ELGIN COMMUNITY COLLEGE FACULTY ASSOCIATION
SUPPLEMENTAL ASSIGNMENT CHART
EFFECTIVE BEGINNING FALL 2017

Category	Position	Description	Compensation
ACCREDITATION/CERTIFICATION			
Reaccreditation/Recertification Report	UAs (if no FT available) (in FT job description)	Report Writer/assembler	$50/hour
BRIDGE PROGRAMS (NOT INCLUDING CREDIT)	Unless otherwise specified in a grant		
Summer and Adult	Coordinator		$40/hour
Summer and Adult	Cur. Development		$40/hour
Summer and Adult	Teaching & Prep		$40/hour
COACHES/ADVISORS/ASSISTANTS			
ECC Observer	Advisor		3 hrs. VOL/year
Forensic Team AND Mock Trial Team	Coach Per Team		6 hrs. release/semester
Spire	Advisors (1 Art Faculty, 1 Lit Faculty	Supervise and schedule student production of Spire	3 hrs. VOL Shared/academic year
Tournament or Event—not including compensated Fulltime coaches	UA Driver or Assistant	Drive time and/or time at event	$25/hour
COMMITTEE CHAIRS			
Academic Technology Committee	Co-chair		1 hour release or VOL/semester
Assessment Committee	Chair		3 hrs. release/semester
GIST	Co-chair		3 hrs. VOL/semester
MAGIC	Chair (or Co-chairs)		3 hrs. VOL/semester (shared)
CURRICULUM DEVELOPMENT			

Program Development	UAs (if no FT available)	(in FT job description)	$50/hour up to 50 hours
New Course/Curriculum Development	UAs (if no FT available)	(in FT job description)	$150/contact hour up to $900
CTE Contextualization Project	Faculty (FT and/or PT)	Review contextualization models and potential methods for instruction Review textbooks/manuals to assess reading levels and complexity of tasks Review assignments to assess reading and writing expectations Assess scaffolding needed to prepare students for assignment Identify literacy and study strategies that could supplement content instruction Define plan for literacy instruction in fall 2018	$50/hour
DIRECTORS			
Alliance for College Readiness	Director		6 hrs. release/academic semester
Writers' Center	Director	Plan & schedule literary events and authors visits	3 hrs. release/academic semester plus

			3 hrs. VOL/academic semester
The Write Place	Director	Set operating schedule, recruit and recommend tutors for hire, provide training to tutors, hire and supervise student workers, complete all reports	6 hrs. release/semester, including summer
Math Lab	Director	Set operating schedule, recruit and recommend tutors for hire, hire and supervise student workers, complete all reports	4.5 hours release/semester 2.25 hours release/summer
Honors Program	Director	Recruit faculty, work with deans to schedule honors sections, program development, attend conferences . . .	6 hours release/semester (including summer as necessary)
GRANTS			
Grant Writing		Work included in application	$40/hour (suggested minimum)
		Paid by college	$50/hour (established rate)
ICAPS	Instructor	Special Agreement	Draft Fall 2011
HUMANITIES			

Humanities Center	Chair/Director		3 hours release or VOL/semester
Socrates Café or International Films	Chair	Schedule, advertise, and run sessions or find and schedule films	3 hours VOL/academic year each
LAB MANUALS/ADJUNCT FACULTY HANDBOOKS			
Initial Development or Revision	Writer/compiler/Reviser	Create or update manual	$50/hour, not to exceed $2,000
LEARNING COMMUNITIES			
Learning Communities	Development per Faculty Member		$500/1st time
Learning Communities	Teaching per Faculty Member		15% stipend in 1st semester and for both faculty whenever one faculty member changes
MUSIC/THEATER			
Concert or Steel Band or Improvisation Ensemble	Director		$3,000/year
Jazz Bands	Director		$6,000/year
Conservatory	Manager		$25/hour
Exhibition Assistance			$25/hour
ORIENTATION/WORKSHOPS	**CETL or OTHER**		
New FT Orientation	Presenter (4 hours Opening Week)		$50/hour (presentation time only)

