

Wednesday, May 1, 2013

SENATE MEETING AGENDA
3:00 PM – 5:00 PM, ROOM C-120

Call to Order - Luis Martinez, ECCFA President

ROLL CALL

RICK BONNOM, MICHELE BRYNELSEN, JESSICA CARPENTER, LORI CLARK, LINDA HEFFERIN, CINDY HUTMAN, DAN KOCHER, DAVE LAWRENCE, MARCIA LUPTAK, LUIS MARTINEZ, LORETTA MCCALLISTER, GARY NORDEN, PATRICIA O'BRIEN, MARY O'SULLIVAN, DAVID REICH, MIROSLAV REZAC, JOYCE ROSS, JULIE ROTH, KIMBERLY TARVER, CATHY TOMASIK, ARMANDO TREJO, CASSANDRA WATSON, JESSICA WEDEMEYER

RECOGNITION OF VISITORS & GUESTS

Dawn Munson, Chair of Academic Policy Committee

REPORTS – Written Reports submitted are included at the end of the agenda.

SECRETARY'S REPORT: KIM TARVER

Approval of Minutes

TREASURER'S REPORT: LINDA HEFFERIN

PRESIDENT'S REPORT: LUIS MARTINEZ

1ST VICE PRESIDENT'S REPORT: HOWARD RUSSO

2ND VICE PRESIDENT'S REPORT: MARCIA LUPTAK

3RD VICE PRESIDENT'S REPORT: CASSANDRA WATSON

COMMITTEE REPORTS - (refer to reports submitted included on the agenda)

ELECTIONS & COMMITTEE OPENINGS

- DR. CHRISTINA MARROCCO HAS AGREED TO SERVE AS CO-CHAIR OF THE GIST SUBCOMMITTEE, INTERNATIONAL STUDENT ENROLLMENT AND SERVICES, PENDING SENATE APPROVAL.
- ELECTION RESULTS

COPE

Old Business

NEW BUSINESS

- Illinois Board of Higher Education (IBHE) seeks a representative and an alternate representative to serve on the IBHE Faculty Advisory Council (FAC). The term is through 2016. Information must be submitted by May 24, 2013. More information about the council is available at <http://www.ibhe-fac.org/>. (See attachments.)

DIVISION ISSUES

ADJOURNMENT

NEXT MEETING: April 17, 3:00-5:00 PM, C120

ECCFA IMPORTANT DATES FOR 2012-2013

SPRING SEMESTER 2013

May 15, 2013(W) 3:00-5:00 PM Senate Meeting C-120

May 16, 2013 (R) Grading Day

(NOTE: Classes end W 5/15)

May 18, 2013 (S) Graduation

May 20, 2013 (M) 8:00 AM Grades due.

REPORTS

President’s Report- Luis Martinez

- Administration is working on preparing safety training for opening day Fall 2013. Several sessions could be provided on that day. Training for Adjunct Faculty is being planned for Saturday of opening day week.
- We are still short of representation for the Negotiation Team. MSE, LVPA and HP divisions are not represented in the Negotiation Team. We need our colleagues from these divisions to volunteer and be represented at the table. Negotiation is a team effort and all divisions should be represented. There will be a lot at stake in the next negotiations.

- **SAVE THE DATE - GREAT LAKES ULI**
Monday-Friday, July 8-12, 2013
Pheasant Run Resort in St. Charles, IL

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2013 COURSE OFFERINGS

- UNION LEADERSHIP SKILLS
- EFFECTIVE GRIEVANCE ADMINISTRATION II
- INTRODUCTION TO NEGOTIATIONS AND CONTRACT CAMPAIGNS
- BUILDING A COMMUNITY ENGAGEMENT PROGRAM
- CONNECTING THE DOTS: Teacher Evaluation -- Student Assessment and Growth Measures -- Shared Learning Objectives
- ORGANIZING / MOBILIZING: Getting Back to Basics

The program is designed with the needs of the Great Lakes region in mind therefore members from the Great Lakes region will be given priority in registering for courses.

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Final registration fees and program brochure coming SOON!

Registration rates cover lodging, a reception on Monday, two dinners, four breakfasts, four lunches and coffee breaks throughout the week.

For additional information, contact 630/468-4080, ext. 4066.

1st Vice-President’s Report- Howard Russo

2nd Vice-President’s Report- Marcia Luptak

In our meeting with Rose, we discussed the loss of clinical site contracts in nursing. Rose said that this situation is being worked on and that nursing faculty are to talk to Dr. Miller if they have any concerns.

Again, the delay in payment for special pays and subs was mentioned at the meeting. There has been a delay from anywhere from 4-6 weeks in some cases. If anyone is having a problem with late payments, please pass them along to me as I would like to have more concrete examples of the problem.

Scheduling issues in SSCT have come up again. Assignments are not being made in a reasonable time frame

(one month in advance of the start of classes) in at least one area (EMT// Fire Safety). If this problem exists in other departments/areas, please let me know so that I can include it in my discussions with the Dean.

