



FEDERATION OF
HIGHER EDUCATION
FACULTY AND
PROFESSIONALS
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DRAFT

ECCFA Senate Meeting
Wednesday, August 25, 2010
3:00 PM – 5:00 PM
UBC 205

Call to Order (at 3:00 PM): Sarah Dye
Recognition of Visitors & Guests: Sarah Dye
Dan Kernler, FAVs Chair
Secretary's Report: Lori Clark
(May 12, 2010 Senate meeting minutes)
Treasurer's Report: Linda Hefferin
President's Report: Sarah Dye
1st Vice President's Report: Luis Martinez
2nd Vice President's Report: Susan Ford
3rd Vice President's Report: David Lawrence

Committee Reports (written reports at end of agenda)

Academic Computing:	Dan Kocher & Mary Peterhans
Academic Policy:	Dawn Munson & Jennifer McClure
Achieving the Dream:	Linda Hefferin & Sarah Dye
Alliance for College Readiness:	Alison Douglas
Amendments:	Dan Kocher
Assessment:	Shawn Mikulay
BOT Finance Committee:	Linda Hefferin
Communication Liaison	Gary Christenson
COPE:	Ron Kowalczyk
Curriculum:	Maureen Lange
Elections:	Bill Demaree
Faculty Development:	Beth Santell
FAVs:	Dan Kernler
GIST:	David Burke
Grievance:	Howard Russo & Sue Ford
Honors:	Alice Biggers
Humanities Center:	David Burke
Insurance	Lyn Ducar & Vicki Walker
Learning Communities	Alison Douglas

MAGIC:	Kim Tarver & Clark Hallpike
Membership:	Connie Orbeta
Negotiations:	Luis Martinez
Scholarship:	Steve Trail
Sentinel:	Bill Demaree
Sick Bank:	Ellie Swanson
Strategic Planning:	Elizabeth McNulty & Phil Garber
VP for TLSD Search:	Roger Ramey
Webmaster:	Tammy Ray
Other committees	

Special Orders

Approval of committee members (treat as Consent Agenda)

Old Business

New Business

Division Issues

Adjournment

Written Reports for August 25, 2010

Officers' Reports

Secretary's Report:

Lori Clark

Minutes for May 12th meeting sent to Senators by separate email

Treasurer's Report:

Linda Hefferin

See separate handout available at Senate meeting

President's Report:

Sarah Dye

Welcome back to the new academic year. It will be a busy one for ECCFA members because of negotiations beginning this fall. As ECCFA President, I will formally request the BOT to enter into negotiations with the faculty association on September 1 with the hope that both sides can begin meeting October 1. Expect to see regular updates from Chief Negotiator Martinez in subsequent Senate agenda reports. Please realize though that the ECCFA has never "leaked" information about actual language until a complete agreement has been reached at which time each ECCFA member will be invited to a general meeting to receive the information. Simply know that your elected representatives always will speak professionally for you at the negotiating table and will bring you the best possible agreement document.

Construction Updates from VP for Finance Sharon Konny:

1st Vice President's Report:

Luis Martinez

A request will be sent to Ms. Rose DiGerlando to resume the regular meetings between ECCFA Vice Presidents and the interim Vice-President of Teaching, Learning and Student Development.

2nd Vice President's Report:

Susan Ford

Topics for Fall '09 through August '10

Some issues were resolved; some are in progress or perennial problems; some were referred to Grievance.

- Adjunct office space
Coordinator access to UA offices
Location, size, furnishing, storage, number assigned to one room—discussions and promises since November 2009—some promises fulfilled.

- Adjunct load—
 - Contractual
 - UA staffing by seniority—multiple departments
 - Qualifications to teach
 - Recognition of qualifications in Career/tech areas (MA equivalent)
 - Director of CAC and teaching load
 - Timeliness of load selection
 - UA Faculty names in published schedule
 - “Bumping”
 - Additional
 - Creation and implementation of Load process and Memo of Understanding for Additional load (many revisions)
 - Current version dated 4/30/10—guarantee the list will not increase, no one will use past practice to get on the list.
 - Limit to 12 hours for no more than 2 semesters is fallacious
- Tuition reimbursement
- Qualifications for unit status
- Adjunct retirement
- Acknowledgement of credentials (payroll)
 - Back pay
 - Lane placement
- Self-assessment
- Triennial Evaluation “demands”
- Alternate Lane access for UA-1
- First UAF Q & A meeting
- Discipline Reasons
 - Student complaints re teacher rudeness, temper, availability, class time completion, incompetence, inappropriate contact with students,
- Questions regarding issues that are covered in the contract
 - i. Load
 - ii. Seniority
 - iii. Longevity of Unit status
 - iv. Inactive status
 - v. Lane movement
 - vi. Committee work/pay
 - vii. UAF Expense stipends
 - viii. Independent Study pay
 - ix. Independent study as load
- Inequity—UA compensation vs FT VOL and summer pay
- Pay for course development (online and other)
- Faculty location and teaching online
 - (Can one move out of state and still work for ECC—NO.)

