



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Meeting
Wednesday, April 4, 2012
3:00 PM – 5:00 PM
Room C-120

[Note: venue changed to the new ECC library]

- Call to Order:** Sarah Dye
Recognition of Visitors & Guests: Sarah Dye
Closed Session for Senate Members only: 3:00 PM: Dr. David Sam
Open Session for all ECCFA members: 3:30 PM: State Senator Michael Noland
- Secretary’s Report:** Lori Clark
 (March 14, 2012 Senate meeting minutes)
- Treasurer’s Report:** Linda Hefferin
President’s Report: Sarah Dye
1st Vice President’s Report: Luis Martinez
2nd Vice President’s Report: Dan Kocher
3rd Vice President’s Report: Cassandra Watson
Committee Reports (written reports at end of agenda)

ECCFA Officers	Sarah Dye, Luis Martinez, Dan Kocher, Cassandra Watson, Lori Clark, Linda Hefferin
Academic Computing	Dan Kocher
Academic Policy	Dawn Munson & Jennifer McClure (Chair & Vice Chair)
Achieving the Dream	Linda Hefferin & Sarah Dye
Alliance for College Readiness	Alison Douglas
Amendments	Dan Kocher
Assessment	Eric Long
Board of Trustees (BOT) Finance Committee	Linda Hefferin
CETL	Carlen Vire-Smith
Communication Liaison	Gary Christenson
Committee on Political Education (COPE)	Ron Kowalczyk
Curriculum	Joe Rosenfeld
Distance Learning	Billie Barnett
Equity Action	George Rosa & Sandi Brown
Elections	Bill Demaree
Faculty Development	Beth Santell
Faculty Association Volunteers (FAV)	Rick Bonnom

Global & International Studies Taskforce (GIST)	David Burke
Grievance	Howard Russo & Sue Ford
Honors	Johanna Cummings
Humanities Center	David Burke
Insurance	Lynn Ducar
Learning Communities	Colleen Stribling
Multicultural & Global Initiatives (MAGIC)	Kim Tarver & Clark Hallpike
Membership	Connie Orbeta
Negotiations	Luis Martinez
Scholarship	Bev Augustine
Sentinel	Bill Demaree
Sick Bank	Ellie Swanson
Social Media	Jessica Carpenter
Strategic Planning	Liz McNulty & Sumitra Duggirala
Webmaster	Tammy Ray

Special Orders (could be treated as a consent agenda)

Parking Committee (Sharon Konny, Chair): Sarah Dye; Sue Ford; (also on committee will be 2 SSECCA representatives and Rose DiGerlando)

COPE

Old Business

- **Diversity Conference:** (Clark Hallpike)
- **AFT Annual Convention:** Members requesting to represent the ECCFA at the convention: Gary Norden (BUS/SSCT); Luis Martinez (MSE); Howard Russo (LVPA); Linda Hefferin (BUS/SCCT)
- **Still seeking an additional adjunct representative to serve on the college-wide Insurance Committee which next meets on Friday, March 23, 2012, 2:00 – 3:00 PM CANCELLED.** The slot is to replace Vicki Walker whose schedule has changed this semester. For more information, contact Sarah Dye, Lynn Ducar, or Luis Martinez, the other ECCFA representatives to the committee. Please nominate someone (with permission) or nominate yourself as soon as possible for senate approval.

New Business

Division Issues

Adjournment

Written Reports for April 4, 2012 Officers' Reports

Secretary's Report:

Lori Clark

Minutes for March 14, 2012, meeting sent to Senators by separate email

Treasurer's Report:

Linda Hefferin

Treasurer's report attached to end of final agenda (at the meeting)

President's Report:

Sarah Dye

- Instead of Chicago-style voting early and often, please nominate early and often colleagues or yourself to run for the many committees each division needs to supply faculty for during this year's election cycle. Watch for email election updates from Election Chair Bill Demaree.
- Some faculty had asked some time ago about the lack of escape route maps in classrooms. We used to have these. I had asked VP Konny's office about this and they had been researching the topic but had found no definitive answer about city, state, or federal regulations. When I spoke to Dr. Sam today, he agreed that we needed the maps again especially since we have so much new construction and renovation in our various buildings. I have sent an email to VP Konny indicating the President's decision and asking for a time-table of when the task might be completed. I would expect it would be done by the opening of fall semester if not sooner.
- The college is planning a tornado drill during the month of April since this is National Tornado Awareness Month. The dates are tentatively set for morning of Wednesday, April 18th and evening of Thursday, April 19th. We should receive email from Michael Mulcrone, Senior Director of Business Continuity and Incident Response, when the dates and times are set for certain. In the meantime, be sure to locate the interior safety shelter rooms around your office and classroom areas. **NOTE: There is a conflict with the evening drill because of a Diversity Conference activity so watch for a revision of that date and/or time from Director Mulcrone.**
- Faculty using ICT 201 as an office area this year have expressed concerns about there being no privacy cubicle(s) where the faculty member might speak more privately with students. I have spoken with Dr. Sam about this issue which cannot be resolved until the 2nd floor of SRC's renovation is completed this summer, until the 2nd floor of MSC renovation is done and the math faculty move there, and until the science area of HBT renovation is finished and the chemistry faculty move there. I would point out that this is not exclusively an adjunct faculty inconvenience as we have fulltime faculty members also in ICT who also are two and three to an office and out of necessity have to take their students out into the hallway or ICT lounge in order to speak more privately with them. So I would ask for your patience as we enter this final phase of construction

and renovation. Remember my favorite 1940's British saying: Stay Calm and Carry On.