The issue with student evaluations was discussed with Rose (faculty not receiving them in time to reference for self-assessments). She is going to look into this. Deans do get to look at evaluations if it is a faculty member's evaluation year but not in a non-evaluative year. There was a question raised about UAF-1 self-assessments and due dates. The forms in the handbook and online are not consistent, so when these are actually due needs to be confirmed and put on all documentation. Also, faculty should not reference previous years' evaluations – the self-evaluation is for this year, so only include this year's information. If you did not receive your student evaluations, simply state this in your evaluation.

With regard to a question regarding the availability of school services on Saturday, Sharon reported that Frank Hernandez said that the decision not to open the cafeteria/ library café/ and the bookstore on Saturdays is purely a financial one. Students simply were not using the services enough to keep them open. In fact, the bookstore will not be open the first Saturday in this fall due to low business. It will be open the two Saturdays before classes start.

The adjunct letter is ready for dispersal. How this is to be done needs to be discussed. Also, suggestion boxes in the adjunct offices have been suggested by one of the Senators. This is a great idea and one of the Senators put one in the adjunct office B290. If anyone has any plastic containers that we could use for other adjunct offices, donations would be appreciated. Also, I would like to have some volunteers to set up suggestion boxes in the other adjunct offices. Meet and greets in the different adjunct offices have been discussed for fall.

ECCFA Scholarship- Beverly Augustine

Applications have been forwarded to members of the scholarship committee- Marilyn Binda, Clark Hallpike, and Jason Kane. Winner's names will be submitted to Linda Hefferin when determined.

Elections- Cassandra Watson

Election results are included at the end of the agenda.

Faculty Development- Beth Santell

Learning Communities- Colleen Stribling

Membership report- Marcia Luptak

Fulltime 139/140 99%

UA2 169/241 70%

UA1 74/148 50%

There is a list of unsigned fair share members.

Sentinel- Lori Clark

The final issue of *The Sentinel* for this semester will be published on Monday, May 6. The deadline to submit articles and photos is Thursday, May 2. As always, all submissions are appreciated. Thank you.

2013 ELECTION RESULTS

ADLR/STUD SERV

Curriculum (1 Counselor)	Beth Santell
Honors (1 Librarian)	Marge Schildknecht
Negotiations (1 FT)	Ellie Swanson
Senate (1 FT)	Ellie Swanson

BUS/SSCT

***Assessment (3 FT/UA2/UA1)	Fabio Martinez
CETL Advisory (1 FT/UA2/UA1)	Kim Rother
Faculty Development (2 FT)	Len Fitzpatrick, George Rosa
Grievance (1 FT)	Roger Ramey
Negotiations (1 FT)	Susan Timm
Sick Bank (1 FT)	Leticia Starkov

CABS

Academic Tech (1 FT/UA2/UA1)	Shawn Mikulay
Assessment (2 FT/UA2/UA1)	Eric Long, Brooke Transue
Curriculum (1 FT/UA2/UA1)	Joe Rosenfeld
Faculty Development (2 FT)	Jessica Carpenter, Pat O'Brien
Negotiations (1 FT)	Jessica Carpenter
Senate (3 FT)	Jessica Carpenter, Christina Marrocco, Pat O'Brien
Sick Bank (1 FT)	Liz McNulty

HP

Academic Tech (1 FT/UA2/UA1)	Candy Moore
Assessment (2 FT/UA2/UA1)	Cathy Incapreo, Sharon Walicek
CETL Advisory (1 FT/UA2/UA1)	Lisa West

***Curriculum (1 FT/UA2/UA1)

Faculty Development (1 FT) Maria Kazmi

Negotiations (1 FT) Mary Arndt

Sick Bank (1 FT) Roda Ryan

LVPA

CETL Advisory (1 FT/UA2/UA1) Loretta McCallister

Curriculum (1 FT/UA2/UA1) Baudelaire Ulysse

***Faculty Development (2 FT) Marybeth Koos

***Negotiations (1 FT)

Senate (2 FT) Joel Peck, Howard Russo

Sick Bank (1 FT) Dan Maki

MSE

Academic Tech (1 FT/UA2/UA1) Patrick Daly

Assessment (1 FT/UA2/UA1) Janet Whitset

Curriculum (1 FT/UA2/UA1) Ed Kroll

Faculty Development (1 FT) Chalyce Deterding

Grievance (1 FT) Elizabeth Becker

Honors (1 FT) Dan Kernler

***Negotiations (1 FT)

Senate (1 FT) Lauren Anderko

UA2

Grievance (1 UA2) Sue Ford

Negotiations (1 UA2) Sue Ford

***Senate (8 UA2) Mary Elfring, Loretta McCallister, Cathy Tomasik, Baudelaire Ulysse, Scott Vaszily

Sick Bank (1 UA2) Sue Ford

UA1

***Negotiations (1 UA1)

***Senate (2 UA1)

Alisa Smith-Riel

UA2 & UA1 Together

Faculty Development (3 UA2/UA1)

Marcia Luptak, Lynne Mayer, Alisa Smith-Riel

Honors (1 UA2/UA1)

Mary Elfring