



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Meeting
Wednesday, September 7, 2011
3:00 PM – 5:00 PM
UBC 103

- Call to Order (at 3:00 PM):** Sarah Dye
- Recognition of Visitors & Guests:** Sarah Dye
Dan Kernler (to discuss with Senators possible session or series of sessions on Financial Aspects of Contracts)
- Secretary's Report:** Lori Clark
(August 24, 2011 Senate meeting minutes)
- Treasurer's Report:** Linda Hefferin
- President's Report:** Sarah Dye
- 1st Vice President's Report:** Luis Martinez
- 2nd Vice President's Report:** Dan Kocher
- 3rd Vice President's Report:** Cassandra Watson
- Committee Reports** (written reports at end of agenda)

ECCFA Officers	Sarah Dye, Luis Martinez, Dan Kocher, Cassandra Watson, Lori Clark, Linda Hefferin
Academic Computing	Dan Kocher & Mary Peterhans
Academic Policy	Keith Lewis (sub/reporter) (Cindy Hutman & Jennifer McClure, Interim Chair & Vice Chair)
Achieving the Dream	Linda Hefferin & Sarah Dye
Alliance for College Readiness	Alison Douglas
Amendments	Dan Kocher
Assessment	Eric Long
Board of Trustees (BOT) Finance Committee	Linda Hefferin
Communication Liaison	Gary Christenson
Committee on Political Education (COPE)	Ron Kowalczyk
Curriculum	Joe Rosenfeld
Elections	Bill Demaree
Faculty Development	Beth Santell
Faculty Association Volunteers (FAV)	Rick Bonnom
Global & International Studies Taskforce (GIST)	David Burke
Grievance	Howard Russo & Sue Ford
Honors	Johanna Cummings
Humanities Center	David Burke
Insurance	Lynn Ducar & Vicki Walker
Learning Communities	Alison Douglas
Multicultural & Global Initiatives (MAGIC)	Kim Tarver & Clark Hallpike

Membership	Connie Orbeta
Negotiations	Luis Martinez
Scholarship	Bev Augustine
Sentinel	Bill Demaree
Sick Bank	Ellie Swanson
Social Media	Jessica Carpenter
Strategic Planning	Liz McNulty & Phil Garber
Webmaster	Tammy Ray

Special Orders

Approval of committee members (could be treated as Consent Agenda)

1. **Assessment Committee (Eric Long, Chair):** Colleen Stribling (CABS)
2. **Academic Policy Committee (Cindy Hutman, Interim Chair):** Joanne Bohne (HP); Mary Arndt (HP)
3. **Academic Computing Committee (Dan Kocher, Co-Chair):** Kelly Woyach (HP)
4. **ECCFA Finance Committee (Linda Hefferin, Treasurer):** Susan Timm; Dave Packard; Ed Thomas
5. **Spanish (FT) Teacher Search Committee (Mary Hatch, Dean):** Abraham Martinez-Cruz (Instructional Coordinator); Sara Baker; Donna Garcia; Josefana Aleman (serving as Content Expert only); (Elizabeth Hobson, MAGIC rep/not a faculty member)

Working on the following; **I still need senators' input:**

6. **Faculty Development Handbook Revision Committee:** Beth Santell, lead; Celia Ramos (HP); Lynne Mayer (ADJ); **[Administrative Members assigned to Faculty Development:** Wendy Miller, lead; Rick Mao; Kim Waggoner]
7. **Tenure & Evaluation Handbook Revision Committee:** Roda Leland (FT); **[Administrative Members assigned to Tenure and Evaluation:** Marcy Thompson, lead; James McGee; Jeff Boyd; Marilyn Prentice]

COPE

Old Business

New Business

1. Reminder: ***Senators: If not done already, please bring your \$20 to give to Dave Lawrence to help support the cost of treats at the Senate meeting for the 2011-2012 academic year.***
2. Discussion about concern of detail level in Senate minutes

