



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Meeting
Wednesday, February 29, 2012
3:00 PM – 5:00 PM

Room C-120 *[Note: venue changed to the new ECC library]*

- Call to Order:** Sarah Dye Luis Martinez
Recognition of Visitors & Guests: Sarah Dye Luis Martinez
Secretary's Report: Lori Clark
 (February 15, 2012 Senate meeting minutes)
Treasurer's Report: Linda Hefferin
President's Report: Sarah Dye
1st Vice President's Report: Luis Martinez
2nd Vice President's Report: Dan Kocher
3rd Vice President's Report: Cassandra Watson
Committee Reports (written reports at end of agenda)

ECCFA Officers	Sarah Dye, Luis Martinez, Dan Kocher, Cassandra Watson, Lori Clark, Linda Hefferin
Academic Computing	Dan Kocher
Academic Policy	Dawn Munson & Jennifer McClure (Chair & Vice Chair)
Achieving the Dream	Linda Hefferin & Sarah Dye
Alliance for College Readiness	Alison Douglas
Amendments	Dan Kocher
Assessment	Eric Long
Board of Trustees (BOT) Finance Committee	Linda Hefferin
CETL	Carlen Vire-Smith
Communication Liaison	Gary Christenson
Committee on Political Education (COPE)	Ron Kowalczyk
Curriculum	Joe Rosenfeld
Distance Learning	Billie Barnett
Equity Action	George Rosa & Sandi Brown
Elections	Bill Demaree
Faculty Development	Beth Santell
Faculty Association Volunteers (FAV)	Rick Bonnom
Global & International Studies Taskforce (GIST)	David Burke
Grievance	Howard Russo & Sue Ford
Honors	Johanna Cummings
Humanities Center	David Burke

Insurance	Lynn Ducar
Learning Communities	Colleen Stribling
Multicultural & Global Initiatives (MAGIC)	Kim Tarver & Clark Hallpike
Membership	Connie Orbeta
Negotiations	Luis Martinez
Scholarship	Bev Augustine
Sentinel	Bill Demaree
Sick Bank	Ellie Swanson
Social Media	Jessica Carpenter
Strategic Planning	Liz McNulty & Sumitra Duggirala
Webmaster	Tammy Ray

Special Orders (could be treated as a consent agenda)

- **Interior Decoration Committee(s) (for HBT and upper MSC) (Melissa Tait, Chair):** Miraslav Rezac (FT/CHEM), Marina Morrow (UAF2/CHEM); Lauren Anderko (FT/MATH); Chalyce Deterding (FT/MATH); Dave Lawrence (UAF2/MATH); Catherine Moushon (FT/MATH)
- **Academic Computing Committee (Dan Kocher and Karin Stacy, Co-Chairs):** Kim Tarver (FT/representing HP Div); Judy Beaver (UAF1/representing BUS Div)
- **Nursing Skills Lab Manager (Linda Hartley, Chair):** Michelle Brynelsen; Karen Friedberg; Kim Tarver (MAGIC rep)
- **Massage Therapy Program Director (Wendy Miller, Chair):** Dave Packard (FT/BUS Div); Amy Tortorici (UAF1/Content Expert only); Sharon Baker (MAGIC rep)
- **English FT Position (Rick Mao, Chair):** Jeff Weisman (Coordinator); Dennis Lynch; Michael Noel; Lori Clark; Clark Hallpike (MAGIC rep)

COPE

- **Discussion of an endorsement for a local state senator** (Howard Russo)

Old Business

- **2012 Employee Awards Reception (Tammy Few, Chair): Still seeking two more ECCFA members to serve on the Awards Committee.** Please contact Sarah Dye ASAP to volunteer.
- **Still seeking a new adjunct representative to serve on the college-wide Insurance Committee** which next meets Friday January 27, 2:00-3:00 PM in SRC 234. The slot is to replace Vicki Walker whose schedule has changed this semester. For more information, contact Sarah Dye, Lynn Ducar, or Luis Martinez, the other ECCFA representatives to the committee. Please nominate someone (with permission) or nominate yourself as soon as possible for senate approval.