- **2012 Great Lakes ULI: *Take Note and Save the Date***

The ECCFA is still waiting for the course schedule from the IFT. When it becomes available, the course offerings, the ECCFA internal application, and the Great Lakes application will be attached to the Senate agenda so watch this spot for further info. This year's four-day Great Lakes Union Leadership Institute (ULI) will be held **June 18-22, 2012**, several weeks earlier than in past years. This popular training and leadership development program will again be held at Pheasant Run Resort in St. Charles, Ill. and is co-sponsored by the IFT and the American Federation of Teachers. Mark your calendar now for **June 18-22**.

1st Vice President's Report:

Luis Martinez

No report

2nd Vice President's Report:

Dan Kocher

No report

3rd Vice President's Report:

Cassandra Watson

No report

Committee Reports

Academic Policy:

Dawn Munson (& Jennifer McClure)

Marcy Thompson, Jennifer McClure and Dawn Munson have been meeting weekly to discuss Bylaws, Operating Procedures and Flow of Procedures from the APC to Cabinet.

Academic Technology:

Dan Kocher

No report

Achieving the Dream:

Linda Hefferin & Sarah Dye

From Rose DiGerlando, VP of TLSD

I want to remind everyone about two exciting upcoming events on **Thursday, April 12th** that are related to the college's student success strategies. Please consider attending them as your schedule permits.

1. The first event is a **Campus Lunch and Discussion**, based on the *attached* guide on engaging faculty, which was recently released by Achieving the Dream, Inc. and the Public Agenda. This event will occur on Thursday, April 12th from **Noon to 2 p.m. in the Alumni Room**. **Lunch will be provided!** This will be moderated by our Achieving the Dream (AtD) Coaches, Dr. Luzelma Canales and Dr. Linda Watkins.
2. The second event, **Celebrate Student Success**, will occur on the same day, Thursday, April 12th from **3 p.m. to 5 p.m. in the Heritage Room**. It is a celebration and discussion of the college's success strategies in developmental education, success courses, academic advising and equity.

Light refreshments will be provided! This will be co-moderated by ECC's AtD Leader Co-chairs (Sarah Dye, Phil Garber, Linda Hefferin & Marcy Thompson). [Copies of the national report will be provided: Center for Community College Student Engagement. (2012). *A Matter of Degrees: Promising Practices for Community College Student Success (A First Look)*. Austin, TX: The University of Texas at Austin, Community College Leadership Program.]

RRR Reservations are required for both events. RRR

If you have not already done so, please send your **RSVP prior to April 4th indicating which event (or both events) you wish to attend** to Kim Hinrichs at khinrichs@elgin.edu

Alliance for College Readiness: **Alison Douglas**
No report

Amendments: **Dan Kocher**
No report

Assessment Committee: **Eric Long**
No report

BOT Finance Committee: **Linda Hefferin**
No report

CETL Workshops: **Carlen Vire-Smith**
No report

Communication Liaison: **Gary Christenson**
No report

COPE: **Ron Kowalczyk**
Rich in Senator Noland's office confirmed the Senator will meet with the ECCFA Senate on April 4, 2012 at 3:30p. This is the only date he is not in Springfield.

Curriculum: **Joe Rosenfeld**
The Curriculum Committee continues to meet every other week. We have had only a few issues brought before us in the past few meetings, and have used that opportunity to work on our By-Laws. We have resolved the method by which we will select members, and have moved on to the By-Laws as a whole. It remains a thoughtful and dedicated committee.

