



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



SENATE MEETING AGENDA
MARCH 9, 2016
3:30 PM – 5:00 PM, ROOM C-120

Call to Order

Roll Call: Bill Akers, Elizabeth Becker, Pat Brutchin, Michele Brynelsen, Kris Campbell, Jessica Carpenter, Therese Carpizo, Lincoln Davis, Mary Elfring, Diana Flahaven, Susan Ford Patrick Gordon, Clark Hallpike (LATE), Liddy Hope, Christina Marrocco, Luis Martinez, Laura Meyer, Patricia O'Brien, Mary O'Sullivan, Joel Peck, Roger Ramey, Howard Russo, Tammy Ray, Ruby Sanny, Danielle Straub, Eleanor Swanson, Kimberly Tarver, Scott Vaszily, Steve Wood, Sabina Zeynalova

Recognition of Visitors & Guests:

Secretary's Report: Kimberly Tarver

Approval of Meeting Minutes of February 24, 2016.

A motion to un-table approval of CBHP work group was made and seconded by Michele Brynelsen and Pat O'Brien via electronic vote. Subsequently, a motion to approve the CBHP work group was made and seconded by Michele Brynelsen and Pat O'Brien via electronic vote. The motion to approve the following faculty members to serve on a work group to edit CBHP, relating to emergency situations. Volunteers include Dana Kurpius (BIO), Ed Kroll (BIO), Steve Trail (CHEM), Joel Peck (2D ART), Travis Linville (PHOTO), Ray Ortiz (Histotechnology) passed via electronic vote.

Treasurer's Report: Roger Ramey

President's Report: Luis Martinez

- Met with Observer editor and reporter regarding book prices

1st Vice President's Report: Patrick Gordon

2nd Vice President's Report: Sue Ford

3rd Vice President: VACANCY

Committee Reports –

Negotiations- (Howard Russo)

Grievance- (Sue Ford/Howard Russo)

Elections Committee- (Ellie Swanson, Marge Schildknecht, Tim Anderson)

Membership Committee (Mary Elfring)

Full Membership 561

Full Time	138
Signed:	133
Unsigned:	4 (have been contacted)
Fair Share:	1

UAF	246
Signed	208
Fair Share	38

UA1	144
Signed	69
Fair Share	75

Inactive	33
Signed	31
Fair Share	4

Total signed membership	441
Total Fair Share	121

COPE (Luis Martinez, Interim)

ECCFA Visioning: (Kimberly Tarver)

ELECTIONS & COMMITTEE REQUESTS

1. Dean Mary Hatch requested approval of search committee for full time music faculty pending John Slawson's retirement. The following members have expressed interest in serving- Marc Beth (Music coordinator), Shawn Maxwell, Music FT faculty, Larry, Dieffenbach, Music UAFII, Arturo Vasquez , Psychology FT faculty

Old Business

New Business

1. Commencement- Saturday, May 21 in the Spartan Events Center with luncheon to be held between ceremonies.
 - 10 a.m.- Transfer Degrees (Associate in Arts, Associate in Science, Associate in Fine Arts- Visual Art Emphasis, Associate in Fine Arts- Music Performance Emphasis, Associate in Engineering Science, Associate in Liberal Studies)
 - 2 p.m.- Career and Technical Programs (Associate of Applied Science degrees, Vocational Specialist Certificates, Basic Vocational Specialist Certificates)

Division Issues

NONE

Adjournment –

Next Meeting: March 30, 2016

2015-2016 Academic Year Senate Meetings

Wednesdays at 3:30 PM – 5:00 PM, C-120

April 13, April 27, and May 11

Committee Reports

Online Faculty Evaluation- (Kimberly Tarver)

Following last meeting, I met with Marcy, Annamarie Schopen and Angela Lucca. We discussed concerns expressed at senate. An email was sent to faculty with changes made based on the conversation. Students have received emails for the first round of courses with end dates in next 2 weeks with cc to instructors.

- All faculty will receive the same email that their students receive to inform and remind them to complete the student evaluation of instruction.
- Reminders will be sent via “target” dates; Students will not have access to the evaluation after the section end date; duplicate surveys and surveys submitted after the section end date will be deleted from the response file.
- Ongoing data collection and feedback will be collected regarding this “pilot.”

I reviewed the online survey and have requested removal of additional language as compared to the paper form, “why or why not” following items regarding recommending the course or the instructor. I have also requested a faculty member be invited to the ongoing conversations regarding faculty evaluation.

Elections Committee Report (Ellie Swanson)

Attached is a list of senators and term expirations. We do not have information on when terms expire for some senators. If you have information about that, please let a member of the Elections Committee know.

Patrick and I have had some conversations about what committees should be included in elections:

- There are some committees listed as chosen by election in the ECCFA Constitution (Grievance, Academic Affairs, Amendments and Sick Bank). Amendments also appears in the Constitution as an ad hoc committee to be appointed by the President so there is inconsistency there. Amendments has not appeared in the elections list in recent years.

- Academic Affairs is no longer a faculty-chaired committee and there is, I believe, only one faculty member on the committee. That person was last chosen by appointment.
- Other committees, not listed in the Constitution, have been elected in recent years (Academic Technology, Curriculum, Faculty Development, Honors, Learning Communities, SLAAC).
- Our discussion brought us to the conclusion that the most logical determination of whether the ECCFA elections should include a particular committee is whether the committee is faculty chaired.
- There are two committees that would drop off the list under this criterion, Academic Affairs and Academic Technology. Neither of these seems to be faculty run any longer.

Faculty representation to committees not part of the election process could be obtained by request to the President for representation. This has been our practice with many committees. We recommend consideration of an effective method for keeping track of those appointed through this mechanism. Faculty appointed are carefully recorded in the Senate minutes but the minutes are not easily searchable. A means of quickly locating faculty appointed to committees would be useful for requesting informational reports.

Luis made the excellent suggestion that the Elections Committee pursue online elections. This would be more convenient for members and would be likely to increase participation. In the time available thus far the committee has not been successful in making the free version of the online product work as desired. Additional work and evaluation and publicity to members are required before using either the free version or recommending the purchase of the premium version. I do not anticipate having the time to have this up and working by this year's elections. If there is a volunteer to fully investigate and test online elections it might be possible to attempt online elections this year. Otherwise the committee can run paper elections this year and an online method can be investigated for the 2017 elections.

Ellie Swanson
ECCFA Elections co-chair