

Wednesday, August 28, 2013

SENATE MEETING AGENDA  
3:00 PM – 5:00 PM, ROOM C-120

*Call to Order - Luis Martinez, ECCFA President*

ROLL CALL

LAUREN ANDERKO, RICK BONNOM, MICHELE BRYNELSEN, JESSICA CARPENTER, MARY ELFRING, CINDY HUTMAN, DAN KOCHER, DAVID LAWRENCE, MARCIA LUPTAK, CHRISTINA MARROCCO, LUIS MARTINEZ, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O'BRIEN, MARY O'SULLIVAN, JOEL PECK, WARREN PETO, ROGER RAMEY, DAVID REICH, HOWARD RUSSO, ALISA SMITH-RIEL, ELEANOR SWANSON, KIMBERLY TARVER, CATHY TOMASIK, BAUDELAIRE ULYSSE, SCOTT VASZILY, CASSANDRA WATSON, JESSICA WEDEMEYER, WEB MASTER TAMMY RAY

RECOGNITION OF VISITORS & GUESTS

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIM TARVER

APPROVAL OF MINUTES

TREASURER'S REPORT: GARY NORDEN

PRESIDENT'S REPORT: LUIS MARTINEZ

1<sup>ST</sup> VICE PRESIDENT'S REPORT: HOWARD RUSSO

2<sup>ND</sup> VICE PRESIDENT'S REPORT: MARCIA LUPTAK

3<sup>RD</sup> VICE PRESIDENT'S REPORT: CASSANDRA WATSON

COMMITTEE REPORTS - (refer to reports submitted included on the agenda)

ELECTIONS & COMMITTEE OPENINGS

Dr. James McGhee requested approval for:

- a. Fred Vogt to replace Donna Garcia on Janet Whitsitt's tenure committee. Janet is in her third year.
- b. Miguel Chavez's Tenure Committee  
Fred Vogt – instructional coordinator  
Luis Martinez – non-tenured faculty selection  
Ed Kroll – Dean's selection
- c. Greg Wheaton's Tenure Committee  
Nicole Scherger – instructional coordinator  
Dan Kernler – non-tenured faculty selection  
Kenny Beynon – Dean's selection

The following individuals have agreed to serve in stated positions pending approval-

2. Mary Arndt Health Professions Curriculum Committee
3. Tonisha Via to fulfill the remainder of Beth Santell's term on the Honors Committee.

4. Pat Brutchin, UA1 Representative for Negotiations
5. Jeanne Anderson for DLAC and Peer Mentor programs
6. Steve Trail to serve on Faculty Development Committee to replace Catherine Moushon for one semester.
7. Kelly Woyach to replace Maria Kazmi for the FY14 representing Health Professions on the Faculty Development Committee.

*Remaining Openings for 2013-2014 (Cassandra Watson)*

2 faculty members from BUS/SSCT to serve on the SLAAC (Assessment) Committee (can be full-time, UA2 or UA1)

1 faculty member from CABS to serve on the Curriculum Committee (can be full-time, UA2 or UA1)

1 full-time faculty member from LVPA to serve on the Faculty Development Committee

1 faculty member from LVPA to serve on the Negotiation Team (preferably a full-timer)

3 UA2 faculty members to serve on the Senate

1 adjunct faculty member to serve on the Faculty Development Committee (can be UA2 or UA1)

1 UA1 faculty member to serve on the Senate

1 UA1 faculty member to serve on the Sick Bank Committee

OLD BUSINESS

- ECCFA T-Shirts

NEW BUSINESS

- United Way Day of Caring

DIVISION ISSUES

ADJOURNMENT

NEXT MEETING: Date, 3:00-5:00 PM, C120

ECCFA Important Dates for 2013 Fall Semester

September 2, Labor Day

September 11, ECCFA Senate, Library C-120, 3:00-5:00 PM

September 25, ECCFA Senate, Library C-120, 3:00-5:00 PM

October 9, ECCFA Senate, Library C-120, 3:00-5:00 PM

October 23, ECCFA Senate, Library C-120, 3:00-5:00 PM

November 6, ECCFA Senate, Library C-120, 3:00-5:00 PM

November 20, ECCFA Senate, Library C-120, 3:00-5:00 PM

November 28, Thanksgiving Holiday

December 4, ECCFA Senate, Library C-120, 3:00-5:00 PM

(Note: Classes End Thursday, December 12)

December 13, Grading Day & Graduation

December 16, Grades Due by 8:00 AM

Midterm Dates & Withdrawal Dates: [elgin.edu/withdraw](http://elgin.edu/withdraw)

**COMMITTEE REPORTS**

## **2<sup>ND</sup> VICE PRESIDENT'S REPORT: MARCIA LUPTAK**

- additional student requests by Dean
- additional student requests by admin/staff/faculty
- need more Senators (4)
- constituency lists ready and sent
- 33 additional load requests this semester (MSE 10, SSCT 7, LVPA, 5, ABEC 4, DEV 3, HP 3, CABS 1); some received as early as March (MSE) and as late as the first week of class (SSCT/DEV).