Distance Learning: **Billie Barnett**
No report

Elections: **Bill Demaree**
No report

Equity Action:	George Rosa & Sandi Brown No report
Faculty Development:	Beth Santell No report
FAVs	Rick Bonnom No report
GIST:	David Burke No report
Grievance:	Howard Russo & Sue Ford We are working on a number of issues through the Grievance process. Among them are load assignment, telecourses, and we are investigating some issues involving independent study.
Honors:	Johanna Cummings The Honors Committee continues to work on developing Program Outcomes and an Assessment Plan. We are developing strategies for increasing enrollment. All faculty are encouraged to submit course proposals for spring 2013 by August 24. An email calling for proposals will be sent at the end of April. Submission forms can also be found on eNet.
Humanities Center:	David Burke No report
Insurance:	Lynn Ducar No report
Learning Communities (Steering):	Colleen Stribling <u>Pitch Meeting</u> In an effort to recruit pairings for spring 2013, the Learning Community Steering Committee hosted a “pitch” meeting on March 7 th . Interested faculty came to discuss ways to integrate their courses. The meeting generated a number of exciting new opportunities. If you are interested pitching an idea, please contact a member of the steering committee. <u>Mid-Semester Check-In</u> Pairings were invited to check-in on March 7 th to evaluate the progress of their pairings this semester. Existing pairings seem to be operating smoothly this semester. <u>LC Program Expansion</u> Sara Baker and Mary Perkins presented data about the impact of LCs with the academic deans on March 19. The deans supported further expansion of the LC program. <u>Upcoming Meeting</u> The Learning Community Steering Committee will meet next on Wednesday April 4 th from 2-3:30pm. For a listing of current Learning Community pairings, see

Membership:

Connie Orbeta

ECCFA Membership Report for Spring Semester 2012

Full time faculty 100%	UA1s 44%	UA2s 90%	INAs
143 Members	76 Members	201 Members	20
143 eligible	(94 non-members)	(21 non-members)	6 Members
	170 eligible	222 eligible	

Total signed members 420-Spring 2012 (Fall 2011 – 426 members)

Total 536 - Faculty eligible

MAGIC:

Kim Tarver & Clark Hallpike

1. Roll out- MAGIC presence on Facebook & Twitter. Friend us @ www.facebook.com/ECCMAGIC Follow us! #ecc.magic
2. Dr. Sharon Baker & Dr. Mi Hu will facilitate a book discussion on May 7, 3:00-4:30. The Battle Hymn of the Tiger Mother by Amy Chua
3. Sponsored Ernie Broadnax, Living History- attended by ~90 students
4. Sponsored Lori Clark- Bullying & Stereotypes of LGBT Persons- attended by ~60 students with favorable assessments and requests for increased emphasis on the topic.
5. Working with Embracing Cultures on Campus to prepare for April 19 Diversity Conference hosting Lee Mun Wah. Emphasis on promotion and increasing awareness. Any assistance with inviting internal & external participants is appreciated.
6. Initiated contact with potential speakers for 2012-2013 events.
7. Discussion with Gail Borden Library and AAUW to collaborate on event for Fall 2012
8. Submitted budget request 2012-2013 academic year.
9. Preparing TLSD Board Report

Negotiations:

Luis Martinez

No report

Scholarship:

Bev Augustine

ECCFA Scholarship committee: Marilyn Binda, Clark Hallpike, Jason Kane, and Bev Augustine, Chairperson.

At the final Faculty Senate meeting in spring, two deserving students will be awarded ECC Faculty Association scholarships. One scholarship will be awarded to a vocational degree student, the other to a transferring degree student. All students who have a 3.0 GPA and who will graduate in December 2012 or in May 2012 or August 2012 qualify for the ECCFA scholarships.

Qualifying students must submit a completed application, a 250—350 word essay describing how the ECC experience has helped them achieve their goals, and a recommendation letter written by a faculty member

teaching in their major areas of study. The completed application, essay, and letter must be submitted to Bev Augustine in HBT 112 by April 23, 2012 or to baugustine@elgin.edu.

Faculty, please identify and help qualifying students apply for these scholarships; a flyer describing the scholarship and the ECCFA scholarship application are attached.

Sentinel:

Bill Demaree

Remaining Sentinel Dates for 2012

Due Date	Publication Date
Thurs., 12 April 2012	Mon., 16 April 2012
Thurs., 10 May 2012	Mon., 14 May 2012

Sick Bank:

Ellie Swanson

Case #44 received approval of one day from the committee. The bank currently contains 440 days.

Social Media

Jessica Carpenter

No report

Strategic Planning Committee:

Elizabeth McNulty

Work continues on a draft of the FY13-17 Strategic Plan. A writing team met on March 15 to work on the language of the goals. The Strategic Planning Committee made further revisions at the March 22 meeting. Phil Garber is adding those changes as well as input from the last administrators meeting to the draft document. This draft will be available to the entire college for review late this week or early next week. At this point there are six goals: Promote student completion; Establish a climate that promotes collaboration equity and inclusion; Foster a learning-centered environment; Promote uniformity, transparency, accountability and efficiency with college processes; Respond effectively to community and workforce expectations; and Establish an organizational development model.

Webmaster:

Tammy Ray

No report

Working Relations Task Force

Mary Arndt, Elizabeth Becker, John Slawson, Rachael Tecza

No report

Attachments to the electronic copy of Senate agenda or handouts available at the Senate meeting on Wednesday:

1. Treasurer's report
2. Payroll letter concerning SURS/Longevity payment

