



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
AFT-IFT / AFL-CIO



ECCFA Senate Meeting
Wednesday, February 16, 2011
3:00 PM – 5:00 PM
UBC 205

Call to Order (at 3:00 PM): Sarah Dye
Recognition of Visitors & Guests: Sarah Dye

Secretary's Report: Mary Arndt/Lori Macias-Clark
(January 19, 2011 Senate meeting minutes)

Treasurer's Report: Linda Hefferin

President's Report: Sarah Dye

1st Vice President's Report: Luis Martinez

2nd Vice President's Report: Susan Ford

3rd Vice President's Report: David Lawrence

Committee Reports (written reports at end of agenda)

ECCFA Officers	Sarah Dye, Luis Martinez, Sue Ford, Dave Lawrence, Lori Clark, Linda Hefferin
Academic Computing:	Dan Kocher & Mary Peterhans
Academic Policy:	Dawn Munson & Jennifer McClure
Achieving the Dream:	Linda Hefferin & Sarah Dye
Alliance for College Readiness:	Alison Douglas
Amendments:	Dan Kocher
Assessment	Shawn Mikulay
BOT Finance Committee:	Linda Hefferin
Communication Liaison:	Gary Christenson
COPE	Ron Kowalczyk
Curriculum	Maureen Lange
Elections	Bill Demaree
Faculty Development	Beth Santell
FAVs	Dan Kernler
GIST	David Burke
Grievance	Howard Russo & Sue Ford
Honors	Alice Biggers
Humanities Center	David Burke
Insurance	Lynn Ducar & Vicki Walker
Learning Communities	Alison Douglas

MAGIC	Kim Tarver & Clark Hallpike
Membership	Connie Orbeta
Negotiations	Luis Martinez
Scholarship	Bev Augustine
Sentinel	Bill Demaree
Sick Bank	Ellie Swanson
Strategic Planning	Liz McNulty & Phil Garber
Webmaster	Tammy Ray

Special Orders Results of electronic vote sent to Senators on 2/6/11

Approval of committee members (treat as Consent Agenda)

1. **Tenure Committee for Lysbeth Eggert** (Jeff Boyd, Dean): Jill Russell (Coordinator); Stephanie Johnson; Glenn Earl
2. **Tenure Committee for Ron Kowalczyk** (Vince Pelletier, Dean): Linda Hefferin (Coordinator role); Roger Ramey; Alison Douglas
3. **Administrative Assistant for Sustainability Division Search Committee** (Jeff Boyd, Dean): Jesse Bader
4. **FT Math Faculty Member Search Committee** (Julie Hartley, Dean): (Dan Kernler & Lauren Anderko, Co-Coordinators); Terri Martin; Nicole Scherger; Parul Raval (MAGIC rep)
5. **FT Anatomy Faculty Member Search Committee:** (Julie Hartley, Dean): Ed Kroll (Chair); Elizabeth Becker; Luis Martinez; Arturo Vasquez (Magic Rep)
6. **FT Nutrition Faculty Member Search Committee:** (Julie Hartley, Dean): Mary O'Sullivan (Chair); Hani Qasmieh; Fred Vogt; Kim Tarver (Magic Rep)
7. **Lab Assistant Search Committee:** (Julie Hartley, Dean): Donna Garcia (Chair); Dana Kurpius; Billie Barnett (Magic Rep)

The following were approved by Senators in an email vote on 2/6-2/7/11:

1. **SSS-ESL Part-Time Coordinator** (Margaret Parker, Chair): Sharon Baker (MAGIC rep)
2. **Administrative assistant (PT, 10hrs/wk) for the Title VI International Language and Area Studies grant program** (Mary Hatch, Chair): David Burke
3. **Curriculum Committee** (Maureen Lange, Chair): Ted Eltzroth as a SP2011 substitute for Nicole Scherger
4. **Production Baker Search Committee** (Note: this is a SSECCA position) (Shannon Quinn-Lasota, Chair): Stephanie Johnson; Jill Russell
5. **Ed Thomas' Tenure Committee:** George Rosa to replace retired FT faculty member
6. **Chris Sikora's Tenure Committee:** Tim Kaar to replace retired FT faculty member
7. **Scott Adams' Tenure Committee:** Leticia Starkov to replace retired FT faculty member
8. **ULI Course on OSHA Policies, Apr. 9-10, 2011:** The applicants are Gary Norden; Dan Kocher; Miroslav Rezac; Dave Reich; Howard Russo. [Note: Dean Hatch is going to pay the tuition and expenses for Howard Russo to go as representative for her division.]

