



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Meeting
Wednesday, February 15, 2012
3:00 PM – 5:00 PM
UBC 103

Call to Order: Sarah Dye
Recognition of Visitors & Guests: Sarah Dye

Secretary's Report: Lori Clark (Mary Arndt, substitute)
(February 1, 2011 Senate meeting minutes)

Treasurer's Report: Linda Hefferin

President's Report: Sarah Dye

1st Vice President's Report: Luis Martinez

2nd Vice President's Report: Dan Kocher

3rd Vice President's Report: Cassandra Watson

Committee Reports (written reports at end of agenda)

ECCFA Officers	Sarah Dye, Luis Martinez, Dan Kocher, Cassandra Watson, Lori Clark, Linda Hefferin
Academic Computing	Dan Kocher
Academic Policy	Dawn Munson & Jennifer McClure (Chair & Vice Chair)
Achieving the Dream	Linda Hefferin & Sarah Dye
Alliance for College Readiness	Alison Douglas
Amendments	Dan Kocher
Assessment	Eric Long
Board of Trustees (BOT) Finance Committee	Linda Hefferin
CETL	Carlen Vire-Smith
Communication Liaison	Gary Christenson
Committee on Political Education (COPE)	Ron Kowalczyk
Curriculum	Joe Rosenfeld
Distance Learning	Billie Barnett
Equity Action	George Rosa & Sandi Brown
Elections	Bill Demaree
Faculty Development	Beth Santell
Faculty Association Volunteers (FAV)	Rick Bonnom
Global & International Studies Taskforce (GIST)	David Burke
Grievance	Howard Russo & Sue Ford
Honors	Johanna Cummings

Humanities Center	David Burke
Insurance	Lynn Ducar
Learning Communities	Colleen Stribling
Multicultural & Global Initiatives (MAGIC)	Kim Tarver & Clark Hallpike
Membership	Connie Orbeta
Negotiations	Luis Martinez
Scholarship	Bev Augustine
Sentinel	Bill Demaree
Sick Bank	Ellie Swanson
Social Media	Jessica Carpenter
Strategic Planning	Liz McNulty & Sumitra Duggirala
Webmaster	Tammy Ray

Special Orders (could be treated as a consent agenda)

- **Tenure Committee for Javier Coronado-Aliegro (Mary Hatch, Chair):** Abraham Martinez-Cruz; Alison Douglas; Kim Tarver
- **UAF1 Senator:** Julie DeLong Roth
- **Portal Communication Team (Sharon Wilson, Chair):** Jessica Carpenter
- **Awards Committee:** Roger Ramey (still seeking 2 other faculty volunteers)

COPE (NOTE: Ron can arrive at 3:30 PM)

- **Considerations for approval of proposed COPE by-laws** (Ron Kowalczyk/Roger Ramey)

Old Business

- **Seeking a new adjunct representative to serve on the college-wide Insurance Committee which next meets Friday January 27, 2:00-3:00 PM in SRC 234. The slot is to replace Vicki Walker whose schedule has changed this semester. For more information, contact Sarah Dye, Lynn Ducar, or Luis Martinez, the other ECCFA representatives to the committee. Please nominate someone (with permission) or nominate yourself as soon as possible for senate approval.**
- **Also seeking a replacement for Mary Peterhans, who has a schedule conflict this semester, to serve as a representative from the BUS division on the Academic Technology Committee. The committee meets once a month on Friday mornings. Dan Kocher, co-chair of the committee, can share more specific information with you.**

New Business

- **ECCFA April Elections** (Bill Demaree)
- **Opportunity to change Senate meeting site to new library (Room C-120) for the remainder of this semester.** Does Senate wish to do this? The room is tentatively reserved for us for the remaining 6 meetings if so.
- **2012 Employee Awards Reception (Tammy Few, Chair):** Does Thursday, May 17, 2012 work for ECCFA? **Seeking three two ECCFA members to serve on the Awards Committee.** Please contact Sarah Dye ASAP to volunteer.
- **Office Space Issue** (Cindy Hutman)

Division Issues

Adjournment

Written Reports for February 15, 2012 Officers' Reports

Secretary's Report:

Lori Clark (Mary Arndt, substitute)

Treasurer's Report:

Linda Hefferin

Treasurer's report attached to end of final agenda (at the meeting)

President's Report:

Sarah Dye

- In a recent meeting with me, Dr. Sam asked for responses and concerns from senators about the new staff only parking areas instituted on campus. If you have any ideas, please send them to me so I can share them with the President. I already pointed out that there is still a lack of reserved parking in the ICT/UBC area and suggested how it might be addressed. The administration's concern with that is when the UBC hosts events for the public and how that might affect visitors finding parking spaces. He also inquired about any continuing problems with construction noise and disruptions; if there any such problems, please let me know via email when it happens with date, time, and specific building/room by number.
- Recently HR sent an "Everyone" email indicating that the college was holding a Professional Development Day on March 16th and suggesting that all employees were required to attend. This was sent in error to faculty. The email cited a contract section but that referred only to the SSECCA contract and had nothing to do with ECCFA's contract. The ECCFA had asked for a clarification email to be sent to faculty but since this has not occurred yet, this note should suffice to clarify the situation. Faculty members are invited by Phil Howard, SSECCA President, to attend any session that might be of interest though.
- COPE Chair Ron Kowalczyk has sent registered letters to endorsed candidate Lisboa to request a refund of the ECCFA Cope campaign donation which according to public record was not used during the candidate's campaign. There has been no response to Professor Kowalczyk's letters.
- **From Sandi Brown, HR Department:** Anyone with plans to serve on a Search Committee **must** complete the Workplace Answers online diversity training: Part I – Diversity Benefits and Part II – Respect & Inclusion: Uncovering Implicit Bias **prior** to participating in the selection process. **Regardless of whether you have previously completed ECC's Instructor led diversity training, you will at this time need complete both online sessions in order to serve as a committee member.** To register for the **Workplace Answers online diversity training** contact: HRTrainingRegistration@elgin.edu

1st Vice President's Report:

Luis Martinez

No report

2nd Vice President's Report:

Dan Kocher

No report

3rd Vice President's Report:

Cassandra Watson

No report

Committee Reports

Academic Policy:

Dawn Munson (& Jennifer McClure)

Jennifer McClure, Marcy Thompson and Dawn Munson are beginning to meet weekly to discuss ways to improve the process of Information from APC to the cabinet. The whole committee did not meet in January.

Academic Technology:

Dan Kocher

No report

Achieving the Dream:

Linda Hefferin & Sarah Dye

Achieving the Dream. Dr. Julie Phelps from Valencia College presented on supplement instruction on February 8. Workshops were well attended by faculty. The Math Taskforce continues to look at current curriculum issues in Math 096 & 098. In addition, a math verification process has been established to ensure students in Math 096 have the skills they need.

Roger Ramey, Co-chair of the Student Success team, recently completed a *Summary of College Success Courses (excluding COL 101)* report. The next step: examine findings, make changes if needed due to overlap. Sara Baker, the Other Student Success Co-Chair, indicated that COL 101 classes for Fall 2012 are being scheduled. As a result of moving COL 101 to an academic division, regular classroom observations will be conducted.

The Equity Action Team reported that at this point, twelve ½-day sessions have been conducted, co-facilitated by Bea Young Associates and ECC Equity Action Team Co-chairs, Sandi Brown and George Rosa and other ECC Cultural Competency facilitators. Member of the Board of Trustees and Dr. Sam have also completed the Cultural Competency Workshop.

Academic Advising (Emerging Scholars) Co-Chairs Manuel Salgado and Amy Perrin continue meeting with their workgroup. They reported that Math 096 has the highest percentage of emerging scholars. This fall, 107 students were tracked as part of the Emerging Scholars program. Forty-four were successful (dev ed course = C grade or better) and 42 of the 44 registered for Spring 2012 semester. 63 were unsuccessful with 38 of them registering for spring 2012 semester. Successful students received a \$5 ECC Cafeteria gift card, a signed letter from Dr. Sam and a flyer with a listing of student success activities.

Prepared by Linda Hefferin

Alliance for College Readiness:

Alison Douglas

The Alliance for College Readiness hosted 180 high school and college faculty, administration, and staff at its Winter Meeting on January 26th. The evening's discussion focused on the National Core Curriculum and the Common Core State Standards. Guest speakers included Doug Sovde and Allison Jones from the Achieve and the PARCC consortium as well as representatives from ICCB, ISBE, and IBHE. Alliance members gained valuable information about the content of the Common Core Curriculum, the timeline for implementation of the Common Assessments, and the impact of both on the state's College Readiness standards. Because "all of Illinois' public two- and four-year colleges and universities have committed to participate in PARCC, help develop the college-ready assessments, and, ultimately, use those assessments as one indicator of students' readiness for entry-level, credit-bearing college courses," the information provided at the general meeting as well as the smaller presentations to faculty and administrators will have long range importance to ECC, its feeder high school districts, and the state education system as a whole. Alliance teams are working to integrate the new standards into their curriculum alignment and professional development projects.

Amendments:

Dan Kocher

No report

Assessment Committee:

Eric Long

- 1) SLAAC is launching a project to collect writing samples for measuring the writing general education outcome. Eric Long will bring full details to the next Senate meeting.
- 2) SLAAC is beginning to reassess the current committee bylaws as the bylaws no longer adequately describe the role of the committee.
- 3) By the end of the month, SLAAC is hoping to have new options for the Global Awareness outcome. Several groups under the ECCFA umbrella will be asked for feedback.

