



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Meeting
Wednesday, February 1, 2012
3:00 PM – 5:00 PM
UBC 103

Call to Order: Sarah Dye Luis Martinez
Recognition of Visitors & Guests: Sarah Dye Luis Martinez

Secretary's Report: Lori Clark
(January 18, 2011 Senate meeting minutes)

Treasurer's Report: Linda Hefferin

President's Report: Sarah Dye

1st Vice President's Report: Luis Martinez

2nd Vice President's Report: Dan Kocher

3rd Vice President's Report: Cassandra Watson

Committee Reports (written reports at end of agenda)

ECCFA Officers	Sarah Dye, Luis Martinez, Dan Kocher, Cassandra Watson, Lori Clark, Linda Hefferin
Academic Computing	Dan Kocher
Academic Policy	Dawn Munson & Jennifer McClure (Chair & Vice Chair)
Achieving the Dream	Linda Hefferin & Sarah Dye
Alliance for College Readiness	Tina Ballard
Amendments	Dan Kocher
Assessment	Eric Long
Board of Trustees (BOT) Finance Committee	Linda Hefferin
CETL	Carlen Vire-Smith
Communication Liaison	Gary Christenson
Committee on Political Education (COPE)	Ron Kowalczyk
Curriculum	Joe Rosenfeld
Distance Learning	Billie Barnett
Equity Action	George Rosa & Sandi Brown
Elections	Bill Demaree
Faculty Development	Beth Santell
Faculty Association Volunteers (FAV)	Rick Bonnom
Global & International Studies Taskforce (GIST)	David Burke
Grievance	Howard Russo & Sue Ford
Honors	Johanna Cummings

Humanities Center	David Burke
Insurance	Lynn Ducar
Learning Communities	Colleen Stribling
Multicultural & Global Initiatives (MAGIC)	Kim Tarver & Clark Hallpike
Membership	Connie Orbeta
Negotiations	Luis Martinez
Scholarship	Bev Augustine
Sentinel	Bill Demaree
Sick Bank	Ellie Swanson
Social Media	Jessica Carpenter
Strategic Planning	Liz McNulty & Sumitra Duggirala
Webmaster	Tammy Ray

Special Orders

GIST Curriculum Sub-Committee (Linda Hefferin & Wendy Miller, Co-Chairs): Donna Garcia (MSE)

Tenure Committee for Christina Gilleran: Sara Baker to replace Pat Parks who is retiring at the end of June

COPE

Old Business

- Consideration of the revised Faculty Development Handbook for approval (Beth Santell & Glenn Mayer)
- Seeking a new adjunct representative to serve on the **college-wide Insurance Committee** which next meets Friday January 27, 2:00-3:00 PM in SRC 234. The slot is to replace Vicki Walker whose schedule has changed this semester. For more information, contact Sarah Dye, Lynn Ducar, or Luis Martinez, the other ECCFA representatives to the committee. Please nominate someone (with permission) or nominate yourself as soon as possible for senate approval.

New Business

- Also seeking a replacement for Mary Peterhans, who has a schedule conflict this semester, to serve as a representative from the BUS division on the **Academic Technology Committee**. The committee meets once a month on Friday mornings. Dan Kocher, co-chair of the committee, can share more specific information with you.

Division Issues

Adjournment

Written Reports for February 1, 2012 Officers' Reports

Secretary's Report:

Lori Clark

Minutes for January 18, 2012, meeting sent to Senators by separate email

Treasurer's Report:

Linda Hefferin

Treasurer's report attached to end of final agenda (at the meeting)

President's Report:

Sarah Dye

I understand that at the opening day convocation, Dr. Sam announced the BOT's decision to honor our late speech department colleague, Dr. Gail Shadwell, by naming the new extended entrance into our campus from Fletcher Dr. for Gail. It will be known as Shadwell Drive. The BOT will vote on this at its meeting this week and will honor members of Gail's family and some of her close colleagues at a dinner before the board meeting on Tuesday night. Thank you to Dr. Sam and the Board for this decision.

Noise and dust in upper SRC and second floor MSC continued to be problematic earlier last week. Please continue to notify me as I immediately send emails to Konny, Dawson, DiGerlando, Sam, and whatever deans are involved. The responses have been pretty quick, but I would ask you to keep letting me know (by email) when this occurs, what time it occurs, and what room(s) you are in at the time.

From Sandi Brown, HR Department: Anyone with plans to serve on a Search Committee **must** complete the Workplace Answers online diversity training: Part I – Diversity Benefits and Part II – Respect & Inclusion: Uncovering Implicit Bias **prior** to participating in the selection process.

Regardless of whether you have previously completed ECC's Instructor led diversity training, you will at this time need complete both online sessions in order to serve as a committee member.