Old Business

New Business

Request for Senate to authorize the expenditure of money to pay for the job action headquarters at the Elgin Labor Temple (Roger Ramey & Howard Russo)

Division Issues**Adjournment**

Written Reports for February 16, 2011

Officers' Reports

Secretary's Report:

Mary Arndt/Lori Macias-Clark

Minutes for January 19, 2011, meeting sent to Senators by separate email

Treasurer's Report:

Linda Hefferin

See separate handout available at Senate meeting

President's Report:

Sarah Dye

- Due to snow emergency, the February 2, 2011, Senate meeting ended up being cancelled because the college was closed for two and half days.
- An agreement has been reached with Rose DiGerlando, VP for TLSD, representing administration on involuntary OL contracts for counselors and librarians: thus the new accounting software system will not be applied to that faculty group until January 2012. **Follow-up Report** from Ellie Swanson: On February 14th Armando Trejo, Dan Kocher and Ellie Swanson attended a demonstration of the new time and attendance system to learn how it would affect the situation of librarians. The system overall appears to be a good one and to solve some problems we now experience with the recording of comp time. A question remains about how the system would handle the recording of overload time. [Thank you to the ECCFA members who were able to go to this meeting in my place!]
- All ECCFA Faculty meeting held on Wednesday, January 26, 2011, to update faculty on lack of progress with negotiations.
- Sent notifications to ECC Police Chief Eassa, Dr. Sam, and Ms. DiGerlando informing them of ECCFA job action activities for week of January 31 – February 4, 2011.
- All ECCFA members invited to Senate meeting on Wednesday, February 9, 2011, in ATC Auditorium. 3:30-4:30 PM. Dr. Sam made a statement and answered questions.
- *Coming Events:*
 - TBA in March "Serving on Tenure Committees" for any faculty who did not attend one of the series of training sessions during Fall 2010 or who are being appointed to tenure committees for the first time for Spring 2011.

Construction Update from Paul Dawson:

Report from Two Weeks Ago: Student Services/Testing/Admissions to their new homes and started work on the new Jobe Lounge and Student Life area.

My main reason for this e-mail is to tell you that the elevator from first floor to second floor of the SRC Administration Wing will be ready Monday morning. It will be available from 8am until 5 pm. It can be accessed from the hallway past Admissions on first floor and outside HR on the second floor. It is still in a temporary condition with a plywood floor

and concrete lobby. Those of us with hobbled knees welcome this event. The temporary walkway from the second floor (Library/Switchboard) to the SRC Admin. Wing by the Foundation will remain open as long as possible. I will inform you when that will close as soon as I learn that information from the construction manager.

The Jobe Lounge demolition is complete. The cantilevered stair and concrete sitting area benches have been removed. The outside two story windows to the courtyard are gone. The floor is gone in the lounge. Framing of new walls and mechanical and electrical above ceiling work is underway. Completion of this work will be spring break. Renderings of what this will eventually look like will be posted soon on the temporary barricades by my friends in Marketing. We will have some temporary plexiglass portholes into the new area to watch progress!

Over spring break, we will complete the bookstore area new ceiling work. Student Accounts will get new ceilings, sprinklers, ductwork, and lights in 9 glorious days. First Stop will move to a corner of the new Jobe Lounge until the end of Fall Semester. Repairs to terrazzo floors will occur during spring break along with the new floors from the Von Isser Gallery to Admissions. Financial Aid and Distance Learning will move to temporary quarters where Student Life has their new area. Financial Aid and DL areas will be done in another 2 glorious months and will reopen in late May. The Hub will close for remodeling along with the restrooms across from the cafeteria. These will take more than 2 months, but we will attempt to expedite.