BOT Finance Committee:

Linda Hefferin

No report

CETL Workshops:

Carlen Vire-Smith

57 Things You Need to Know About Hispanic/Latino Students!
(Session# 1 of 3) (CFD 409-100)

Wed 2/15/2012 10 AM- Noon (Building C-120)

57 Things You Need to Know About Hispanic/Latino Students!
(Session # 2 of 3) (CFD 409-101)

Thu 2/16/2012 1 PM- 3 PM (Building C-120)

Free and Inexpensive i-Pad Apps for the Classroom (CFD 200-101)

Fri 2/17/2012 10 AM- Noon (Building C-120)

Faculty Success Series #1 Classroom Visitation and Feedback (CFD 501-100)

Sat 2/18/2012 8:30 AM- 12:30 PM (Building C-120)

Communication Liaison:	Gary Christenson No report
COPE:	Ron Kowalczyk No report
Curriculum:	Joe Rosenfeld No report
Distance Learning:	Billie Barnett No report
Elections:	Bill Demaree No report
Equity Action:	George Rosa & Sandi Brown No report
Faculty Development:	Beth Santell No report
FAVs	Rick Bonnom No report
GIST:	David Burke No report
Grievance:	Howard Russo & Sue Ford No report
Honors:	Johanna Cummings The Honors Committee will meet for the first time this semester on Monday, Feb. 13. Until that time, we have no report.
Humanities Center:	David Burke No report
Insurance:	Lynn Ducar No report
Learning Communities (Steering):	Colleen Stribling The steering committee met on February 1 st to complete final editing on a Learning Community Handbook designed to support faculty L/C pairings. Included in this document is a revised procedure on developing and

gaining approval for new paired courses. The committee is also working on recruiting pairings for spring 2013. Interested faculty will be invited to “pitch” their ideas to the steering committee on March 7th (look for details on this in an upcoming e-mail).

The Learning Community Steering Committee has organized a meeting on Wednesday March 7th from 2-3pm for current spring Learning Community instructors. This mid-semester check-in is offered to support current Learning Community pairings.

PLEASE NOTE: For a listing of current Learning Community pairings, see www.elgin.edu/learningcommunity.

MAGIC:

Kim Tarver & Clark Hallpike

1. MAGIC will host an open meeting monthly, to be held the first Monday of each month, 3:00-4:30, ICT 203. The open meeting is reserved for dedicated learning experiences. Students, faculty, administrators, staff & community members are welcome.
1. MAGIC members are invited to attend a planning meeting the 3rd Monday of each month. This meeting is closed to members planning and participating in specific initiatives.
2. MAGIC is supporting and/or providing the following experiences during the remainder of the semester-
 - a. Black History Month Events
 - i. Freedom Riders, Feb. 15, 11:00-1:00 ATC Auditorium
 - b. Dinner Dialogue: The Way Home (Film by Shakti Butler) March 7, 5:30-8:30, UBC Dining Room (Co-sponsored by CETL)
 - c. Book Discussion: The Battle Hymn of the Tiger Mother, facilitated by Mi Hu & Sharon Baker, April 2, 3:00-4:30 ICT 203
 - d. Student Lock-In, Feb. 24
 - e. Embracing Culture’s on Campus Conference April 19, speaker Lee Mun Wah
3. MAGIC is encouraging attendance at the following external events-
 - a. Peace on Earth Film Festival (Chicago), 2/23-26, peaceonearthfilmfestival.org
 - b. 2012 Midwest Institute for International/Intercultural Education Annual Conference St. Louis Community College, 3/30-3/31
 - c. “Develop Your World: International Education Summit 2012” at Harper College on **Friday**, in the Wojcik Conference Center, March 2
4. Future event planning
 - a. Film- Abused, The Postville Raids
 - b. Frederick Gooding- The Minority Reporter

Negotiations:

Luis Martinez

No report

Scholarship:

Bev Augustine

No report

Membership:

Connie Orbeta

ECCFA Membership Report for Spring Semester 2012

2/13/12

Full time faculty 100%

143 Members

143 eligible

UA1s 44%

76 Members

(94 non-members)

170 eligible

UA2s 90%

201 Members

(21 non-members)

222 eligible

INAs

20

6 Members

Total signed members 420-Spring 2012 (Fall 2011 – 426 members)

Total 536 - Faculty eligible

Sentinel:

Bill Demaree

Remaining Sentinel Dates for 2012

Due Date	Publication Date
Mon., 13 Feb. 2012	Wed., 15 Feb. 2012
Mon., 12 March 2012	Thurs., 15 March 2012
Thurs., 12 April 2012	Mon., 16 April 2012
Thurs., 10 May 2012	Mon., 14 May 2012

Sick Bank:

Ellie Swanson

No report

Social Media

Jessica Carpenter

No report

Strategic Planning Committee:

Elizabeth McNulty

No report

Webmaster:

Tammy Ray

The entire contract is available on the ECCFA website, in both web and print formats. The site also includes feeds to the most recent posts on our Facebook page and blog. In addition, a listing of officers and senators, minutes of Senate meetings, and past and present issues of the Sentinel are some of the features you will find posted on the site. Visit <http://eccfaculty.org>.

Working Relations Task Force

Mary Arndt, Elizabeth Becker, John Slawson, Rachael Tecza
No report

Attachments to the electronic copy of Senate agenda or handouts available at the Senate meeting on Wednesday:

- 1. Treasurer's report**