NEW UAF-2 FA10:

Franzen, Mark F.
 Hunter, Kevin R
 Johnson-Leonard,
 Donna

Khan, Nasreen Z.
 Lawrence, David A
 McGuire, Christine J.
 Sherry, Konnie K
 Solovay, Georgia A

Total UA2s, active and Inactive--187

I am concerned that we are not getting requests for approval for all additional load assignments. The college's auditor has asked for verifications we did not have.

UAF-2 (teaching 12 hours, SP10

1. **SPH**--Heidi Brelsford
2. **MTH**—Burren
3. Doty
4. Hamilton
5. Flahaven
6. Kilpatrick.
7. **ESL/ABE**--Suzanne Onbargi
8. Delores Radloff
9. Terrance Brodie
10. Linda Richter and
11. Ruthie Krystof
12. E. Soderquist.
13. Janet Escola
14. Carmen Hollender
15. **HIS/POS**--Chris Newman
16. **CIS**--Vince Badali
17. John Putz
18. **LIB**--Marilyn Ducar
19. Connie James-Jenkin:
20. **HAC**--Steve Wood and
21. Mike O'Connor
22. **NUR**--Joan Elliott
23. **OAT**--Mary Peterhans
24. Crystal Kerwin

UAF-2 , FA10

- 1.**MTH**--Burren, Blythe (12)
- 2.Deterding, Chalyce (12)
- 3.Doty, William (12)
- 4.Flahaven, Diana (12)
- 5.Hamilton, Bridget (12)
- 6.Lawrence, David (13)
- 7.Sedivec, James (12)
- 8.**ABE/ESL**--Linda Richter
- 9.Ruthie Krystof
- 10.Jeanne Padden
- 11.Delores Radloff
- 12.Susanne Onbargi
- 13.Elizabeth Soderquist
- 14.Nasreen Khan
- 15.Jesus Gonzalez
- 16.Lynne Guerra,
- 17.**DTL**--Nina Olson-McGady
- 18.**HIS/POS**--Chris Newman
- 19.**NUR**-- Joan Elliott
- 20.**RDG**-- M. Luptak
- 21.**ENG**--M. Goodwell
- 22.K. Wilson
- 23.K. Witt
- 24.S. Zelms
- 25.**LIB**—Ducar
- 26.James-Jenkin
- 27.**ART**-- Nancy Starrenburg
- 28.Sigrid Wonsil

3rd Vice President's Report:

David Lawrence

Committee Reports

Academic Policy:

Dawn Munson & Jennifer McClure

APC has several new procedures updated on the enet since we left for summer break. Please check them out. I have attached the Violation of Academic Integrity form which is important for faculty. The next meeting of the APC is Monday, August 30th.

Academic Technology:

Dan Kocher & Mary Peterhans

No report

Achieving the Dream:

Linda Hefferin & Sarah Dye

Each of the four subcommittees of AtD has selected a key priority focus for the 2010-2011 year. The chairpersons for each subcommittees and its priority are listed below.

First-Year Experience: John Karnatz, Amybeth Maurer
Priority: Refining New Student Orientation

Developmental Education: MaryAnn Tuerk, Julie Hartley
Priority: Enhancing/Refining Developmental Education Curricula and Placement

Academic Advising: Manny Salgado, Carol Cowles
Priority: Implementing Intrusive Advising/Support for High Risk Students

Equity Action Team: George Rosa, Sandi Brown
Priority: Implementing Professional Development in Diversity, Equity & Inclusion

An Implementation Steering Committee has been formed consisting of the co-chairs from each subcommittee, Sarah Dye, Phil Garber, Linda Hefferin, Mary Perkins, Rose DiGerlando, and Marcy Thompson. The Implementation Steering Committee will guide our AtD efforts during the 2010-2011 academic year; which becomes Year 1 of our four-year AtD cycle.