To register for the **Workplace Answers online diversity training** contact: HRTrainingRegistration@elgin.edu

1st Vice President's Report:

Luis Martinez

No report

2nd Vice President's Report:

Dan Kocher

No report

3rd Vice President's Report:

Cassandra Watson

Email from Sarah Dye:

"Please clarify this for me: from the Jan 18 draft minutes:
'New Senator— Vince Pesavento, adjunct faculty in Fire Science is subbing for Carl DeCarlo this semester.'

It is my understanding that Vince had agreed to sub for Marcia Luptak this semester, Not Carl DeCarlo. Either way, that will make the UAF1's one senator down.

We need to get this straightened out before Wednesday's Senate meeting, please. And also, even subs need to be approved by Senate. I also understand that Julie DeLong Roth is back (her class did not make). I assume that she will take one of the empty UAF1 slots and that John Mravik, whom we approved as her substitute in Decemeber, will remain in that approved slot. I realize this is all confusing but we have to get it somewhat straight so we know what positions will be available for the April elections."

Email Response from Cassie Watson:

"I thought Vince was subbing for Marcia as well....that's a UA2 spot. As for UA1s...there are 176 constituents (I believe). So that means 4 senators. I am one. John, subbing for Julie, makes two. Dave Lawrence makes three. Julie coming back, subbing for either Vicki or Carl, would make four. So I think we are all set for this semester. Now we are right on the border for needing 5 senators so I don't know what that means for the spring election. Julie, Dave, Vicki and myself are all up for election. Carl is the only one with another year left to his term. I don't know about Julie but the other three of us are/will be UA2s by fall. So we are in need of many new UA1 faces for this election, I think."

Committee Reports

Academic Policy:

Dawn Munson (& Jennifer McClure)

APC has no report and will meet on January 30th at 3:00pm.

Academic Technology:

Dan Kocher

No report

Achieving the Dream:

Linda Hefferin & Sarah Dye

Beginning this month and continuing into March 2012, all Achieving the Dream workgroups are reviewing results to date and outlining plans and budgets for fiscal year 2013.

Several activities are currently under discussion:

1. The Emerging Scholars team is focusing on how best to track and record progress of students who participate in the first-term program and whether or not to extend the program in fiscal year 2013 to second-term students via peer mentoring.
2. Prof. Roger Ramey has finalized the fall 2011 report on college success courses and, with Prof. Sara Baker, is beginning exploration of how to streamline student success courses across disciplines with the College 101 course.

3. Sandi Brown and Prof. George Rosa, with consultant Bea Young and her associates, have successfully led train-the-facilitator sessions. Several facilitators, comprising both ECC staff and faculty, are beginning co-facilitation of cultural competency workshops. Planning for fiscal year 2013 will focus on how to encourage more faculty participation and data tracking.
4. The Developmental Education workgroup is planning activities along a number of fronts, which were described in the December 2011 Board report. A central focus for this team will be research and analysis around placement testing.

All workgroups are busy preparing for the annual Achieving the Dream Strategy Institute (now called the DREAMS Conference) next month. Twelve (12) Achieving the Dream steering committee members from ECC will attend this national meeting, which will be held in Dallas in late February 2012.

Prepared by Marcy Thompson

Alliance for College Readiness: **Tina Ballard (sub for Alison Douglas)**

No report

Amendments: **Dan Kocher**

No report

Assessment Committee: **Eric Long**

No report

BOT Finance Committee: **Linda Hefferin**

No report

CETL Workshops: **Carlen Vire-Smith**

The New D2L Dropbox (CFD 303-101)

Fri 2/3/2012 10 AM- Noon (Building C-120)

Overview of D2L 9.4.1 (CFD 300-100)

Tue 2/7/2012 2 PM - 4 PM (Building C-120)

Intro to D2L's Learning Object Repository (CFD 300-101)

Wed 2/8/2012 10 AM- Noon (Building C-120)

D2L Faculty Orientation (CFD 301-101)

Thu 2/9/2012 4 PM- 6 PM (Building C-120)

Overview of D2L 9.4.1 (CFD 300-102)

Fri 2/10/2012 10 AM- Noon (Building C-120)

Intro to D2L's Learning Object Repository (CFD 300-103)

Tue 2/14/2012 2 PM- 4 PM (Building C-120)

**57 Things You Need to Know About Hispanic/Latino Students!
(Session# 1 of 3) (CFD 409-100)**

Wed 2/15/2012 10 AM- Noon (Building C-120)

57 Things You Need to Know About Hispanic/Latino Students!
(Session # 2 of 3) (CFD 409-101)

Thu 2/16/2012 1 PM- 3 PM (Building C-120)

Free and Inexpensive i-Pad Apps for the Classroom (CFD 200-101)

Fri 2/17/2012 10 AM- Noon (Building C-120)

Faculty Success Series #1 Classroom Visitation and Feedback (CFD 501-100)

Sat 2/18/2012 8:30 AM- 12:30 PM (Building C-120)

Communication Liaison:

Gary Christenson

No report

COPE:

Ron Kowalczyk

Curriculum:

Joe Rosenfeld

The Curriculum Committee hopes to complete its By-Laws this semester. This in addition to normal committee functions.

