



ALL FACULTY MEETING AGENDA
AUGUST 17, 2017
12:30 TO 2:00, UBC DINING ROOM

WELCOME & INTRODUCTIONS (LUIS MARTINEZ)

ECCP3 Tony Shuls
Welcome New Faculty Members

OFFICERS REPORTS

SECRETARY'S REPORT: KIMBERLY TARVER- APPROVAL OF JANUARY 12, 2017 MEETING MINUTES

TREASURER'S REPORT: STEVE "WOODY" WOOD – PRESENTATION OF BUDGET

PRESIDENT'S REPORT: LUIS MARTINEZ

1st Vice President: Patrick Gordon

2nd Vice President: Diane Flahaven

3rd Vice President (Vacant)

COMMITTEE REPORTS –

Amendments Committee: Refer to motion in addendum. Short Title: Duties of the Officers of the Senate

Sick Bank (Ryan Kerr) See Addendum

Membership (Mary Elfring) See Addendum

Grievance

Negotiations

Old Business

- ECCFA Picnic, Saturday, September 9, starts at 2:00 p.m., hosted by Roxanne Bell
- Safety/Security Training Requirement

New Business

- NEW Membership Forms
- Contract Q & A
- ECCFA Orientation, Friday, 8/18, F205, 9:00 a.m.
- Fair Share Postings

Division Issues

- Openings: LVPA Sick Bank Representative
- 2-3 Volunteers to serve on ECCFA Foundation Events Committee

Adjournment

2017-2018 Senate Meetings: C-120, 3:00-4:30 (NOTE: NEW meeting time)

Fall 2017: 8/23, 9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 11/29, 12/13

Spring 2018: 1/17, 1/31, 2/14, 2/28, 3/14, 4/4, 4/18, 5/2, 5/16

ADDENDUM

AMENDMENTS COMMITTEE: Motion received as follows:

Constitution/Bylaws Motion & Rationale

Short Title: Duties of the Officers of the Senate

MOTION:

I, Kimberly Tarver, move that, ARTICLE I. Duties of the Officers of the Senate, Section 6, be amended as follows (in bold):

ARTICLE I. Duties of the Officers of the Senate

Section 6. The Treasurer in cooperation with other officers:

- a. submits ~~a financial report at senate meeting;~~ **monthly financial reports to the Senate;**
- b. prepares a budget and maintains complete financial records of ECCFA;
- c. maintains the organization's bank accounts;
- d. initiates an annual audit of the organization's financial record;
- e. pays bills as authorized by the senate;
- f. presents bi-annual financial reports to the general membership; ~~and monthly financial reports to the Senate;~~
- g. **develop, review, and recommend changes to "Financial Management Procedures" as necessary to support the organization's financial practices and operational controls.**

SUPPORT STATEMENT:

The Treasurer has the responsibility to manage finances in a manner that minimizes risk to the organization and ensures procedures are in place to support reasonable internal controls relating to receipt and disbursement of funds. The Treasurer, in cooperation with other officers, should develop "Financial Management Procedures" and inform the Senate of the procedures.

WRITTEN REPORTS SUBMITTED**Membership (Mary Elfring)****Full Membership 510**

Full Time	124
Signed	123
Fair Share	1

UAF	229
Signed	208
Unsigned	19
Fair Share	2

UAI	118
Signed	59
Unsigned	59

INA	39
Signed	22
Unsigned	17

Total signed:	401
Total unsigned:	106
Total Fair Share:	3

8 UAI members moved to UAF status

FYI: Membership Report: 5.3.17**Full Membership 527**

Full Time	132	
Signed	131	
Fair Share	1	

UAF	234		
Signed	216		
Unsigned	16		
Fair Share	2		

UAI	129			
Signed	80			
Unsigned	49			

Inactive	32	
Signed		17
Fair Share	15	

Committee: Sick Bank

ECCFA Members of Committee:

Liz McNulty (LRIE/ESL/ABE)
Heidi Eaton (SBCT)
Ryan Kerr (CABS) - **Chair**
David Martin (HP)
Nicole Scherger (MSE)
Open Seat (LVPA)
Virginia McHugh-Kurtz (UA2)
Kristina Stavroplos (UA1)

Committee Activities:

Last year, the faculty generously donated the largest number of sick days since the bank started in 1999. The faculty came up with 112 total donated days.

Since the last yearly report in August 2016, though, we have awarded even more. In the past year, awards have totaled 145.3 sick days to various faculty, staff, and administrators.

In light of the new contract, which allows adjunct as well as full-time faculty to donate to the bank, and keeping these numbers in mind, the sick bank committee will be meeting soon to revise our procedures for awarding days. In the past year, we have been generous in meeting the needs of our colleagues, never turning down a person who qualifies for an award. We will discuss whether we need to be more conservative so as to keep the bank intact. A follow-up report will be issued when the procedures have been finalized by the committee.

I will remind everyone that donations are greatly appreciated by the recipients who rely on the donated days to continue drawing a salary when their own sick days are exhausted. Donating to the sick bank is a great way to help fellow employees in need.

Activities to Be Addressed:

We will be collecting donations from adjunct and full-time faculty. (Per the new ECCFA contract, all faculty members may donate 1 or 2 sick days per year to the sick leave bank).

Forms will be distributed at the Fall Opening Day meeting and via email. They can be returned to Ryan Kerr in person or by interoffice mail to his office (B 341). Please return all donation forms by September 15, 2017.

Proposals/Recommendations/Motions to be Presented: None.

Submitted By: Ryan Kerr