Please continue to encourage your colleagues to become AtD champions! Send an email to Sarah Dye (sdye@elgin.edu) with the Subject line: "I Want to be an AtD Champion" to be added to our growing list. The **AtD Champions** list currently includes Candy Moore, Sharon Konny, Stephanie Bonvallet, John Brzegowy, Kathy Stover, Wendy Miller, Sumitra Duggirala, Margaret Parker, John Coffin, Sharon Colby, Jim Resser, Kim Hinrichs, Annabelle Rhoades, Dan VanTassel, Peggy Gundrum, Sandi Brown, Susan Timm, Celia Ramos, Susan Scott, Marilyn Prentice, Julie Hartley, Phil Howard, Elaine Reid, Jacque Sweetman, Bev Felder, Lynn Ducar, Bruce Austin, Jorge Phillips, Catherine Moushon, Rose DiGerlando, Joyce Fountain, Clark Hallpike, Dawn Munson, Shawn Mikulay, Tammy Few, Kathleen Callahan, Stephanie Franco, Heidi Brelsford, Debra Tewelde, Micaela Banks, Daysi Diaz-Strong, Erica Romano, Frank Hernandez, Deborah Wollenberg, Irina DelGenio, Julie Schaid, Michael Shepherd, Jennifer McClure, Kristin Richmond, Amybeth Maurer, Peggy Heinrich, Irene Birkholz-Benter, Tony Spahr, Susan Van Weelden, Jeffrey Arena, Lauren Nehlsen, Holly Lawyer, Michael Shepherd, Heather Larkin, Vany Wells, Crystal Kerwini, Mary Peterhans, Elena Gardea, Beth Santell, Patti Jachowicz, Kathy Meisinger, Marcia Luptak, Chalyce Deterding.

The AtD initiative is now live on the ECC website as well as the new eNet. Please navigate to <http://elgin.edu/faculty.aspx?id=10364>. For more information about AtD, please take a look at the AtD website, <http://www.achievingthedream.org/user/registerbasic.aspx>, for some parts of which you will need our institutional access code. Contact Linda Hefferin, Sarah Dye, Mary Perkins, or Phil Garber for the code.

Alliance for College Readiness: Alison Douglas

Summer 2010 was a busy time for the Alliance for College Readiness. The third year of the Summer Bridge program came with some disappointment and several promising successes. We were disappointed to find that despite the help of ECC's Marketing Department and despite Alison's best telemarketing skills, for the 3rd year, only 30% of eligible students enrolled in the Summer Bridge program. However, our disappointments ended there. The 23 Bridge students came from all four District 509 high school districts, and the Bridge faculty represented three high school districts as well as ECC. Intensive review classes addressed gaps in math and writing, and each class included additional content-specific reading skill development. Of the 23 students enrolled in the Summer Bridge, 20 (86%) placed into college level reading, writing, or math at the end of the Bridge. ECC's Achieving the Dream data clearly shows that students' retention and goal completion increase as their remediation needs decrease. In this respect, the Summer Bridge has helped to increase the likelihood that these 23 students will reach their post-secondary goals. Equally important, the Summer Bridge provides hands-on professional development opportunities for its faculty*. This summer, the Summer Bridge faculty reported that the Bridge helped them develop skills and strategies they can use in their own classes and increased their ability to "bridge the gap" between high school and college expectations.

In addition to the Bridge, we have been continuing our networking to connect ECC's college readiness work with similar state and national efforts. Over the summer, we met with the Chair of the Illinois State P-20 Council and were able to share with him the work of the Alliance as well as learn from him the intended focus and direction of the State P-20 Council. We have also been planning the 2010 Fall Alliance for College Readiness meeting. In efforts to keep our members informed and proactive about the National Core Standards and their impact at high school and college levels, we have scheduled the State Superintendent of Schools, Chris Koch and the ICCB Vice President for Instruction and Policy to speak at the Fall meeting, scheduled for September 30, 2010 from 4:00 – 6:30 in the UBC.

