



FEDERATION OF  
HIGHER EDUCATION  
FACULTY AND  
PROFESSIONALS  
AFT-IFT / AFL-CIO



**SENATE MEETING AGENDA**  
3:00 PM – 5:00 PM, ROOM C-120

Wednesday, November 20, 2013

*Call to Order at - Luis Martinez, ECCFA President*

**ROLL CALL**

PRESENT: LAUREN ANDERKO, RICK BONNOM, MICHELE BRYNELSEN, JESSICA CARPENTER, MARY ELFRING CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, MARCIA LUPTAK, CHRISTINA MARROCCO, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O'BRIEN, MARY O'SULLIVAN, JOEL PECK, WARREN PETO, ROGER RAMEY, DAVID REICH, HOWARD RUSSO, ALISA SMITH-RIEL, ELEANOR SWANSON, CATHY TOMASIK, BAUDELAIRE ULYSSE, SCOTT VASZILY, CASSANDRA WATSON, JESSICA WEDEMEYER, TAMMY RAY (WEB MASTER)

ABSENT: LUIS MARTINEZ, KIMBERLY TARVER

RECOGNITION OF VISITORS & GUESTS

Sheri Lacy, ECC Foundation

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIM TARVER

APPROVAL OF MINUTES

TREASURER'S REPORT: GARY NORDEN

PRESIDENT'S REPORT: LUIS MARTINEZ

1<sup>ST</sup> VICE PRESIDENT'S REPORT: HOWARD RUSSO

2<sup>ND</sup> VICE PRESIDENT'S REPORT: MARCIA LUPTAK

3<sup>RD</sup> VICE PRESIDENT'S REPORT: CASSANDRA WATSON

COMMITTEE REPORTS - (refer to reports submitted included on the agenda)

- Eleanor Swanson- SAFE Committee Discussion

Elections and Committees

OLD BUSINESS

- 1) Alisa Marie Smith-Riel- ECCFA Support

NEW BUSINESS

- 1) Dan Kocher: Electronic Voting Process Update
- 2) Sick Bank Committee Bylaws
- 3) End of Semester Party Budget Request (Rick Bonnom)

DIVISION ISSUES

ADJOURNMENT

NEXT MEETING: December 4, 2013

## ECCFA Important Dates

(Note: Classes End Thursday, December 12)

*December 13, Grading Day & Graduation*

*December 16, Grades Due by 8:00 AM*

*January 9, 2014 Opening Day and ECCFA All Faculty Meeting & Luncheon*

*January 10, 2014 New Student Convocation*

January 15, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

*January 20, 2014, Martin Luther King Day, all facilities closed.*

January 29, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

February 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

*February 17, 2014, Presidents' Day, all facilities closed.*

February 26, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

March 12, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

*March 24-March 30, Spring Recess, all facilities closed.*

April 2, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

April 16, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

April 30, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

May 14, 2014, ECCFA Senate Meeting, Library C-120, 3:00-5:00 PM

*May 15, 2014, Semester Ends*

*May 16, 2014 ESL/GED Graduation*

*May 17, 2014, Commencement*

## COMMITTEE REPORTS

### **Grievance Committee (Sue Ford)**

We have one grievance filed for a load issue, one pending regarding a sick day docking that we are trying to work out with the dean rather than filing, and the arbitration going forward.

### **Staff and Faculty Emergency Preparedness Task Force Report (Eleanor Swanson)**

Ed Thomas and I met with the task force on Nov. 18<sup>th</sup>. Items discussed included:

- Update on emergency awareness/preparedness sessions
- Fire drill results
- CERT update
- Campus wide assessments
- Proposed series of workshops on campus safety and student mental health

Ed and I particularly stressed the need for various modes (in person, online, etc.) of access to safety presentations and the need for more communication with faculty about students who may be unstable and about the BIT (Behavioral Intervention) team process.

### **Sick Bank Committee (Dan Kernler)**

The Sick Bank Committee has made two subtle changes to our by-laws, which are attached.