The Health and Life Sciences Center construction is making good progress despite the winter conditions. The wing closest to the SRC has walls framed and drywalled on first floor and framed on second. Exterior finishes are complete and window installation is underway. It has a permanent roof. Major mechanical and electrical equipment has been delivered and set in place.

The Library is also making good progress. It has a temporary roof that is the first layer of the permanent roof. The elevator is being built. The walls are being framed on the first and second floor. Window framing is underway along with masonry walls.

This Week's Report: I hope everyone is looking forward to the thaw coming this week. I know that I am and it will definitely help the Library and Health and Life Sciences exterior progress that has been at a standstill for a few weeks. Despite this, we still plan on having those buildings ready to go in time for Spring 2012 classes!

The SRC remodeling project is going well. We put up some viewing windows into the Jobe Lounge along with banners provided by Marketing which shows what it will look like in five weeks. If you want to see why I appear to be always nervous, look into the window, look at the rendering, and think 5 weeks.

Now for the reason for this e-mail. The SRC Remodel project has a new electrical switchgear component that needs to be installed. In order to keep progress going forward, we have scheduled a brief power outage for three hours starting at 1:30 a.m. this Friday morning. This will affect

the power in the SRC, MSC, and SRC Admin. Wing. It will also affect the heat in those 3 buildings, ICT, CAC, and ATC. That is what we call our central plant and those areas are heated and cooled from the boiler room in the SRC. No negative effects are planned for this outage and any refrigerators should not be affected by this short duration. The buildings should be back to normal temperature by 8 a.m. No other buildings will be without power and the major network components should be powered by our emergency generators. As a precaution, you should shut down your computer if you are in any of these buildings.

That's it for now. If you want to see what is going on in the construction world at ECC, I try to do a monthly update on the facilities master plan website.

http://elgin.edu/aboutus.aspx?id=9622&ekmense=c580fa7b_8_176_9622

1

1. Just click on a project or look at the photos in the digital café.

1st Vice President's Report:

Luis Martinez

No Report

2nd Vice President's Report:

Susan Ford

No Report

3rd Vice President's Report:

David Lawrence

I'm currently working on a possible divisional instructor scheduling problem in addition to day-to-day answers to questions from UAF1 constituents.

Committee Reports

Academic Policy:

Dawn Munson & Jennifer McClure

APC met on Monday, January 31st at 3pm. We did not have a quorum of faculty so we held an informational meeting only.

The following procedures are finished and will be in the next catalog:

- Course Retake
- Repeatable Courses
- Course Auditing
- Appeal of Final Grade Extra-and Co-curricular Mandatory Attendance Policy
- Academic Integrity
- Withdrawal Policy Students Called to Active Duty
- Student Waitlist Registration Procedure
- Absence Notification from Dean of Students

We continue to work on several other policies that are in review or new for this year.

Academic Technology:

Dan Kocher & Mary Peterhans

The Academic Technology Committee is scheduled to meet at 10:00 AM

on Friday, February 18th . Items scheduled for discussion include: Missions and Goals, Communication Plans, Infrastructure Expansion, Plus Roundtable.

Achieving the Dream:

Linda Hefferin & Sarah Dye

- AtD chairs, work group co-chairs and administrators will travel to Indianapolis February 7-February 11 for the AtD annual Strategy Institute.
- Please continue to encourage your colleagues to become AtD champions! Send an email to Sarah Dye (sdye@elgin.edu) with the Subject line: "I Want to be an AtD Champion" to be added to our growing list. The **AtD Champions** list currently includes faculty, staff, and administrators:
 - **Faculty:** Candy Moore, Marcia Luptak, Chalyce Deterding, Mary Peterhans, Elena Gardea, Beth Santell, Sumitra Duggirala, Dan VanTassel, Susan Timm, Celia Ramos, Lynn Ducar, Catherine Moushon, Joyce Fountain, Clark Hallpike, Dawn Munson, Shawn Mikulay, Stephanie Franco, Heidi Brelsford, Crystal Kerwin, Beth Santell, Patti Jachowicz, Sarah Dye, Linda Hefferin, Arturo Vasquez, Ron Kowalczyk, Roger Ramey, Cindy Hutman, Pat O'Brien, Maria Kazmi; Cassandra Watson, Michele Brynelsen, Dan Kocher, Dave Lawrence, Josefana Aleman, Mary Arndt, William Demaree, Jeff Weisman, Marta Walz, Tim Anderson, Michele Noel, Ruby Sanny, Rachael Tecza, Patrick Parks, Abraham Martinez-Cruz, Tammy Ray, Gary Norden; Jessica Carpenter; Connie Orbeta; *Donna Garcia* (49)
 - **Staff:** Stephanie Bonvallet, Phil Howard, Elaine Reid, Jacque Sweetman, Vany Wells, Kathy Meisinger. *Vicki Bethke, Lindy Puchyr* (8)
 - **Administration:** Sharon Konny, John Brzegowy, Kathy Stover, Wendy Miller, Margaret Parker, John Coffin, Sharon Colby, Kim Hinrichs, Annabelle Rhoades, Peggy Gundrum, Sandi Brown, Susan Scott, Marilyn Prentice, Julie Hartley, Bev Felder, Bruce Austin, Jorge Phillips, Debra Tewolde, Micaela Banks, Daysi Diaz-Strong, Erica Romano, Frank Hernandez, Deborah Wollenberg, Irina DelGenio, Julie Schaid, Michael Shepherd, Jennifer McClure, Kristin Richmond, Amybeth Maurer, Peggy Heinrich, Irene Birkholz-Benter, Tony Spahr, Susan Van Weelden, Jeffrey Arena, Lauren Nehlsen, Tammy Few, Holly Lawyer, Michael Shepherd, Heather Larkin, Kathleen Callahan, Rose DiGerlando (42)

Alliance for College Readiness:

Alison Douglas

No Report

Amendments:

Dan Kocher

No Report

Assessment Committee:

Shawn Mikulay

Assessment of Writing (rubrics and approaches) were discussed.

Subcommittees were tasked with providing input for the annual report.

The committee discussed plans for the semester, combining the informational literacy and technology literacy outcome, info/tech literacy outcomes, global awareness outcomes, and assessment for fall 2011.

BOT Finance Committee:

Linda Hefferin

No Report

Communication Liaison:

Gary Christenson

Following the all-faculty ECCFA meeting of Jan. 26, an email summarizing the meeting, along with the result of the strike authorization vote, was sent to all ECCFA members.

Jessica Carpenter established ECCFA's first Facebook page, which should be very helpful in reaching students and members of the community. Tammy Ray is assisting that effort by crosslinking the Facebook page and Web site, as well as updating both. Administrators of the page will be Jessica Carpenter, Tammy Ray, Gary Christenson and Bill Demaree.

A release about our strike authorization vote and informational picketing was sent to local newspapers the day following the meeting.

A flyer in the form of Q & A has been prepared that picketers can hand out to anyone who is interested.

COPE:

Ron Kowalczyk

Five candidates have been certified to compete for **three seats** on the Community College District 509 Board of Trustees in the Tuesday, April 5, 2011, consolidated election.

Listed here, in the order in which they will appear on the ballot:

Mr. John G. Dalton
Mr. John Duffy [*incumbent*]
Ms. Ellie MacKinney [*incumbent*]
Mr. Richard L. Geary
Ms. Robin Lisboa

Trustees are elected at-large for six-year, staggered terms and winners will be seated on Tuesday, May 3, 2011.

Curriculum:

Maureen Lange

The Curriculum Committee met on Friday, January 28. There was no old business.