Division Issues

Adjournment

Written Reports for September 8, 2011

Officers' Reports

- Secretary's Report:** **Lori Clark**
Minutes for August 24, 2011, meeting sent to Senators by separate email
- Treasurer's Report:** **Linda Hefferin**
Treasurer's report attached to end of agenda (at the meeting)
- President's Report:** **Sarah Dye**
Because UAF2 Senator Josefana Aleman is serving as a temporary FT faculty member in the Spanish Program this semester, Frank Aleman (UAF2) will substitute for her this fall.
Alerted faculty by email to check their stipends for hybrid courses with their deans' Admin. Assistants.
Sent out email notice to all faculty concerning changes to money factors from SURS.
I need IFT affidavits filled out and signed by all the Senators who took the Notice to Employee booklets to be posted in their buildings at our last Senate meeting. I'll have the forms at the meeting tomorrow. Be sure to take care of that as I have to submit them to the local IFT office as soon as possible.
- 1st Vice President's Report:** **Luis Martinez**
No report
- 2nd Vice President's Report:** **Dan Kocher**
No report
- 3rd Vice President's Report:** **Cassandra Watson**
Dan Kocher and I met with the other adjunct senators this past week. Sue Ford joined us to help discuss relevant contract changes as well as current grievance issues that are related to adjunct faculty. Finally received full constituent list from HR; will be distributing that to the other UA1 senators soon. Will be in contact with adjunct faculty soon about distributing new contracts to those who have not yet received one.

Committee Reports

- Academic Policy:** **Keith Lewis (& Jennifer McClure)**
The committee met on August 29, 2011. Chair for Fall 2011 is Cindy Hutman, subbing for Dawn Munson who is on sabbatical. The time was spent reviewing what we need to cover this semester and who will be on

which subgroup. The goal is to effectively deal with the topics so they can be submitted for the new catalog in December. One additional group was created to address the re-testing of students for math placement.

Topic	APC Point person(s)	Status
Call to Order and Welcome Election of interim Chair	Jennifer	
Q: Drive and Track changes	Marcy	
APC Bylaws	Chair	Need to review and finalize next meeting
Review Administrative Procedures for this academic year:	Jennifer/Chair	Form Subcommittees
Academic Residency (NEW)	Coffin Earl McClure	Carryover. Need information from instructional coordinators on minimum number of hours at ECC to earn BVS certificates. Work with Julie Schaid.
Academic Forgiveness (NEW)	Coffin, McClure	Carryover. Subcommittee still meeting
1.101 Student Credit for Learning Experiences Other than Formal Instruction	McClure Hatch	Carryover. Denied by Cabinet. Question about including tables and being too specific with steps. Would like career tech faculty to take a look too on what can be considered for proficiency.
Student Attendance [New]	Wagner Vogt McClure	Carryover. Subcommittee still meeting
1.104 Minimum Competencies	Kane Szabo Coffin McClure	Carryover. Subcommittee still meeting.
1.103 Student Grades	McClure	Carryover Denied. Dr. Sam requesting additional language to include all grade changes within X days of term ending. Look at Appeal of Final Grade 4.403 to match. Also needs to look at withdraw language.

4.104 Absence Notification from Dean of Students	Cowles	Up for review
4.401 Compliant	Coffin Cowles Hatch	Up for review
4.402 Student Code of Conduct	Coffin Cowles Hatch	Up for review
4.408 Appeal		Up for review

Academic Technology:

Dan Kocher & Mary Peterhans

Academic Technology will meet Friday, September 16th at 10:00 AM in Conference Room ITC 126. The meeting agenda is being finalized and is to be sent to all faculty representatives on Wednesday, September 7th.

Achieving the Dream:

Linda Hefferin & Sarah Dye

The AtD Coaches will be on campus Thursday and Friday, October 6 and 7, 2011. The AtD Leader Co-Chairs, Sarah Dye, Phil Garber, Linda Hefferin, and Marcy Thompson, are in the process of establishing the two day agenda. There will be a new opportunity to participate for faculty, staff, and administrators during the coaches' visit. Watch for an email invitation to a Campus Discussion of a selected article during that visit from Dr. Sam next week. Lunch will be served during that event.

Alliance for College Readiness:

Alison Douglas

No report

Amendments:

Dan Kocher

No report

Assessment Committee:

Eric Long

No Report

BOT Finance Committee:

Linda Hefferin

Dates and agenda items for the 2011/2012 Finance Committee were presented: October 5, 2011, at 8:30 a.m.; December 12, 2011, 2 p.m.; March 12, 2012, at 2 p.m.; and May 7, 2012, at 2 p.m. Meetings are typically held in UBC 103 unless there is a room conflict.

Communication Liaison:

Gary Christenson

No report

COPE:

Ron Kowalczyk

No report

Curriculum:

Joe Rosenfeld

No report

Elections:

Bill Demaree

No report

Faculty Development:

Beth Santell

Please review the email letters sent to both Full time and UAF-2 faculty with deadline dates and the new amount of \$3000.00 for individual proposals for UAF-2 for the 2011-12 Fiscal year.