New Business

- **Literacy Connection: Trivia Team from ECCFA** (Howard Russo)

Division Issues

Adjournment

**Written Reports for February 29, 2012
Officers' Reports**

Secretary's Report: Lori Clark

Minutes for February 15, 2012, meeting sent to Senators by separate email

Treasurer's Report:

Linda Hefferin

Treasurer's report attached to end of final agenda (at the meeting)

President's Report:

Sarah Dye

- **A correction from Librarian Ellie Swanson:** I made a mistake in suggesting where our new Senate meeting room was located in the library: "If it's helpful to know this...C-120 in the library is right next to the SRC entrance to the library. It is the room that can be seen from the SRC hallway that passes the bookstore. The café is at the other end of the first floor of the library."
- **2012 Great Lakes ULI: *Take Note and Save the Date***
This year's four-day Great Lakes Union Leadership Institute (ULI) will be held **June 18-22, 2012**, several weeks earlier than in past years. This popular training and leadership development program will again be held at Pheasant Run Resort in St. Charles, Ill. and is co-sponsored by the IFT and the American Federation of Teachers. Mark your calendar now for **June 18-22**, then check the IFT website for course offerings and additional details.
- Meeting with Dr. Sam: (1) I apprised him of concerns about handicap door buttons not working in some areas. Senators, please be reminded that you need to indicate to me specifically where this is an issue so I can submit that information to Dr. Sam who will take it up with the appropriate administrators. (2) I explained that there is some concern about the new staff parking areas and monitoring them. He will share this information with once again the appropriate administrators. He did express a concern about ECC police issuing parking citations as that draws more fines for students who may not be able to pay them. I reminded him that there is an Appeals Committee for parking violations on campus. I also mentioned that senators had recommended warning tickets be used. (3) In response to concerns expressed about APC and policies being kicked back by his Cabinet, he believes nothing has been kicked back as far as he knows but will investigate. (4) Dr. Sam will investigate what might be done to provide space for private teacher/student conferences in the area of ICT 201, a concern raised by an adjunct senator. He did note that the use of that room is temporary and it will not be needed come FA2012 as adjunct office space.
- **Response to concerns expressed in last Senate meeting from SLACC Committee Chair Eric Long:** Thanks for contacting me. We are still finalizing some options with IRB at this point. I will know "exact specifics" by the end of our next meeting on 2/28. If I have more information before then I will let you know. At this point I have no idea what type of information is running around in terms of this project but I can promise you I have no intention of recreating the wheel. We plan to run a project not entirely different than departmental assessment that the

English department already does, just on campus-wide scale. As far as i.d.'s are concerned, we are discussing ways which we may be able to use and these newfangled computer-things in a way where we can ethically and privately gather the demographic information that these projects have always gathered but without the reams of paper or weeks of labor.

1st Vice President's Report:

Luis Martinez

No report

2nd Vice President's Report:

Dan Kocher

I have received inquiries about the procedure for teaching in more than one department. The process is to approach the instructional coordinator in the desired new department to review qualifications and discuss the courses you are interested in teaching. If the new appointment would be in a different division, notification must be given to both Deans per the new **Section 4.28, Faculty Teaching in Multiple Divisions**, of our current contract. Note: the faculty members seniority ranking shall be honored in the all divisions.

There has been increasing interest in qualified adjuncts collecting SURS benefits while continuing to teach. There is a requirement before collecting SURS benefits that the SURS beneficiary not be employed for 60 day in order to do so. Since our contracts are semester-to-semester, Adjuncts can take a semester off or use the summer break period to meet this requirement. They are not required to "retire" as Full-time faculty must do. According to the contract both full and UAF faculty lose their seniority standing and restart in Step 1 of whatever lane they are assigned. Once you start receiving benefits, SURS deductions are no longer taken from your paycheck.

