

DRAFT

**ECCFA Senate Meeting
Wednesday, September 8, 2010
3:00 PM – 5:00 PM
UBC 103**

Call to Order (at 3:00 PM): Sarah Dye
Recognition of Visitors & Guests: Sarah Dye

Secretary's Report: Lori Clark
(August 25, 2010 Senate meeting minutes)

Treasurer's Report: Linda Hefferin

President's Report: Sarah Dye

1st Vice President's Report: Luis Martinez

2nd Vice President's Report: Susan Ford

3rd Vice President's Report: David Lawrence

Committee Reports (written reports at end of agenda)

Academic Computing:	Dan Kocher & Mary Peterhans
Academic Policy:	Dawn Munson & Jennifer McClure
Achieving the Dream:	Linda Hefferin & Sarah Dye
Alliance for College Readiness:	Alison Douglas
Amendments:	Dan Kocher
Assessment:	Shawn Mikulay
BOT Finance Committee:	Linda Hefferin
Communication Liaison	Gary Christenson
COPE:	Ron Kowalczyk
Curriculum:	Maureen Lange
Elections:	Bill Demaree
Faculty Development:	Beth Santell
FAVs:	Dan Kernler
GIST:	David Burke
Grievance:	Howard Russo & Sue Ford
Honors:	Alice Biggers
Humanities Center:	David Burke
Insurance	Lyn Ducar & Vicki Walker
Learning Communities	Alison Douglas

MAGIC:	Kim Tarver & Clark Hallpike
Membership:	Connie Orbeta
Negotiations:	Luis Martinez
Scholarship:	Steve Trail
Sentinel:	Bill Demaree
Sick Bank:	Ellie Swanson
Strategic Planning:	Elizabeth McNulty & Phil Garber
VP for TLSD Search:	Roger Ramey
Webmaster:	Tammy Ray
Other committees	

Special Orders

Approval of committee members (treat as Consent Agenda)

1. **Music/Theater Depts. Search Committee for Fulltime Administrative Assistant:** Marc Beth
2. **UAF 1 Senator** (substitute for Sumitra Duggirala for FA 2010): **Pending**
3. **Tenure Committee for Christina Gilleran (English):** Jeff Weisman (Coordinator); Pat Parks (Dean's Choice); Alison Douglas (Faculty Member's Choice)
4. **Tenure Committee for Kenneth Beynon (Math):** Lauren Anderko (Coordinator); Nicole Scherger (Dean's Choice); Naima Bahaji (Faculty Member's Choice)

Old Business

ECCFA Website Email (report from Armando Trejo)

New Business

Division Issues

Adjournment

Written Reports for September 9, 2010

Officers' Reports

Secretary's Report:

Lori Clark

Minutes for August 25th meeting sent to Senators by separate email

Treasurer's Report:

Linda Hefferin

See separate handout available at Senate meeting

President's Report:

Sarah Dye

- **UAF1s:** Please immediately contact Sarah Dye or 3rd VP, Dave Lawrence, if you are willing to serve as a Senate replacement this semester for UAF1 Senator Sumitra Duggirala who is on leave for FA 2010.
- The first monthly Instructional Coordinators meeting with the ECCFA leadership has been scheduled for Wednesday, September 22nd from 2:15-2:45 PM in UBC 205. All coordinators and directors have been invited to attend. The regular Senate meeting follows at 3 PM that day in the same room.
- The ECCFA is charged with the responsibility of annually holding training sessions for every FT faculty member serving on a 1st year, 2nd year, or 3rd year tenure committee. See the Tenure & Evaluation Handbook for information concerning the training requirement. If you are on such a committee, please watch for an email this week outlining the dates, days, and times for the sessions to be offered. Each 30 minute session will be held in the ECCFA Office, MSC 100A (unless the number reserving a space for a given session is larger than the ECCFA Office will hold in which case another room will be booked).
- The IFT ULI Course list is available at the IFT website. A copy will be included in this week's Sentinel newsletter along with the ECCFA's internal application form.
- If you need a COPE Redirection Form, please contact me ASAP. The notice to members will be published in the September/October 2010 issue of the IFT Insight magazine. The forms cannot be photocopied and are numbered. The ECCFA must mail them and have them postmarked by September 30, 2010. You may also stop by my office, SRC 317, and fill out the form there. Call me (ext

7538) before making a trip to check when I am in the office please.

- Committees around campus are being formed and beginning their work. Please remember how important are our contributions of time, energy and expertise to the many committees that do the work that makes the college run so successfully. For FT faculty, serving on committees is in our contractual job descriptions. Except for ECCFA committees and department committees, UAF2 and UAF 1 members can be compensated for serving on college-wide committees though they are not required to serve.

Construction Updates from VP for Finance Sharon Konny:

Sharon asks that we refer to the many update emails we have received recently from Paul Dawson. There is also regularly updated information concerning construction on the college's website.

1st Vice President's Report:

Luis Martinez

Meetings of the ECCFA Vice Presidents and the Interim Vice President of Student, Learning and Teaching Development have been scheduled.

2nd Vice President's Report:

Susan Ford

No Report

3rd Vice President's Report:

David Lawrence

Committee Reports

Academic Policy:

Dawn Munson & Jennifer McClure

Academic Technology:

Dan Kocher & Mary Peterhans

No report

Achieving the Dream:

Linda Hefferin & Sarah Dye

Our AtD Data Coach, Luzelma Carnales, will be on campus on Tuesday and Wednesday, September 7th and 8th meeting with the four AtD co-chairs and the eight co-chairs of each of the four strategy workgroups to help them refine the assessment plans for their projects for this academic year.