## **3<sup>RD</sup> VICE PRESIDENT'S REPORT: CASSANDRA WATSON**

Welcome back to everyone! Reminder that office hours need to be held from the beginning of the semester on. Office hours are calculated at 1.25 hours for every 3 credit hours of load. By the 10th day of classes, you need to report your selected office hour times to your dean's office so they have the record. Please don't hesitate to contact me or either of the UA1 senators if you have any questions or concerns. Have a great semester!

## **College Readiness Report (Alison Douglas)**

The Alliance for College Readiness will hold its first of three annual large group meetings on Thursday, Sept. 19 from 4:00 – 6:30 in the Seigle Auditorium. At that time, the Alliance membership will share the successes of the summer and make plans for continued college readiness work in the 2012-2013 school year. The Alliance Goals for 2013-2014 include:

- Data Sharing
- Connecting the Common Core and College Success
- The Middle School Connection/Connecting the Ed. Pipeline
- Creating a College-going Culture
- Parent Communications

The Alliance Teams will begin meeting at the end of August and will continue meeting throughout the school year. To date, the teams have set their work focus in line with the Alliance goals, as follows:

- Literacy Team: focus on assessment and Common Core (starting with Literacy workshop to be held at ECC August 30 and September 10)
- Math Team: Professional development and implementation of the collaboratively-developed 4th Year High School Math Course (piloted this school year in 3 high schools with over 300 high school seniors)
- STEPS Team (student services): Continue to offer workshops for students (college knowledge) and for parents (how-to's of FAFSA, etc)
- Science Team: finalize sliding rubric for evaluating writing in science courses grades 6-13
- Data Team: Continued study of National Clearinghouse and local data to better understand the successes and challenges of our students
- ELL Team: Continued focus on easing the transition to college for ELL students; focus on Common Core implications for ELL students

This collaborative effort between the high schools and ECC is in its 7th year, and we are grateful for the creative energy which has allowed District 509 to increase the college readiness of our students. Alliance membership is always shifting as faculty responsibilities and assignments change; therefore, we are *always* looking for ECC and high school faculty who are interested in participating on Alliance Teams.

## **Faculty Development (Marcia Luptak)**

\$3000 available to adjuncts (UA2/UA1) for 2013-2014 fiscal year

## **Membership Report (Marcia Luptak)**

(not fully accurate as some of the information received from Kristen incorrect)

FT 139/140 99%  
INA 24 (some late start classes/ late assignments)  
UA1 64/143 (-5) 45% (17 additions; some not teaching?)  
UA2 177/251 (+10) 71% (16 additions; some retirements)

### **ECCFA PICNIC Report (Sue Ford)**

Saturday, August 24, 2013

93 Faculty and retirees responded—49 yes; 44 no.  
45—FT  
34—UA2  
10—UA1  
4—RET

This shows that there is genuine and significant interest in the event. The “no” responses were due to conflicting plans. We should, if we want to sponsor this again, make and announce the plans before the end of the spring semester. (Attendance in the past when we have done this was significantly higher. Since 2008, attendance has been 60 to 70 faculty and their families annually.) We may also want to look at the possibility of earlier dates.

The BYOE format worked well—there was plenty of yummy food for everyone! (This faculty can cook!)

Of the 49 yes respondents, 34 faculty and their families—53 adults and 15 kids--enjoyed a great—and gorgeous—day together. Unfortunately, 15 others were no-shows—a total of 20 adults and 5 kids.

ECCFA Budget \$300.00

#### Expenses

Tent	\$140.00
Piñata	81.66
Paper & Misc.	<u>58.48</u>
	280.14

(With an expected 93 people, that came to 3.01 per person.)

(We do have some paper products to store.)

Thank you to Rachael Stewart and Steve Ford (my work horse of a hubby!) for their much appreciated help in getting everything ready and to Howard Russo for the loan of some tables. My mom, Carol Thompson, again served as “official greeter”. She loves getting to chat with everyone! Gary Norden, Rick Bonnom, Dave Reich, Baudelaire Ulysse, and Steve policed the area at the end of the day. And a final thanks to Steve Ford, Rachael Stewart, Linda Hefferin, , Gary Norden, for tent and furniture breakdown and yard restoration Sunday morning.

### **Sentinel (Lori Clark)**

The deadline for submissions is September 12 for the September 16 issue.