The following Proposals received first reading:

New Business

- A. WEL 214 Cutting Processes – Prerequisite Change
- B. INS 204 Introduction to Religious Studies – Prerequisite Change
- C. CLT 101 Phlebotomy – Prerequisite Change
- D. ECE 101 Exploring Careers/Early Childhood Ed – Course Withdrawal
- E. ECE 103 Issues in Early Childhood Education – Course Withdrawal

F. ECE 210 Family Child Care Management – Course Withdrawal
G. GEO 216 Geography of the Developing World – New Course

Elections:

Bill Demaree

No Report

Faculty Development:

Beth Santell

We are currently involved in reviewing sabbatical proposals for this year. Reminder that Group Proposals for Spring consideration are due on February 28.

Instructions are in the Faculty Development Handbook. They will be considered at our March meeting.

FAVs

Dan Kernler

(Reported by Cassie Watson, UAF1 Senator): On Saturday morning January 29th, 21 ECC employees, students and family members volunteered their time for charity. They served a total of 52 ½ community service hours at the Northern Illinois Food Bank in St. Charles. The majority of the crew worked on sorting large food donation bins into smaller boxes. They pulled out unlabeled items as well as candy, household items, baby food, cleaning products, cereal and pet products. Everything else filled up donated banana boxes. This group filled almost 300 banana boxes worth of food and another 50 or so boxes of the assorted items. A few other ECC volunteers worked with the donated cereal. They sorted a variety of cereals into boxes of approximately 12 pounds each destined for homeless shelters. A couple more volunteers worked on sorting the cleaning products. They wiped down the bottles and packaged them by product. The last few ECC helpers worked on sorting and packaging ranch dressing. The dressing bottles were wiped down and packaged into roughly 20-pound boxes. The crew from ECC worked alongside almost 80 other volunteers that morning. One volunteer commented that the morning was a very humbling and rewarding experience. This facility is always in need of volunteers; on any day of the week and at many times of the day. ECC could and should fill a more permanent volunteering role with the NIFB.

GIST

David Burke

No Report

Grievance:

Howard Russo & Sue Ford

No Report

Honors:

Alice Biggers

No Report

Humanities Center:

David Burke

No Report

Insurance**Lynn Ducar & Vicki Walker**

Feb. 11 meeting cancelled. No Report

Learning Communities (Steering) Alison Douglas

No Report

MAGIC:**Kim Tarver & Clark Hallpike**

This spring, MAGIC is planning the following:

1. MAGIC will sponsor members interested in attending the Pan African Summit at Oakton Community College in February.
2. At least one MAGIC member will attend the conference, Black, Brown & College Bound in February.
3. Publish a newsletter and develop a webpage.
4. Continue with educational activity or hot topic discussion at all meetings.
 - a. Most recently discussed anti-racism steps for whites and for people of color.
 - b. Topics are solicited and/or recommended by members
 - c. Topics may be related to current events at local, national or global level
5. Participate in and/or sponsor Black History Month Activities including-
 - a. African American Read In Chain (Library)
 - b. The Problem We All Live With (VPAC, BHM & MAGIC joint effort)
 - c. BAM! The Human Rhythm Project on February 7. (MAGIC)
 - d. Book Discussions- 1) The Pact, 2) The Help, 3) Chindia
 - e. Support Student Government Relay for Life Teams at all MAGIC events
6. Activities Pending Finalization-
 - a. Speaker, Loreto Prieto regarding curriculum infusion
 - b. Race the Power of an Illusion, Episodes II & III to be scheduled in March or April
7. Activities being considered
 - a. Joint activities with Student groups- Asian & Muslim organizations
 - b. Attendance and Participation at local, state and national conferences
 - c. Annual educational event/conference/summit to be hosted at ECC

Membership:**Connie Orbeta (as of 2/14/11)*****Spring Semester 2011*****Full time faculty (98.6%)**

141 Members

(2 non-members)

143 eligible

UA1s (42%)

71 Members

(98 non-members)

169 eligible

UA2s (86%)

168 Members

(28 non-members)

