



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Meeting DRAFT Agenda
Wednesday, August 22, 2012
3:00 PM – 5:00 PM
Room C-120

Call to Order: Luis Martinez
Attendance
Recognition of Visitors & Guests: Luis Martinez
Secretary's Report: Kimberly Tarver
(August 16, 2012 Senate meeting minutes read, approve or amend.)
Treasurer's Report: Linda Hefferin
President's Report: Luis Martinez
Vice President's Report: Howard Russo
Chicago Teacher's Union Solidarity Fund
ECCFA Unity Signs

2nd Vice President's Report: Marcia Luptak
17 Requests for additional loads for UAF2s for fall 2012 were made and approved by ECCFA. Please contact me immediately if you notice that seniority protocol is not being observed in your division(s). Please contact your constituents **regularly** with announcements and issues that come up at Senate. In your next communication, please include the following:
1) independent study (refer to Howard Russo for details),
2) grievance timelines (30-day limit),
3) office hours [1 ¼ hour per 3 credit hours, not divisible into smaller units (if teaching a 5 hour class, 2 ½ hours are needed)– due 10th day],
4) syllabi (only items specifically listed in contract are required), and
5) ECCFA communication (website with contract and FAQs and Facebook page).

Also, please remind your constituents that graduate courses and degrees require **pre-approval** from your Dean for lane movement. Workshops and non-graduate courses are approved by the Faculty Development Committee. More details about Faculty Development will be forthcoming. If they have any questions, they can contact me at mluptak@elgin.edu .

Honors Committee Johanna Cummings
Proposals for spring Honors courses are due August 24. The first committee meeting will be September 10. The Honors Program is developing a student survey to be part of the assessment routine would like to meet with ECCFA representatives to ensure the Union is comfortable with the language/questions.

Assessment Committee (SLAAC) Eric Long
Faculty Technology Survey is complete. Results will be tabulated soon.
SLAAC will finish the writing assessment project this fall and report results.

Specific year goals will be sent after the first SLAAC Meeting (8/28).

FAV's

Rick Bonnom

Project Backpack- 2100 backpacks were distributed, an increase of 300 compared to 2011.

Old Business

Budget Request- \$200 for ECCFA Picnic

Elections and Committees

Search Committee Approvals-

- 1) English Search chaired by Rick Mao- Jeff Weisman, Jason Kane, Alison Douglas, Sarah Dye, Dennis Lynch, Clark Hallpike (MAGIC)

New Business

Adjourned

DRAFT