Distance Learning:

Billie Barnett

No report

Elections:

Bill Demaree

No report

Equity Action:

George Rosa & Sandi Brown

No report

Faculty Development:

Beth Santell

No report

FAVs

Rick Bonnom

No report

GIST:

David Burke

No report

Grievance:

Howard Russo & Sue Ford

No report

Honors:

Johanna Cummings

No report

Humanities Center:

David Burke

No report

Insurance:

Lynn Ducar

No report

Learning Communities (Steering): Colleen Stribling

No report

MAGIC:

Kim Tarver & Clark Hallpike

1. MAGIC will host an open meeting monthly, to be held the first Monday of each month, 3:00-4:30, ICT 203. The open meeting is reserved for dedicated learning experiences. Students, faculty, administrators, staff & community members are welcome.
1. MAGIC members are invited to attend a planning meeting the 3rd Monday of each month. This meeting is closed to members planning and participating in specific initiatives.
2. MAGIC is supporting and/or providing the following experiences during the remainder of the semester-
 - a. Black History Month Events
 - i. BAM! Feb. 6, 11:00-12:00 and 7:00-8:00 ATC Auditorium
 - ii. Freedom Riders, Feb. 15, 11:00-1:00 ATC Auditorium
 - b. Dinner Dialogue: The Way Home (Film by Shakti Butler) March 7, 5:30-8:30, UBC Dining Room (Co-sponsored by CETL)
 - c. Book Discussion: The Battle Hymn of the Tiger Mother, facilitated by Mi Hu & Sharon Baker, April 2, 3:00-4:30 ICT 203
 - d. Student Lock-In, Feb. 24
 - e. Embracing Culture's on Campus Conference April 19, speaker Lee Mun Wah
3. MAGIC is encouraging attendance at the following external events-
 - a. Black History Family Festival, Gail Borden Library, Feb. 2, 2:00-5:00
 - b. Peace on Earth Film Festival (Chicago), 2/23-26, peaceonearthfilmfestival.org
 - c. 2012 Midwest Institute for International/Intercultural Education Annual Conference St. Louis Community College, 3/30-3/31
 - d. "Develop Your World: International Education Summit 2012" at Harper College on **Friday**, in the Wojcik Conference Center, March 2
4. Future event planning
 - a. Film- Abused, The Postville Raids
 - b. Frederick Gooding- The Minority Reporter

Negotiations:**Luis Martinez**

No report

Scholarship:**Bev Augustine**

No report

Membership:**Connie Orbeta****ECCFA Membership Report for Spring Semester 2012****01/30/12**Full time faculty **100%****143 Members****143 eligible**UA1s **44%****76 Members****(94 non-members)****170 eligible**UA2s **90%****201 Members****(21 non-members)****222 eligible**

INAs

20**6 Members****Total signed members 420-Spring 2012 (Fall 2011 – 426 members)****Total 536 - Faculty eligible****Sentinel:****Bill Demaree****Remaining Sentinel Dates for 2012**

Due Date	Publication Date
Mon., 13 Feb. 2012	Wed., 15 Feb. 2012
Mon., 12 March 2012	Thurs., 15 March 2012
Thurs., 12 April 2012	Mon., 16 April 2012
Thurs., 10 May 2012	Mon., 14 May 2012

Sick Bank:**Ellie Swanson**

No report

Social Media**Jessica Carpenter**

No report

Strategic Planning Committee:**Elizabeth McNulty**

The committee met on January 24 and worked to identify common themes that will become the goals of the Strategic Plan. We are making progress in eliminating redundancies and narrowing down the number of goals from the twelve of the current plan. The committee hopes to have a rough draft to share with the faculty in March.

Webmaster:

Tammy Ray

The entire contract is available on the ECCFA website, in both web and print formats. The site also includes feeds to the most recent posts on our Facebook page and blog. In addition, a listing of officers and senators, minutes of Senate meetings, and past and present issues of the Sentinel are some of the features you will find posted on the site. Visit <http://eccfaculty.org>.

Working Relations Task Force

Mary Arndt, Elizabeth Becker, John Slawson, Rachael Tecza
No report

Attachments to the electronic copy of Senate agenda or handouts available at the Senate meeting on Wednesday:

1. Treasurer's report