FAVs

Rick Bonnom

No report

GIST:

David Burke

No report

Grievance:

Howard Russo & Sue Ford

No report

Honors:

Johanna Cummings

No report

Humanities Center:

David Burke

No report

Insurance:

Lynn Ducar & Vicki Walker

No report

Learning Communities (Steering): Alison Douglas

No report

MAGIC:

Kim Tarver & Clark Hallpike

1. Fall Meeting Schedule- MAGIC will meet in ICT 203- 8/29, 9/19, 10/3, 10/17, 11/7, 11/21, 12/5
2. Meeting Learning Experiences- Shirley Bell, Joyce Fountain & Irina DelGenio shared impact of 3 different films at the first meeting.
3. MAGIC Meeting Learning Experiences will follow the text, "Affirmative Action" by Tim Wise. Participant led study will be conducted throughout the semester.

4. MAGIC Search Committee Rep Training- Dr. Sharon Baker will conduct a workshop for MAGIC Members willing to serve on search committees on September 19.
5. MAGIC is supporting and/or providing the following experiences-
 - a. Latino Heritage Month: Alina Fernandez- Tuesday, September 20 ATC Auditorium, 11:00 to 1:00
 - b. Latino Heritage Month: Projecto 7- Thursday, September 22 The Hub, 6:00
 - c. Dinner Dialogue-The Color of Fear- Thursday, October 20 Volunteer Facilitators needed (CETL)
 - d. Writer's Center- Ariel Luckey, Free Land- November 15
 - e. The Glass Castle (October 1)
6. MAGIC is exploring the following activities and seeking co-sponsorship with student groups
 - a. Film- Abused, The Postville Raids
 - b. Frederick Gooding- The Minority Reporter
7. MAGIC is preparing a board report and newsletter
8. Spring Activities being planned thus far-
 - a. Bam!
 - b. Dinner Dialogue
 - c. Chinese American Heritage Month- Battle Hymn of Tiger Mother (Dr. Baker), China Trip (Joyce Fountain & Clark Hallpike)

Membership:

Connie Orbeta (as of)
Full time faculty (100%)
 144 Members
 (0 non-members)
 144 eligible
UA1s (%)
UA2s (%)
INAs
Total signed members
Total Faculty

Negotiations:

Luis Martinez
 No report

Scholarship:

Bev Augustine
 No report

Sentinel:

Bill Demaree
Sentinel Dates for 2011-2012

Due Date	Publication Date
Tues., 12 Sept. 2011	Thurs., 15 Sept. 2011
Thurs., 13 Oct. 2011	Monday, 17 Oct. 2011
Fri., 11 Nov. 2011	Tues., 15 Nov. 2011
Fri., 9 Dec. 2011	Tues., 13 Dec. 2011
Mon., 13 Feb. 2012	Wed., 15 Feb. 2012
Mon., 12 March 2012	Thurs., 15 March 2012
Thurs., 12 April 2012	Mon., 16 April 2012
Thurs., 10 May 2012	Mon., 14 May 2012

Sick Bank:

Ellie Swanson
No report

Social Media

Jessica Carpenter

Since the last meeting the ECCFA facebook sent out an email to all faculty encouraging them to follow the facebook page. Items posted on the page included information on UAF2 professional development opportunities (coming soon for UAF-1), Project Backpack, the ECCFA picnic (with pictures!), ECC Weight Watchers, ATF union benefits, an article on trends in number of admin/staff versus faculty at colleges (with information about those numbers at ECC), and a news release from SURS about changes to retirement benefits in the near future.

From 8/23 to 8/30 the page gained 14 active users, increased from 5 wall posts/comments to 20, and increased from 67 visits to 157 visits.

Strategic Planning Committee:

Elizabeth McNulty
No report

Summer ULI Reports

Lori Clark: At the end of July, early August, I attended the ULI training at Pheasant Run in St. Charles. I participated in the Union Leadership in Challenging Times. The course was very informative and was also a great motivator. For me, the best discussion was on community involvement. It was great to hear ideas from others at other schools, and I walked away with a lot of great ideas. I also walked away motivated to become more involved with ECCFA. I look forward to attending future ULI courses.

Webmaster:

Tammy Ray
No Report

Attachments to the electronic copy of Senate agenda or handouts available at the Senate meeting on Wednesday:

- 1. Treasurer's report**