3rd Vice President's Report:

Cassandra Watson

No report

Committee Reports

Academic Policy:

Dawn Munson (& Jennifer McClure)

The full APC committee has not met. Our next meeting is scheduled for February 27th at 3pm. Marcy Thompson, Jennifer McClure and Dawn Munson have met twice to discuss Bylaws, Operating Procedures and Flow of Procedures from the APC to Cabinet.

Academic Technology:

Dan Kocher

Committee met on Friday, February 17th. Kim Tarver (HP) and Judy Beaver (BUS) attended as substitutes for their departments. The Mike Cahino and Phil Howard lead a discussion of cloud storage. It was noted

that ECC provides a form of cloud storage to both students, faculty and staff. Cloud storage is also available elsewhere on the internet, e.g., Google. Some of the faculty members discussed applications they have used with their classes. All users are urged to be conscious of data security concerns, especially when storing student specific information. Dan Kernler joined the meeting for a discussion of smart boards. Mr. Kernler indicated that the Math Department was seeking two trial installations in the remodeled MSC and had discussed it with Ned. There was a discussion of NIU's installation in DeKalb as well as interested expressed in getting a demonstration at ECC. The next meeting is scheduled for March 16th at 10:00 AM.

Achieving the Dream:

Linda Hefferin & Sarah Dye

The AtD Lead Co-Chairs, Workgroup Co-Chairs, and VP DiGerlando will be in Dallas, TX all week for the 2012 DREAM Conference, formerly the Strategy Institute, hosted by partners AtD and MDC.

Alliance for College Readiness:

Alison Douglas

Congratulations to our own Alison Douglas and Julie Schaid for their article on our College Readiness project which appeared recently in *Innovation Abstracts* which we all receive by email from VP DiGerlando's office.

Amendments:

Dan Kocher

No report

Assessment Committee:

Eric Long

No report

BOT Finance Committee:

Linda Hefferin

No report

CETL Workshops:

Carlen Vire-Smith

Wed 2/29/2012 7 PM- 9 PM **CETL Webinar: Student Engagement "9 Ways to Use Class Discussion to Promote Transformation" (CFD 497-101)**

Fri 3/2/2012 9:30 AM- 11:30 AM **Faculty Success Series #2 - Intercultural Communication in the Classroom (CFD 409-102)**

Mon 3/5/2012 6 PM- 8 PM **Faculty Success Series #2 - Intercultural Communication in the Classroom (CFD 409-104)**

Tue 3/6/2012 3 PM- 5 PM **D2L Faculty Orientation (CFD 301-102)**

Wed 3/7/2012 9 AM-11 AM **Early Alert Student Retention Program (CFD 400-107)**

Wed 3/7/2012 5 PM- 9 PM **Dinner Dialogue - The Way Home, A film by Shakti Butler, (CFD 400-111)- UBC Dining Rm**

Fri 3/9/2012 10 AM – Noon **iTunes U @ECC (CFD 200-102)**

Sat 3/10/2012 10 AM- Noon **Data Storytellers: How Data can help you ! (CFD 300-107)**

Sat 3/10/2012 Noon – 2 PM **CETL Webinar: Student Engagement (CFD 497-104)**

Tues 3/13/12- Tues 5/15/12 **Online course- Combining On-Site with Online, Hybrid Teaching (CVS 902-100)**

Tues 3/13/12-Tues 5/15/12 **Online Course - Online Instruction & Assessment Practices (CVS-901-772)**

Wed 3/14/2012 10 AM- Noon **Clickers in the Classroom (CFD 209-100)**

Wed 3/14/2012 6 PM- 8 PM **Faculty Success Series #3 - Embedding Student Success Strategies in Your Classes (CFD 400-109)**

Fri 3/16/2012 10 AM- Noon **Free and Inexpensive i-Pad Apps for the Classroom (CFD 200-103)**

Communication Liaison:

Gary Christenson

No report

COPE:

Ron Kowalczyk

The Thirty-Fourth Annual Legislative Breakfast will be held at the Stonegate Conference Centre in Hoffman Estates on March 3, 2012 from 9am to 12p. The conference will address issues pertaining to public education and the teaching profession. If you are interested in attending, please contact Ron Kowalczyk no later than February 23.

