PRESIDENT'S REPORT: PATRICK GORDON

A new extra-contractual chart, which has been revised and updated, is now available. The chart identifies pay rates for various tasks performed by bargaining unit members that are not otherwise identified in the contractual job description. (Incidentally, as a reminder, any request to perform extra types of work, beyond the types identified in the contractual job description or the chart, is appropriately the subject of negotiation.) To access the updated extra-contractual chart, you may go to the eNet calendar page, accessible through AccessECC, and in the search field, type "extra-contractual."

2nd Vice President's Report: Diane Flahaven

3RD VICE PRESIDENT'S REPORT: VACANCY

Committee Reports - (REFER TO REPORTS SUBMITTED INCLUDED ON THE AGENDA)

Negotiations- Patrick Gordon

Membership- Mary Elfring

Grievance-

Ellie Swanson submitted written report; see below.

Kris Campbell requests discussion regarding communication.

COPE- Luis Martinez

IFT Request: The Responsible Budget Coalition (RBC) wants to place an additional focus on Higher Education funding as part of its platform to push for proper funding of education and social services. They have created a subcommittee on Higher Education and are looking for participation from colleges and universities across the state. They have just a couple of asks for our locals that would be interested. Be willing to meet with local lawmakers about Higher Education Funding. Be willing to join a local/regional group that is part of the RBC. Attend the RBC retreat in Springfield on October 11. If you are interested or have any questions, please contact Luis Martinez or Kimberly Tarver.

ELECTIONS & COMMITTEE REQUESTS

1. At the last meeting, Patrick reported that a committee of 4 is needed to examine salary chart. Patrick and Kris volunteered. Terri Martin and Jessica Carpenter were recommended along with establishing a back room team.
2. Greg Robinson requests approval of faculty to continue service on Administrative Procedures Review Cross Functional Review Teams. Pending: Christina Marrocco and Andy Erbach's positions remain unfilled.
3. Curriculum Committee: Leticia Starkov submits the following requests for Curriculum Committee. CABS: Manuel Salgado volunteered. Openings remain- **LVPA: One open seat. CABS: one open seat.**
4. John Long requested one additional member for the Student Affairs Committee. Pending: Is Pat Brutchin willing to continue?
5. Janet Whitsitt requests Student Learning Assessment and Advisory Committee (SLAAC) faculty members as follows: CABS - 1; MSE - 2; SBCT - 2

OLD BUSINESS

- Contributions for Senate Snacks: \$20 for FT and \$10 for UAF to Mary O'Sullivan.
- Chalk the Walk Event: <http://www.chicagotribune.com/suburbs/elgin-courier-news/news/ct-ecm-ecm-daca-chalk-walk-st-0913-20170913-story.html> Information regarding DACA in addendum.

NEW BUSINESS

- Classroom Observation Workshops: CFD 501-300 Wednesday, October 11, 4:00-8:00 and CFD 501-301 Friday, October 13, 8:30-12:30. Instructors: Kimberly Tarver and Mary Perkins
- Community Crisis Center (Pat O'Brien)
- **Union Leadership Institute** Union Leadership Institute (ULI) North courses are held at the IFT Robert M. Healey Center in Westmont, Ill. Tuition, travel and accommodations are provided through ECCFA. Send your application to Ktarver@elgin.edu by October 4, 2017. **The 2017-18 ULI North training sessions will be held on the following dates:** November 4-5, 2017; February 10-11, 2018; April 28-29, 2018
Single ULI weekend course: > Worksite Leader Training, November 4-5 ONLY (Great for folks interested in learning more about unions! Great for senators too! AND It's only one weekend!)
Three weekend-long courses: > Boot Camp for Union Leaders > Effective Grievance Administration
> Introduction to Collective Bargaining

DIVISION ISSUES

ADJOURNMENT

NEXT MEETING: 3:00-4:30 PM, C120

2017-2018 Meetings:

Fall 2017: 10/4, 10/18, 11/1, 11/15, 11/29, 12/13

Spring 2018: 1/17, 1/31, 2/14, 2/28, 3/14, 4/4, 4/18, 5/2, 5/16

COMMITTEE REPORTS

SSI Coordinating Council, Dan Kernler

The Student Success Infrastructure has been working on getting new co-chairs (Dan Kernler and Peggy Heinrich) up to speed, as well as working on refocusing the mission and purpose. Look for a more detailed update soon, potentially with a call for more volunteers.