***Summer Bridge Faculty:**

Writing: Jeanne Grogan, ECC
Jeff Horler, Bartlett HS, U-46
Math: Stephanie Franco, ECC
Karen Daniels, Larkin HS, U-46
Reading: Joe Hartigan, St. Charles North, D303
Sue Zagorski, Burlington Central HS, D301

Amendments: **Dan Kocher**
No changes to ECCFA Constitution/By-Laws recommended by the
Amendments Committee

Assessment Committee: **Shawn Mikulay**
No report

BOT Finance Committee: **Linda Hefferin**
No report

Communication Liaison: **Gary Christenson**
No report

COPE: **Ron Kowalczyk**
Report in person

Curriculum: **Maureen Lange**
The Curriculum Committee has not met this school year.
The schedule of proposal due dates and meeting dates is as follows:

All meetings will be held in room [ICT-126](#) from 12:00 PM to 1:00 PM

<u>Due Date -Fall 2010</u>	<u>Meeting Date – Fall 2010</u>
August 27	September 10
September 3	September 17
September 17	October 1
October 1 – Deadline for complete* proposed Curriculum Changes, and New Courses requiring ICCB approval.	October 15
October 22	November 5
November 5	November 19
November 12	December 3
November 19	December 10

Elections: **Bill Demaree**

Faculty Development: **Beth Santell**
No report

FAVs**Dan Kernler**

Several volunteers helped with Project Backpack August 12-14th, a recent event co-sponsored by Student Life, Phi Theta Kappa, Admissions, Workforce Transitions, along with the United Way, Community Crisis Center, school districts U-46 and 300, and the Kane County ROE.

GIST**David Burke**

No report

Grievance:**Howard Russo & Sue Ford****Honors:****Alice Biggers****Humanities Center:****David Burke**

No report

Insurance**Lynn Ducar & Vicki Walker**

The Insurance Committee last met on May 14, 2010.

Blue Cross/Blue Shield insurance was up for renewal this summer. At the time of the meeting a study was being conducted to determine whether we should renew for one year or two. Fixed costs, utilization, and physician fees are all going up which impacts our premiums. New Illinois mandates also tend to drive up costs. The Dental Plan was being renewed for two years. Utilization was way up over the past year.

Learning Communities (Steering) Alison Douglas

No report

MAGIC:**Kim Tarver & Clark Hallpike**

Facing Race Conference will be held in Chicago at McCormick Hyatt on September 23-25. MAGIC members are considering attendance. The cost is \$ 350.00. <http://www.arc.org/content/blogcategory/63/203/>

Multicultural Strategies to Improve Success for ALL Students-

Dr. John Quincy Adams from WIU will return to ECC campus on October 1.

This event is co-sponsored with CETL.

Brown Bag Discussions Scheduled for Fall 2009

1. Just Like Us by Helen Thorpe. (Book)
September 14, 12:30-1:45
2. Three Cups of Tea by Greg Mortenson. (Book)
September 28 or 30, time TBD

***This will be followed up with The American Place Theatre which

Sick Bank: **Ellie Swanson**
No report

Strategic Planning Committee: **Elizabeth McNulty & Phil Garber**

VP for TLSD Search: **Roger Ramey**
The committee is currently reviewing applications. The current timeline calls for telephone interviews the week of September 21-24.

Webmaster: **Tammy Ray**
In the short time in which I have been serving as the ECCFA Webmaster, I have been becoming familiar with the server side of our site. Additionally, I have held early conversations with Susan Spengler-Abell and Rick Green regarding the ECC State Universities Annuitants Association (SUAA) and posting informational updates on the ECCFA Web site, as they advocate on our behalf to preserve and protect a strong pension system. Information should be forthcoming.

Attachments to the electronic copy of Senate agenda or handouts available at the Senate meeting on Wednesday:

1. **Treasurer's Report** (Linda Hefferin)
2. **Violation of Academic Integrity form** (APC)



Elgin Community College

Violation of Academic Integrity Form

Student name: _____ ECC ID _____

Course (Number and Section): _____

Semester/Year: _____

Faculty: _____

You have been charged with the following infraction of the Academic Integrity

Administrative Procedure:

- Cheating
- Plagiarism
- Fabrication
- Complicity
- Multiple Submission
- Misconduct in Research

Explanation: _____

The following sanctions have been applied (check all that apply):

- Warning
- Rewriting the paper/redone the assignment
- Reduced/failing grade on the assignment
- Failure for the course
- Referral to *Writing with Integrity* program

Students may appeal a charge of academic dishonesty to the appropriate Academic Dean by following the procedures outlined in the Student Appeal Process (Sec. IV) of The Academic Integrity Administrative Procedure 4.407. Students must appeal within ten days of receiving this notification.

The signature below shall indicate the student has received notification of the infraction, and, in the absence of an appeal, an acknowledgement of wrong doing.

Student Signature: _____ Date: _____

Faculty Signature: _____ Date: _____

A copy of this document shall be sent to the Dean of Student Services and Development.

Jlm/6.28.10

Bright Choice, Bright Future.

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