196 eligible

INAs

15

3 Members

Total signed members 383**Total 523 Faculty****Negotiations:****Luis Martinez**

- Your ECCFA Negotiations Team met last night (Monday, Feb. 14) and continued to work and prepare for the upcoming negotiation meeting. In order to keep you updated, we are releasing a list of items that are still being negotiated (items at the table). See Luis' email to faculty for the list.
- No progress was made on these items during that last negotiation meeting. This list will give you a better idea of what we are dealing with in terms of the number of items that are still open.
- No later than tomorrow morning you will receive an email from me with the work to rule guidelines. Still, you must wait until the ECCFA Negotiation Team give faculty the green light to implement work to rule. A determination on when to implement work to rule will be made Wednesday, at the negotiation meeting.
- Please remember that informational picketing is taking place this week and that we need to participate. Below you will find the links to the sign in sheets.
- There will be a vigil outside ICT 126 tomorrow evening, starting at 6:00 pm and until the negotiation meeting ends.

MPC

<https://spreadsheets0.google.com/ccc?authkey=Clv1gYoC&hl=en&key=t-JCL7cPRFTp09mQHlwwHjA&hl=en&authkey=Clv1gYoC#gid=0>

SRC

<https://spreadsheets.google.com/ccc?key=0Ag-s7NgXn792dGZVRHh0NFpWblQ5bmNmNVRHSIkteWc&hl=en&authkey=ClirzeME>

VPA

<https://spreadsheets.google.com/ccc?key=0Ag-s7NgXn792dEo4SkY2LWdFeUZtWklSM29Ib0FpWXc&hl=en&authkey=CN2hzSl>

ICT

<https://spreadsheets.google.com/ccc?key=0Ag-s7NgXn792dEpDcm8xWWYwNTNETjMzaFVueFI4aGc&hl=en&authkey=>

ECCFA FACEBOOK (from Jessica Carpenter):

ECCFA now has a presence on facebook here:

<http://www.facebook.com/#!/pages/Elgin-Community-College-Faculty-Association/193087180704181>

You do not need to own a facebook account in order to see the page, although if you are a facebook member you can “like” the page and thus follow the posts from the ECCFA. This page is intended for both members and friends of the ECCFA (so friends, family, students, etc. are welcome to visit and “like” our page).

Since I have your attention, if you have not already done so please go here: <http://www.eccfaculty.org/list/> and provide ECCFA with your off campus contact information. This information will be used in the near future to distribute important information, so make sure to check your off-campus email if you do not do so regularly.

Scholarship:

Bev Augustine

No Report

Sentinel:

Bill Demaree

The latest issue was published Monday, 7 Feb.

Sick Bank:

Ellie Swanson

No Report

Strategic Planning Committee:

Elizabeth McNulty

No Report

Webmaster:

Tammy Ray

ECCFA Blog – A link to the ECCFA Blog, *Dispatches* is available on the ECCFA Web site home page. The blog may also be accessed by going to <http://eccfaculty.org/blog>. Links to printable ECCFA Unity signs and the Negotiations Glossary are available from the blog, as well as a link to the newly created ECCFA Facebook Group page.

ECCFA Contact List – Approximately 270 ECCFA members have entered their personal email address and cell phone number via the online ECCFA Contact List form. This information would only be used in the event of a job action and will not be shared with anyone outside of ECCFA. In order to maintain timely communication with members in the event of a job action, please remember to complete the form. Contact Gary Christenson or Tammy Ray if you need additional information.

An account has been setup with Constant Contact, to distribute group emails in the event of a job action.

ECCFA Facebook Group – Several photo albums have been added, along with links to relevant news articles. Check out the new ECCFA Facebook Group page by searching either Elgin Community College or ECCFA.

ECCFA News – An article and photos regarding the ECCFA/SSECCA volunteer event, which took place on January 29, 2011, at Northern Illinois Food Bank were added to both the ECCFA Website and the ECCFA Facebook page.

Attachments to the electronic copy of Senate agenda or handouts available at the Senate meeting on Wednesday:

1. **Treasurer's Report** (Linda Hefferin)