Please continue to encourage your colleagues to become AtD champions! Send an email to Sarah Dye (sdye@elgin.edu) with the Subject line: "I Want to be an AtD Champion" to be added to our growing list. The **AtD Champions** list currently includes Candy Moore, Sharon

Konny, Stephanie Bonvallet, John Brzegowy, Kathy Stover, Wendy Miller, Sumitra Duggirala, Margaret Parker, John Coffin, Sharon Colby, Jim Resser, Kim Hinrichs, Annabelle Rhoades, Dan VanTassel, Peggy Gundrum, Sandi Brown, Susan Timm, Celia Ramos, Susan Scott, Marilyn Prentice, Julie Hartley, Phil Howard, Elaine Reid, Jacque Sweetman, Bev Felder, Lynn Ducar, Bruce Austin, Jorge Phillips, Catherine Moushon, Rose DiGerlando, Joyce Fountain, Clark Hallpike, Dawn Munson, Shawn Mikulay, Tammy Few, Kathleen Callahan, Stephanie Franco, Heidi Brelsford, Debra Tewolde, Micaela Banks, Daysi Diaz-Strong, Erica Romano, Frank Hernandez, Deborah Wollenberg, Irina DelGenio, Julie Schaid, Michael Shepherd, Jennifer McClure, Kristin Richmond, Amybeth Maurer, Peggy Heinrich, Irene Birkholz-Benter, Tony Spahr, Susan Van Weelden, Jeffrey Arena, Lauren Nehlsen, Tammy Few, Holly Lawyer, Michael Shepherd, Heather Larkin, Vany Wells, Crystal Kerwin, Mary Peterhans, Elena Gardea, Beth Santell, Patti Jachowicz, Kathy Meisinger, Marcia Luptak, Chalyce Deterding, Arturo Vasquez, Ron Kowalczyk, Roger Ramey.

The AtD initiative is now live on the ECC website as well as the new eNet. Please navigate to <http://elgin.edu/faculty.aspx?id=10364>. For more information about AtD, please take a look at the AtD website, <http://www.achievingthedream.org/user/registerbasic.aspx>, for some parts of which you will need our institutional access code. Contact Linda Hefferin, Sarah Dye, Mary Perkins, or Phil Garber for the code.

Alliance for College Readiness: **Alison Douglas**

Amendments: **Dan Kocher**

Assessment Committee: **Shawn Mikulay**

The Assessment Committee will be conducting writing projects throughout the school year. It will investigate how to align our efforts with the diversity-focused projects on campus. Finally, information literacy and technology outcomes will be examined.

BOT Finance Committee: **Linda Hefferin**
No report

Communication Liaison: **Gary Christenson**
No report

COPE: **Ron Kowalczyk**

Curriculum: **Maureen Lange**
No report; next meeting September 10

Elections: **Bill Demaree**

Faculty Development: **Beth Santell**
UAF2 have \$3000.00 available to request for the 2010-11 fiscal year
Full time Faculty have \$1600.00 for the 2010 calendar year.

FAVs **Dan Kernler**
No report

GIST **David Burke**

Grievance: **Howard Russo & Sue Ford**
The Prescription co-pay grievance was withdrawn when a particular line in the insurance plan booklet was discovered. (It was in an unusual place.) It excluded the particular kind of medication from the usual co-pay amounts.

An evaluation grievance was averted through negotiations with the dean involved. The faculty member has fulfilled her part of the resolution.

A U2 who was left out of the schedule in his department will be paid for 6 credit hours even though he is not teaching this semester.

The Committee has begun investigation into the maintenance of the Master course table and the updating of RIF documents.

Honors: **Alice Biggers**
No report; next meeting September 13

Humanities Center: **David Burke**

Insurance **Lynn Ducar & Vicki Walker**
No report; next meeting September 10

Learning Communities (Steering) **Alison Douglas**

MAGIC: **Kim Tarver & Clark Hallpike**

Membership: **Connie Orbeta**
Members and nonmembers as of August 25, 2010

<i>Unit Adjuncts I</i>	
Members	46
Nonmembers	92
<i>Unit Adjuncts II</i>	
Members	134
Nonmembers	45
<i>Full Time</i>	

Members	142
Nonmembers	2

Negotiations:

Luis Martinez.

Formal request for bargaining of a new contract was formally submitted by the ECCFA President Sarah Dye to the administration on September 1st. The Negotiations Committee met on Tuesday August 31st. The work continues.

Scholarship:

Steve Trail

Sentinel:

Bill Demaree

Sick Bank:

Ellie Swanson

The Committee has approved time for one employee already this semester. Without the addition of time contributed by faculty this fall, 433 days remain in the bank.

Strategic Planning Committee:

Elizabeth McNulty & Phil Garber

No report

VP for TLSD Search:

Roger Ramey

No report

Webmaster:

Tammy Ray

Attachments to the electronic copy of Senate agenda or handouts available at the Senate meeting on Wednesday:

1. **Treasurer's Report** (Linda Hefferin)
2. **Divisions, Dean, Instructional Coordinators, and Directors 2010-2011**
3. **IFT ULI Courses (2010-2011)**