Committee Report: Faculty Development Committee

With decreases in UA membership numbers and a very active 2017 funding request docket the amount of money available for Faculty Development for our Unit Adjunct members is anticipated to be substantially less than in the previous several years. With that in mind, and after much discussion, the Faculty Development Committee voted yesterday to set the limit for FY2018 UA funds at \$2500.00 per faculty member. This amount may be split over several proposals or may be used as one large proposal (ex: graduate tuition). We have begun considering and funding the 2018 UA proposals as of yesterday, September 7th, 2017.

Please feel free to ask any committee member for assistance with proposals.

If you have any questions I will try to answer them.

Elizabeth Becker

Chair – Faculty Development Committee

Committee Report: Insurance

Members: Janet Whitsitt, Luis Martinez, Ellie Swanson

For plan year covering July of 2016 through June of 2017 the ECC insurance plan had a 2% increase in rates. Lundstrom

(ECC's insurance agency) representatives indicated that was a favorable rate. The HMO plan was utilized by 155 employees and had total medical and RX claims of \$1,683,446. This was somewhat higher than what was expected. The PPO plan was utilized by 287 employees and had total medical and RX claims of \$5,173,494. This was a bit lower than expected. For the HMO plan 3% of prescriptions were filled through mail order as opposed to a retail pharmacy. For the PPO plan the figure was 9%.

Open enrollment is coming up in October. HR will send out an announcement.

Please note: The college will no longer be sponsoring flu shot clinics as it has in some years previously.

Respectfully submitted,

Ellie Swanson, Janet Whitsitt

Committee Report: Grievance

Members: Howard Russo—LVPA (co-chair), Ellie Swanson—LRIE/ESL/ABE (co-chair), Kris Campbell—MSE, Jessica Carpenter—CABS, George Rosa—SBCT, Mary Arndt—HP, Pat Brutchin—UA

Grievance Committee has addressed the following issues since the last report:

- Workload issues under 8.2
- Additional special pay request issues
- Discipline issues

The Committee is also working on ways to communicate with the membership via the website or other means.

Respectfully submitted,

Howard Russo, Ellie Swanson

Grievance Committee co-chairs

Global/International Studies Taskforce

GIST (Global/International Studies Taskforce) is rolling out a new funding initiative for the internationalization of our courses at ECC. Please find the official description of the new endeavor below and the submission form attached.

The Global/International Studies Taskforce (GIST) offers a way to internationalize the classroom to more fully support a greater number of faculty who endeavor to add global content to their courses by funding specific projects.

Internationalizing the curriculum contributes to increased global awareness, global civic engagement, and cultural diversity, values inherent in the mission of Elgin Community College.

The new *Resources for Classroom Internationalization* initiative provides funding to faculty interested in globalizing the curriculum through concrete mechanisms such as the purchase of books, films, literature, bringing a speaker to class, or enhancing knowledge through participation in an internationally-focused workshop or conference at an in-state location. There are many imaginative and exciting possibilities.

Funding requests may not exceed \$300 per proposal, and individual faculty are limited to annual awards of \$500 per academic year. Funding will be available equally in the fall and spring semesters (\$2000 each semester). An approving body comprised of GIST members will review and approve requests. Requests will be taken at any time during the year; however, once the funds are depleted, no further proposals will be accepted. Those who receive funds will be expected to provide proof of the use of the funds and to participate in discussion of the initiative at the next available Assessment Diaries.

To apply for a funding request, faculty must submit the following:

- *Resources for Classroom Internationalization* application; and
- One-page proposal and rationale outlining the purpose of the funding request, how funds will be used, how the initiative supports campus internationalization efforts, and how the initiative's value in the classroom will be assessed; and
- Any supporting documentation to indicate cost of the initiative (e.g. books, films, webinars, etc.).

Completed application forms should be submitted to Dr. Christina Marrocco, GIST Faculty Co-Chair, at cmarrocco@elgin.edu and Ms. Lauren Nehlsen, GIST Administrative Co-Chair at lnehlsen@elgin.edu. Incomplete applications will be returned to the sender. Any questions regarding this initiative can be directed to Dr. Christina Marrocco at 847-214-7479.