New Adjunct Orientation, CETL New Hires (Special Initiatives)	Presenter Unit Adjunct Attendance		$50/hour (presentation time only) $28/hour
Peer Mentoring	Mentor-Coaching	Mentoring	$50/hour Note: Rate applies for mentor/coach assisting faculty on improvement plan, but in this case mentee is unpaid
Math Mentoring (Added April 2014) SSI Project	Mentee-Unit Adjunct + Mentor		$50/hour mentor $28/hour mentee
Online Learning	Mentor Mentee-Unit Adjunct	Infusing multi-cultural competence into online course special project	$50/hour
Mandatory Workshop Attendance	Unit Adjunct Attendance		$28/hour
Workshop Presentation	Workshop Presenter		$50/hour, max $400
Other Mentoring	Mentor		$50/hour
SKILLS ASSESSMENT			
EBRI Testing	EBRI Tester	Conducting STAR Assessment	$25/hour
Nursing	Skills Validator A	Present/Tutor/Assess practical skills	**L2 S2 UA2 hourly** 2017-$46.95 2018-$47.41 2019-$47.88
Fire Science Massage Therapy	Skills Validator B	Present/Assess practical skills	ECCFA base increase beginning January, 2017

Physical Therapy Assistant			2017-$35.83 2018-$36.19 $2019-$36.55
English Placement Reading	Coordinator	Recruit Readers Schedule Readings Assemble Reports Update Test Prompts Schedule norming readings	3 hrs. release/semester
SPECIAL TUTORING			
Math Final Exam Review	Instructor		**L2 S2 UA2 Hourly** 2017 - $46.94 2018- $47.41 2019 - $47.88
Early Childhood Education Lab Visitation	Instructor		**L2 S2 UA2 Hourly** 2017 - $46.94 2018- $47.41 2019 - $47.88
STUDENT SUCCESS -AtD			
Faculty Research Community		Annual (two installments)	$1,120
Faculty Research Community	Director		3 hours VOL/semester or 1.5 each if split/shared
Student Success Infrastructure (SSI)	Equity Coordinating Council Co-Chair	Co-chair shares responsibility for setting meeting agendas, facilitating meetings,	3 hours VOL/semester; summer 1.5 VOL if SSI actively meeting or $50/hour meeting time in summer, not to exceed

Student Success Infrastructure (SSI)	Faculty Team Leaders	providing leadership for activities Co-chair taskforces focusing on special topics identified by Equity Coordinating Council (# of taskforces to be determined, as needed)	$1,400 (equivalent to 1.5 VOL) 3 hours VOL/semester; summer 1.5 VOL if SSI actively meeting or $50/hour meeting time in summer, not to exceed $1,400 (equivalent to 1.5 VOL)
MISCELLANEOUS			
Cadaver Dissection	Qualified Faculty	When class not available	$120/hour/cadaver Averaging 27 hours/body
Assessment Committee Project	Reading/Assessing Essays		Current Placement Reading Rate
Skyway Competition	Event Coordinator	Organize submission, collection, and judging of entries	3 hours VOL/year
St. Alexius Computer Software Training	Software Trainer	Provision of software training at St. Alexius hospital (only paid once per trainee(s)	$50/hour
Videography	Videographer	Production of videos	$50/hour
PIE Project Work	Data Analyst	Quantitative & Qualitative projects under direction of IR	$40/hour max number of hours to be determined by IR
Specialized Report Writing	Specialized Report Writer	Special projects requiring data collection, analysis, and report writing	$50/hour max number of hours to be determined by project, if applicable

*L2S2 UA2 HOURLY SCHEDULE

2017	**$46.94**
2018	**$47.41**
2019	**$47.88**

ECCFA approval April 2012
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