Curriculum:

Joe Rosenfeld

No report

Distance Learning:

Billie Barnett

No report

Elections:

Bill Demaree

No report

Equity Action:

George Rosa & Sandi Brown

No report

Faculty Development:

Beth Santell

We are anticipating that the board will approve the new Faculty Development Handbook at the March 13, 2012 meeting. Any member who is UAF2 or a full time faculty member should use the current handbook online and forms until they are updated.

As soon as the board votes an approval our faculty development secretary, Kathy Coatney will update the web with the newly updated forms and changes to the handbooks. At that time, the UAF 1 members will be included on the forms and will be able to request up to \$1500.00 from this fiscal year's (2011/12) money.

Just a reminder that spring **Group Proposals** are due to the Faculty Development Committee secretary, Kathy Coatney by **February 28**. Please review the policies and procedures in the Faculty Development Handbook, on the eNet in the committee section. The application forms are available in the Faculty Development Committee section of eNet.

FAVs

Rick Bonnom

No report

GIST:

David Burke

No report

Grievance:

Howard Russo & Sue Ford

Issues we are working on: Telecourses; Load protocol; Honors class size; Longevity step/ SURS

Honors:

Johanna Cummings

No report

Humanities Center:

David Burke

No report

Insurance:

Lynn Ducar

No report

Learning Communities (Steering): Colleen Stribling

No report

MAGIC:

Kim Tarver & Clark Hallpike

1. MAGIC will host an open meeting monthly, to be held the first Monday of each month, 3:00-4:30, ICT 203. The open meeting is reserved for dedicated learning experiences. Students, faculty, administrators, staff & community members are welcome.
1. MAGIC members are invited to attend a planning meeting the 3rd Monday of each month. This meeting is closed to members planning and participating in specific initiatives.
2. MAGIC is supporting and/or providing the following experiences during the remainder of the semester-

- a. Dinner Dialogue: The Way Home (Film by Shakti Butler)
March 7, 5:30-8:30, UBC Dining Room (Co-sponsored by CETL)
 - b. Book Discussion: The Battle Hymn of the Tiger Mother, facilitated by Mi Hu & Sharon Baker, April 2, 3:00-4:30 ICT 203
 - c. Embracing Culture's on Campus Conference April 19, speaker Lee Mun Wah
3. MAGIC is encouraging attendance at the following external events-
- a. 2012 Midwest Institute for International/Intercultural Education Annual Conference St. Louis Community College, 3/30-3/31
 - b. "Develop Your World: International Education Summit 2012" at Harper College on **Friday**, in the Wojcik Conference Center, March 2
4. Future event planning
- a. Film- Abused, The Postville Raids
 - b. Frederick Gooding- The Minority Reporter

Negotiations:

Luis Martinez

Mid Term negotiations continue and progress is being made. We are still working on faculty development handbook.

Scholarship:

Bev Augustine

No report

Sentinel:

Bill Demaree

Remaining Sentinel Dates for 2012

Due Date	Publication Date
Mon., 12 March 2012	Thurs., 15 March 2012
Thurs., 12 April 2012	Mon., 16 April 2012
Thurs., 10 May 2012	Mon., 14 May 2012

Sick Bank:

Ellie Swanson

The ECCFA Sick Leave Bank has granted two requests, totaling 19 days, for time from the bank. 457 days remain in the bank.

Social Media

Jessica Carpenter

No report

Strategic Planning Committee:

Elizabeth McNulty

At the February 23 meeting, the committee identified the five themes that will become the goals of the new Strategic Plan. A writing team will meet before the March monthly meeting in order to refine the language of those goals. We plan to have a draft ready to be reviewed by the college late March/April.

Webmaster:

Tammy Ray

The ECC Website was reportedly down on Tuesday for a day but is now back up and functioning. We apologize for any inconvenience members may have experienced because of that.

